

**Progress on Decisions made by Full Council/The Executive**

**From Full Council**

Item	Progress/Officer Comments		
<p><b>Diversion of Footpath 36, London Southend Airport (Minute 279/12)</b></p> <p><b>Resolved</b></p> <p>That the Public Path Diversion Order for Footpath 36 made on 12 April 2013 be confirmed and referred to the Secretary of State for determination. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Following a successful Public inquiry the Order is now in place.		
<p><b>Allocations Document (Minute 239/13)</b></p> <p><b>Resolved</b></p> <p>(1) That the schedule of modifications to the Allocations Submission Document (April 2013) be accepted for consultation as part of the examination process, as set out in the report.</p> <p>(2) That, following this consultation, the representations received will be sent to the Planning Inspector to be considered before he finalises his report on the soundness of the Allocations Document. <b>(HPT)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	The Allocations document was adopted by the Council on 25 February. Since adoption a legal challenge to the validity of the plan has been considered by the courts and a final judgment is awaited.		

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Item	Progress/Officer Comments		
<p><b>Rayleigh Area Action Plan – Draft Submission Document (Minute 267/13)</b></p> <p><b>Resolved</b></p> <p>(1) That the Draft Rayleigh Area Action Plan Submission Document be accepted for pre-submission consultation to take place in early 2014, followed by formal submission to the Secretary of State.</p> <p>(2) That authority be delegated to the Head of Planning and Transportation, in consultation with the Portfolio Holder for Planning, Transport and Heritage, to make minor amendments to the document prior to submission to the Secretary of State, excluding those that would materially alter policy, having regard to the results of pre-submission consultation, in order to ensure soundness of the submission document. <b>(HPT)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>It is anticipated the plan will be submitted on 4 December or shortly thereafter, with the public examination to follow. The anticipated adoption date is April 2015, though this may be pushed back if there is a need to publish modifications in due course.</p>		
<p><b>Electoral Review (Minute 90/14)</b></p> <p><b>Resolved</b></p> <p>That it be recommended to the Local Government Boundary Commission for England that the Council size remains at 39 Members. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Recommendation submitted. Awaiting results of the first stage consultation on 9 December 2014. Stage 2 of the consultation will commence after that date.</p>		

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<p><b>Proposed Modifications to the London Southend Airport and Environs Joint Area Action Plan (Minutes 274(2)/12 and 137/14)</b></p> <p><b>Resolved</b></p> <p>(1) That the proposed policy modifications to the Joint Area Action Plan document and amendments to the proposals may be approved.</p> <p>(2) That authority be delegated to the Head of Planning and Transportation, in consultation with the Portfolio Holder for Planning, to approve any required changes to the implementation section of the Plan.</p> <p>(3) That public consultation be carried out on the proposed modifications prior to submitting these to the Inspector for consideration in the preparation of his final report. <b>(HPT)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>The consultation on the proposed modifications ended on 25 September and the modifications, together with any representations received, were then sent to the Inspector. The final report is imminent and arrangements are in place for the plan to be adopted by both local planning authorities on 16 December 2014.</p>		
<p><b>Referral Up Facility (Minute 168/14)</b></p> <p><b>Resolved</b></p> <p>That the Referral Up Facility within the Constitution be removed (Paragraph 15 commencing on Page 4.43 refers). <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Completed.</p>		

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	Red	Amber	Green
<b>Electoral Review of Rochford District Council (Minute 175/14)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Resolved</b>	Implemented		
<p>(1) That the proposed Warding patterns, as shown on the plan attached to the report, form the Council’s Stage 1 consultation response to The Local Government Boundary Commission for England (LGBCE).</p> <p>(2) That Ward 2 is proposed to the LGBE as a split one and two Member Ward.</p> <p>(3) That the Ward names to be proposed to the LGBCE be as follows:-</p> <p>Ward 1 – Foulness and the Wakerings                      Ward 2 – Roche South and Roche North                      Ward 3 – Rochford Central                      Ward 4 – Hawkwell East                      Ward 5 – Hawkwell West                      Ward 6 – Hockley and Ashingdon                      Ward 7 – Hockley                      Ward 8 – Hullbridge                      Ward 9 – Downhall and Rawreth                      Ward 10 – Sweyne Park and Grange                      Ward 11 – Wheatley                      Ward 12 – Trinity                      Ward 13 – Lodge</p>			

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(4) That authority be delegated to officers, in consultation with the Electoral Review Working Group, to finalise supporting information and include, where necessary, further information and evidence to support the Council’s proposals to the LGBCE. <b>(HLEMS)</b>			
<b>Filming, Photography and Audio Recording at Council Meetings (Minute 176/14)</b>  <b>Resolved</b>  (1) That consideration be given to the installation of appropriate equipment to sound record the public part of Council and Committee meetings in the Council Chamber and Room 4 as a matter of urgency. <b>(HPT)</b>  (2) That the proposed policy in relation to filming, photography and audio recording at Council meetings, as set out under paragraph 3.2 of the officer report to the Portfolio Holder for Governance, be incorporated in the Council’s Social Media Policy. <b>(HLEMS)</b>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	This is currently being considered.  Implemented.		

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<p><b>Reports from the Executive and Committees to Council a) Training (Minute 220/14)</b></p> <p><b>Resolved</b></p> <p>(1) That an amount of up to £1,500 be identified each year out of the Member training budget (£7,000 for 2014/15) for individual Members to be able to request attendance at external conferences/training courses, the allocation of such training to be subject to the agreement of all Group Leaders.</p> <p>(2) That a charge be set of £45 per attendee for neighbouring authorities for places on certain courses in the Rochford District Council Member Learning and Development Programme. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
<p><b>Reports from the Executive and Committees to Council b) Independent Remuneration Panel (Minute 220/14) (Minute /14)</b></p> <p><b>Resolved</b></p> <p>That the Remuneration Scheme for 2015/16 proposed by the Independent Remuneration Panel be adopted. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		
<p><b>Polling Districts and Places Review (Minute 224/14)</b></p> <p><b>Resolved</b></p> <p>That the final proposals for changes to polling arrangements in the District, as summarised in the report, be agreed. <b>(CE)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Proposals for the changes to polling arrangements in the District were agreed by Council on 21 October 2014.		

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From The Executive

Item	Progress/Officer Comments		
	Red	Amber	Green
<p><b>Shared Service Working (Minute 171/10)</b></p> <p><b>Resolved</b></p> <p>(1) That, subject to the facility to be able to withdraw from discussions if at some point that becomes an appropriate course of action to protect this Council’s interests, the potential merger of the service area identified in the exempt report be investigated. <b>(HF)</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Complete. A project looking at the feasibility of shared service working was set up in August to revisit this proposal and a shared service arrangement will not be progressed at this time.		
<p><b>Town Centre Plans – Hockley, Rochford and Rayleigh Area Action Plans (Minute 47/12)</b></p> <p><b>Resolved</b></p> <p>That arrangements be made to progress the Town Centre Area Action Plans for Hockley, Rochford and Rayleigh, as set out in the report, with the aim being for the Hockley plan to be formally adopted by September 2013 and Rayleigh and Rochford by March 2014. <b>(HPT)</b></p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Hockley – Plan adopted.</p> <p>Rochford – Consultation on modifications to the Rochford Area Action Plan Public runs until 4 December; submission of the modifications and consultation responses will then be sent to the Inspector later in December.</p> <p>It is anticipated that the Rayleigh Plan will be adopted in April 2015.</p>		

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<p><b>Contract for the sale of Recyclable Materials (Minute 115/13)</b></p> <p><b>Resolved</b></p> <p>(1) That the Council enters into a contract with UPM for the sale of recyclable materials for a term of seven years at the fixed price identified in the exempt report commencing on 15 May 2015.</p> <p>(2) That the decision in (1) above be taken as a matter of urgency and not subject to call in/referral because there is only a limited time period within which to accept the offer. The offer would be of significant benefit to the Council's Medium Term Financial Strategy. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>To obtain the best price, Rochford, Basildon, Brentwood and Uttlesford have gone out to tender together. The combined tonnage on offer is now 50,000 tonnes. The OJEU Notice has been published.</p>		
<p><b>Draft Open Spaces Strategy (Minute 74/14)</b></p> <p><b>Resolved</b></p> <p>(1) That the draft Open Spaces Strategy, as attached to the report, be agreed for consultation with key stakeholders.</p> <p>(2) That authority be delegated to the Head of Environmental Services, in consultation with the Portfolio Holder for Environment, Leisure Arts and Culture, to approve the Action Plan.</p> <p>(3) That, following public consultation, the finalised Strategy is presented to the Executive in July for approval. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<p>The Portfolio Holder for Environment has signed off the draft strategy and accompanying action plan; The public consultation is underway and due to be completed by the end of November.</p> <p>A revised date of March 2015 has now been set for final approval.</p>		

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<b>Open Spaces Refurbishment Programme 2014/15 (Minute 125/14)</b>	Red	Amber	Green
<b>Resolved</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>(1) That, subject to noting the following, this year’s budget is allocated for minor improvements to open spaces and the development of a permanent concession at Hockley Woods:-</p> <ul style="list-style-type: none"> <li>• The works proposed under paragraph 4.1 of the report totalled £30,000 in value.</li> <li>• A doubling of current income could be realised once a container facility was in place at Hockley Woods. Whilst revenue implications could be associated with container ownership, it was anticipated that these would be fully offset by income.</li> </ul> <p>(2) That no further action is taken in respect of the installation of bollards at Canewdon Green which formed part of last year’s Programme. <b>(HES)</b></p>	<p>A contractor has been engaged to re-surface the footpaths at Canewdon Recreation Grounds and Fairview Open Space. These works will be completed within the next two months. A specification has been developed for a permanent concession at Hockley Woods and this is now out to tender. The requisite planning application has been submitted.</p>		

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<b>Provision of Public Toilets (Minute 126/14)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Resolved</b>			
(1) That reduced operating hours be introduced for the toilets in Back Lane, Rochford as detailed in the report. Public consultation to be undertaken on whether these facilities are required in the longer term and/or whether they should be relocated.	Reduced hours implemented. No complaints or comments have been received.		
(2) That an ‘exit’ survey be undertaken to ascertain the usage by the public of the facilities in Hockley and Great Wakering. A public consultation exercise to be undertaken to inform a final decision on the future of the toilets.	The exit survey has been completed at Hockley and Hullbridge and the result indicates that the level of usage is very low, 2 or 3 persons a day.		
(3) That market testing be undertaken of the facilities in Hullbridge and Rayleigh, together with the adjacent land, to ascertain whether there is any business potential in developing the sites for alternative uses on the basis of an obligation to keep the facilities available to the public.	Indicative value from a property surveyor has been obtained but officers have been unsuccessful in stimulating interest from adjacent commercial properties, including the Arcadia Group.		
(4) That a further report be submitted to the Executive once the various options have been explored so that the results can be considered as part of the budget process. <b>(HES)</b>	A way forward will be agreed with the Portfolio Holder.		

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<b>Buildings Within the Leisure Contract (Minute 128 /14)</b>	Red	Amber	Green
<b>Resolved</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>(1) That early consideration be given to the possible future use of the Mill Arts and Events Centre once the leisure contract comes to an end.</p> <p>(2) That closer monitoring of the Leisure Contract be undertaken with immediate effect on a regular basis by both the Leisure contractor and Council officers. <b>(HCS)</b></p>	<p>Completed.</p> <p>The current contract comes to an end in 2022. The new contractor is to implement improvements across all leisure buildings and is in the process of investigating options for a cinema at the Mill Arts and Events Centre.</p> <p>The monitoring issue has been discussed with the new contractor who is in the process of implementing a more robust monitoring system..</p>		

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Item	Progress/Officer Comments		
<b>Pilot Amenity Vehicle Scheme (Minute 148/14)</b>	Red	Amber	Green
<b>Resolved</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That a pilot amenity vehicle scheme be implemented in Great Wakering on a weekly basis each Saturday for a period of six months, the County Council to be asked if this can be extended to be from 9.00 am to 1.00 pm rather than from 9.00 am to noon.</p> <p>(2) That a further report be submitted to the Executive before the pilot scheme has concluded in order that a decision can be made about future arrangements. <b>(HES)</b></p>	<p>Implemented from 9 August. Essex County Council declined to fund the scheme until 1.00 pm and it has therefore operated as originally proposed.</p> <p>The Portfolio Holder is currently considering a report on the scheme.</p>		

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Item	Progress/Officer Comments		
<b>Air Quality in Rayleigh Town Centre (Minute 149/14)</b>	Red	Amber	Green
<b>Resolved</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That the creation of an Air Quality Management Area in Rayleigh Town Centre in line with the Council’s statutory Local Air Quality Management duties be approved in principle.</p> <p>(2) That the Head of Environmental Services be authorised to undertake a public consultation exercise on the extent of the proposed Air Quality Management Area.</p> <p>(3) That determination of the final boundary of the Air Quality Management Area following the consideration of consultation responses be delegated to the Portfolio holder for the Environment. <b>(HES)</b></p>	<p>A public consultation regarding the boundary of the AQMA took place between 20 October – 14 November 2014. Officers are evaluating responses with a final proposal to be considered by the Portfolio Holder in January 2015.</p>		

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<p><b>County Highway Ranger Functions (Minute 150/14)</b></p> <p><b>Resolved</b></p> <p>(1) That the proposals in relation to County Highway Ranger functions being dealt with by the District Council be agreed in principle subject to detailed discussions with the County Council on how the service could be delivered.</p> <p>(2) That the option of releasing additional resources to match fund the County Council’s offer of £50,000 for flood alleviation and other measures be given further detailed consideration.</p> <p>(3) That the Portfolio Holder for the Environment sign off finalised arrangements where possible. <b>(HES)</b></p>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>Negotiations are on-going in respect of the Highway Ranger functions between the County Council, the county contractors and our contractors. Resolution is expected shortly.</p> <p>Agreement has been reached with ECC in respect of the various elements of the Public Realm Agreement and the approved document is expected imminently. This will then be considered by the Portfolio Holder.</p> <p>Irrespective of the agreement the County Council has confirmed that the supplementary funding for flooding is now available on the basis of the evidence provided and this is in the process of being invoiced.</p>		

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<p><b>Replacement Office Accommodation and Facilities at the Council Depot, Rochford (Minute 153/14)</b></p> <p><b>Resolved</b></p> <p>That an Enterprise Portfolio Holder Advisory Group be convened to give detailed consideration to this and other areas of land within the industrial estate. Any recommendations to be submitted to Council as soon as possible in view of contractual issues and other risks. <b>(HLEMS/HES)</b></p>	Red	Amber	Green
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Following a meeting with this group a strategy was developed to create a new facility on the depot site for SITA. Subsequently a further option has been identified to relocate part of the facility to 57 South Street. A report will go to Council on 16 December.</p>		
<p><b>Grounds Maintenance Operations at the Cemeteries (Minute 154/14)</b></p> <p><b>Resolved</b></p> <p>That a joint Community and Environment Portfolio Holder Advisory Group be convened to go through the revenue costs for the grounds maintenance operations at the cemeteries. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p><b>Completed</b></p> <p>The Leader has agreed that all of this function is to be overseen by the Portfolio Holder for the Environment. All pertinent information has been provided.</p>		

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<b>Process for Awarding Voluntary Sector Grants 2015/16 (Minute 186/14)</b>	Red	Amber	Green
<b>Resolved</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>(1) That a procedure be put in place for allocating the Voluntary Sector Grants fund for the financial year 2015/16 that is fair, transparent and compliant with the Best Value Statutory Guidance published in 2011.</p> <p>(2) That applications to the small grants scheme be open to all voluntary groups operating services in the District, which is in line with the local Compact Agreement.</p> <p>(3) That the Rochford and Rayleigh Citizens Advice Bureau and the Rayleigh, Rochford and District Association for Voluntary Service receive top sliced funding from the same pot based on the previous year’s performance in relation to their Service Level Agreement. A joint grant agreement with Essex County Council (who also fund both groups) to be set up to monitor the allocated grants.</p> <p>(4) That a specified timeline that is in line with Best Value Guidance, as outlined in the report, be followed. <b>(CE)</b></p>	<p>The Voluntary Sector Grants process opened on 29 September. Closing date for completed applications is 21 November. A Member Advisory Group will meet on 17 December to determine individual allocations. The top-sliced allocations for the CAB and RRAVS will also be made at this meeting. Decisions will be communicated to individual applicants before the end of December to ensure it is compliant with the Best Value Statutory Guidance and the local compact agreement.</p>		

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<p><b>Rochford Growth Strategy Action Plan (Minute 187/14)</b></p> <p><b>Resolved</b></p> <p>That, the Rochford Growth Strategy 2014-2017 Action Plan (RGS17 Action Plan) be agreed as the framework of actions for delivering the RGS17 and promoting economic development in the District, and that updates and amendments, as required, be agreed by the Portfolio Holder for Enterprise to ensure that the document is kept up to date. <b>(HPT)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		
<p><b>Report of the Review Committee on the Operation of the ICT Contract (Minute 212/14)</b></p> <p><b>Resolved</b></p> <p>That, under the circumstances, the Review Committee be asked to further consider this subject in detail, involving the Portfolio Holder for People and Technology and lead ICT officers as appropriate, on the basis that as much data can be made available as possible to accord with the agreed project scope. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Review Committee advised.		

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<p><b>Evaluation of the Collection Scheme for Dry Recycling (Minute 213/14)</b></p> <p><b>Resolved</b></p> <p>That the existing ‘three bin’ collection scheme for dry recycling is retained on the basis of the assessment undertaken by the consultants WYG. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Completed.</p> <p>No further action required.</p>		
<p><b>Capital Programme Resurfacing And Drainage Works (Minute 214/14)</b></p> <p><b>Resolved</b></p> <p>That £71,600 be released from the capital and special items budget 2014/15 to allow the works itemised in paragraph 2.2 of the report to be carried out, subject to the resurfacing of areas of Back Lane pay and display car park, Rochford, the extent of which will be agreed by the Portfolio Holder for Enterprise in consultation with Rochford Ward Members. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>These funds have been released and the works orders placed to allow the works to be completed promptly.</p>		
<p><b>Commercialism Update (Minute 216/14)</b></p> <p><b>Resolved</b></p> <p>(1) That the progress being made across the organisation on commercialism be noted.</p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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<p>(2) That the outcomes from the Dragon’s Den initiative involving Council officers be noted and the following projects approved:-</p> <ul style="list-style-type: none"> <li>– The hire of an area in Sweyne Park, Rayleigh to a third party, for open air cinema events.</li> <li>– A budget of £1,500 to support the administration of Town Teams in Rayleigh, Rochford and Hockley.</li> <li>– The establishment of a Challenge Fund to encourage Community Groups and individuals to assist with key aspects of the Council’s Corporate Plan. Precise details to be agreed with the Portfolio Holder for Enterprise. <b>(HES)</b></li> </ul>	<p>Arrangements are being put in place to stage an event in the spring.</p> <p>Provided</p> <p>The scheme is in the process of being investigated.</p>

**Progress on Decisions by Portfolio Holder for Community**

Item	Progress/Officer Comments		
<p><b>Voluntary and Community Sector Framework (22/09/14)</b></p> <p><b>Decision</b></p> <p>To formally sign up to the ‘Voluntary and Community Sector Strategic Framework: Public and voluntary sectors working together to build resilient communities’ (included in Appendix 1). <b>(CE)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Implemented.		

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**Progress on Decisions by Portfolio Holder for Environment**

Item	Progress/Officer Comments		
<p><b>The Locking of Parks and Open Spaces (09/5/14)</b></p> <p><b>Decision</b></p> <p>To re-introduce daily locking/unlocking of Hall Road Cemetery, Rochford, Hockley Road Cemetery, Rayleigh and King George V Playing Fields, Ashingdon. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Completed.</p> <p>Daily locking has been re-introduced at King George V Playing Fields, Ashingdon. The two cemeteries remain open in view of customer concerns about early closing. Seven voluntary gate locking arrangements are in place throughout the Council's public open spaces.</p>		
<p><b>Annual Play Space Programme 2014/15 (15/09/14)</b></p> <p><b>Decision</b></p> <p>To approve the capital expenditure of £8,500 for the installation of surfacing and fencing to match fund £8,500 provided by Hullbridge Parish Council for play equipment at Recreation Ground, Pooles Lane, Hullbridge.</p> <p>That no further capital expenditure shall be committed from this year's Annual Play Spaces programme. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>A contractor has been appointed. Additional funding has been secured by Hullbridge Parish Council to allow for the full scheme of improvements as originally proposed.</p>		

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**Progress on Decisions by Portfolio Holder for Finance**

Item	Progress/Officer Comments		
	Red	Amber	Green
<b>Business Rates Pooling (30/10/14)</b>  <b>Decision</b>  To confirm that this Council will join a business rates pool for 2015/16, subject to the Head of Finance agreeing final governance arrangements with the members of the Pool. <b>(HF)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
			The expression of interest for an Essex Pool has been submitted to Government. Final confirmation will not be made until after the Government has announced the Financial Settlement for 2015/16 and the member authorities have updated their estimates of 2015/16 retained rates income.

**Progress on Decisions by Portfolio Holder for Enterprise**

Item	Progress/Officer Comments		
	Red	Amber	Green
<b>Blue Badge Concessions in Car Parks (14/02/14)</b>  <b>Decision</b>  That all vehicles displaying a blue badge are charged for using the parking facilities, but are granted a one hour concession beyond the expiry time printed on their ticket. <b>(HPT)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Implemented.

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Item	Progress/Officer Comments		
<p><b>Special Items 2014/15 (03/7/14)</b></p> <p><b>Decision</b></p> <p>That the programme of building works identified in the report be completed, funded from the £20,000 Special Items budget. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	These works are in hand and will be completed this fiscal year.		
<p><b>Special Item Asbestos Survey 2014/15 (24/7/14)</b></p> <p><b>Decision</b></p> <p>That £3,750 be released from the special items budget 2014/15 to allow the council's assets to be resurveyed for asbestos and the asbestos management plan updated in compliance with the Control of Asbestos Regulations 2012. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The contract is in place to carry out these works; the surveys commenced mid November.		
<p><b>Land Between Copford Avenue and Brocksford Avenue, Rayleigh (24/7/14)</b></p> <p><b>Decision</b></p> <p>That planning permission for residential development of the Council owned land between Brocksford and Copford Avenues, Rayleigh be sought prior to its sale in accordance with the agreed asset disposal programme. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The outline planning consent was not granted.		

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Item	Progress/Officer Comments		
<p><b>Scanning Room at Rochford Offices – New Roof and Windows (07/8/14)</b></p> <p><b>Decision</b></p> <p>That £16,800 be released from the 2014/15 capital budget to allow the flat roof over the data scanning room to be upgraded and windows formed in the external wall to improve ventilation. <b>(HLEMS)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	<p>The work had been slightly delayed by the need to gain planning approval for the window design. This has now been agreed and the work will be scheduled to be completed in this fiscal year.</p>		
<p><b>Visit Essex Membership (01/10/14)</b></p> <p><b>Decision</b></p> <p>That the Council subscribes to Visit Essex for a period of three years. <b>(HES)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>The Council is now a member of Visit Essex. The content for the 2015 brochure has been submitted and the web content is being developed.</p>		

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**Progress on Decisions by Portfolio Holder for Planning**

Item	Progress/Officer Comments		
<p><b>Development Management Plan Examination – Proposed Schedule of Modifications to Development Management Submission Document (16/7/14)</b></p> <p><b>Decision</b></p> <p>That the proposed Schedule of Modifications to the Development Management Submission Document (April 2013) be approved for consultation (31 July to 25 September) as part of the examination process, and that following this consultation, the representations received be sent to the Planning Inspector to be considered when preparing his final report into the soundness of the Plan. <b>(HPT)</b></p>	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<p>Arrangements are in hand for the plan to be reported to Full Council on 16 December for adoption.</p>		

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