

## Annual Council – 14 May 2002

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Minutes of the meeting of **Annual Council** held on **14 May 2002** when there were present:

Cllr R S Allen	Cllr C J Lumley
Cllr R A Amner	Cllr Mrs J R Lumley
Cllr Mrs L Barber	Cllr Mrs E Marlow
Cllr C I Black	Cllr J R F Mason
Cllr Mrs R Brown	Cllr Mrs M D McCarthy
Cllr P A Capon	Cllr G A Mockford
Cllr Mrs T J Capon	Cllr C R Morgan
Cllr R G S Choppen	Cllr J M Pullen
Cllr T G Cutmore	Cllr C G Seagers
Cllr D F Flack	Cllr S P Smith
Cllr K A Gibbs	Cllr Mrs M A Starke
Cllr Mrs H L A Glynn	Cllr M G B Starke
Cllr T E Goodwin	Cllr J Thomass
Cllr A J Humphries	Cllr Mrs M S Vince
Cllr C A Hungate	Cllr Mrs M J Webster
Cllr Mrs L Hungate	Cllr P F A Webster
Cllr C C Langlands	Cllr Mrs M A Weir
Cllr T Livings	Cllr Mrs B J Wilkins

### **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs J E Grey and R A Oatham.

### **OFFICERS PRESENT**

P Warren	– Chief Executive
R J Honey	– Corporate Director (Law, Planning & Administration)
R Crofts	– Corporate Director (Finance & External Services)
G Woolhouse	– Head of Housing, Health & Community Care
Ms S Fowler	– Head of Administrative & Member Services
Mrs E Mynott	– Civic & Public Relations Officer
Ms H Collins	– Corporate Planning Assistant
J Bostock	– Principal Committee Administrator
Mrs M Martin	– Committee Administrator

### **188 ANNOUNCEMENT FROM VICE-CHAIRMAN**

Prior to the election of Chairman for the forthcoming year, Councillor R S Allen, the outgoing Vice-Chairman, was pleased to announce that significant monies had been raised for the Chairman's chosen charities (2001/02 Municipal Year). Final amounts had been considerably increased by the request of the family of the late Chairman, Councillor Mrs S J Lemon, that any monies intended for funeral flowers should be contributed to the chosen charities.

The Vice-Chairman extended thanks to both his wife and Civic Officers for their assistance in helping him fulfil Civic duties.

### **189 ELECTION OF THE CHAIRMAN OF THE COUNCIL FOR 2002/03**

#### **Resolved**

That Councillor R S Allen be elected Chairman of the Council for the ensuing year.

Councillor R S Allen made the statutory declaration of acceptance of office as Chairman.

### **190 ELECTION OF VICE-CHAIRMAN OF THE COUNCIL FOR 2002/03**

#### **Resolved**

That Councillor R A Amner be elected Vice-Chairman of the Council for the ensuing year.

Councillor R A Amner made the statutory declaration of acceptance of office as Vice-Chairman.

### **191 APPOINTMENT OF CHAIRMAN'S CHAPLAIN**

The Chairman informed the meeting that he had invited the Reverend David Parrot of Holy Trinity Church, Rayleigh, to serve as Chaplain during 2002/03.

### **192 MINUTES**

The Minutes of the meeting held on 25 April 2002 were approved as a correct record and signed by the Chairman.

### **193 ELECTION OF THE LEADER OF THE COUNCIL**

#### **Resolved**

That Councillor P F A Webster be elected Leader of the Council for the ensuing year.

### **194 DISTRICT AND PARISH COUNCIL ELECTION RESULTS**

Council received the results of the District Council and Parish Council elections held on 2 May 2002.

### 195 ORDER OF RETIREMENT OF COUNCILLORS

Lots were drawn to determine the person to retire in each year in specified Wards in accordance with the District of Rochford (Electoral Changes) Order 2001.

The results were are follows:-

<b>Ward</b>	<b>Councillor</b>	<b>Retirement Date</b>
Hawkwell North	Maureen Starke	2003
	Michael Starke	2006
Hockley Central	Elizabeth Marlow	2006
	Marina McCarthy	2003
	Jeremy Thomass	2004
Trinity	Keith Gibbs	2004
	James Grey	2006
Wheatley	John Pullen	2004
	Mavis Webster	2006

### 196 RECORD OF COUNCILLORS' ATTENDANCES

Council received the record of attendance at meetings of Council, Committees, Sub-Committees, Working Groups and Task and Finish Groups during the Municipal Year 2001/02.

### 197 NOTICES OF GROUP MEMBERSHIP

The Proper Officer had received details of the membership of the Political Groups as set out at Appendix 1 to these minutes.

### 198 MODERNISING AGENDA – COUNCIL CONSTITUTION

Consideration was giving to ratifying the Council's Constitution following the trial cycle at the end of the last Municipal Year and to agreeing the Scheme of Delegation.

Council agreed a motion amending Paragraph 6 of the Overview and Scrutiny Procedure Rules, moved by Councillor P F A Webster and seconded by Councillor T G Cutmore, and it was:-

#### **Resolved**

That the Council's Constitution be ratified and the Scheme of Delegation set out in Part 3 of the Constitution be agreed, subject to

paragraph 6 of the Overview and Scrutiny Procedure Rules being amended to read as follows:-

“Chairmen of Overview and Scrutiny Committees/Sub-Committees will be drawn from a Member of the Councillors sitting on the Committee/Sub-Committee and subject to this requirement, the Council may appoint such a person as it considers appropriate as Chairman.”  
(HAMS)

### **199 APPOINTMENT OF STANDING COMMITTEES 2002/03**

Council considered the report for the Chief Executive on the discharge of business during the 2002/03 Municipal Year.

On motions moved by Councillor P F A Webster and seconded by Councillor P A Capon, it was:-

#### **Resolved**

That Committees be constituted and appointed (including Chairmen/Vice-Chairmen) on the basis set out at Appendix 2 to these minutes. (HAMS)

### **200 MEETINGS TIMETABLE 2002/03**

In considering the timetable of meetings, Council agreed a motion relating to the adjustment of the October meetings of the Environmental Services Committee and the Policy and Finance Committee, moved by Councillor P F A Webster and seconded by Councillor T G Cutmore, and it was:-

#### **Resolved**

That the timetable of meetings 2002/03, as amended and set out at Appendix 3 to these minutes, be agreed. (HAMS)

### **201 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

Council considered the report of the Head of Administrative and Member Services on appointments to Outside Bodies for the 2002/03 Municipal Year.

#### **Resolved**

That the appointments to Outside Bodies for 2002/03 be as set out at Appendix 4 to these minutes. (HAMS)

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That meeting closed at 8.09pm.

Chairman .....

Date .....