



**Rochford District
Council**

Investment Board

agenda

Date

7 December 2015

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

John Bostock

Rochford District Council
South Street
Rochford
Essex
SS4 1BW

Phone: 01702 546366
Fax: 01702 545737

Email:
memberservices@rochford.gov.uk

**The public are welcome to
attend this meeting**

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Members of the Investment Board

Cllr C I Black
Cllr T G Cutmore
Cllr R R Dray
Cllr M Hoy
Cllr N J Hookway
Cllr K H Hudson
Cllr G J Ioannou

Cllr J R F Mason
Cllr Mrs J E McPherson
Cllr M J Steptoe
Cllr I H Ward
Cllr M J Webb
Cllr Mrs C A Weston

Terms of Reference

- To ensure that best use is made of sites and property and that opportunities for co-location and income generating activities explored; maximising both the Economic and Social Value to the District.
- To consider and, where appropriate, approve a pipeline of projects/activity, based on professional advice outlined in business cases from the Leadership Team, and setting the conditions to be met in perusal of objectives.
- To monitor the co-ordinated delivery of major schemes and projects to support property development and community facilities within the District; ensuring programme delivery, performance and quality.
- To shape, challenge and review business cases in relation to transformation and service development that require new investment (in excess of £25,000); with a particular focus on schemes that improve quality whilst reducing cost or generating a financial return.
- To act on conditions and advice given by Government, the accountable bodies where external or specific funding is being utilised and the Section 151 officer in ensuring that investment decisions are prudent, affordable and sustainable.
- To share information and good practice to ensure that the optimum use is made of all public and private sector resources.
- To have access to sufficient administrative resources in order to carry out the Committee's duties and to be provided with appropriate and timely training in the form of an induction programme and ongoing training for new appointees.

The Council's vision is to create a better future together

The Council's values:-

- Rising to the challenge
- Delivering in unity
- Committed to the community

A G E N D A

Emergency evacuation announcement

Page No

1 Apologies for Absence

2 Non-Members Attending

3 Appointment of Chairman

4 Appointment of Vice-Chairman

5 To Receive Declarations of Interest

6 Terms of Reference

To note the Board's terms of reference as set out on the previous page.

7 Board Culture and Approach

To consider a report, which is to follow.

A handwritten signature in black ink, appearing to read 'Amar Dave', with a large, stylized flourish extending from the end.

Amar Dave
Chief Executive