

The Executive – 9 September 2021

Minutes of the meeting of **The Executive** held on **9 September 2021** when there were present:-

Chairman: Cllr S E Wootton
Vice Chairman: Cllr Mrs C E Roe

Cllr D S Efde
Cllr S P Smith
Cllr D J Sperring

Cllr I H Ward
Cllr M J Webb
Cllr A L Williams

OFFICERS PRESENT

J Stephenson	- Chief Executive
M Harwood-White	- Assistant Director, Assets & Commercial
M Hotten	- Assistant Director, Place & Environment
A Law	- Assistant Director, Legal & Democratic
N Lucas	- Assistant Director, Resources
L Moss	- Assistant Director, People & Communities
D Tribe	- Assistant Director, Transformation & Customer
S Worthington	- Principal Democratic & Corporate Services Officer
L Morris	- Democratic Services Officer

142 MINUTES

The Minutes of the meeting held on 22 July 2021 were approved as a correct record and signed by the Chairman

143 COUNCIL PROJECTS PROGRAMME MANAGEMENT OFFICE

The Executive considered the report of the Strategic Director updating Members on the Council's three projects: the Connect Programme, the Asset Delivery Programme and the Beagle Event project.

A Member advised that he had been in touch with Rayleigh Town Council and was awaiting a meeting and advised that part of the agreed funding for the Beagle Project was to be distributed to Rayleigh Town Council to aid with the Trinity Fair in conjunction with the Queen's Jubilee.

Resolved

To note updates on the Council's three projects: the Connect Programme and the Asset Delivery Programme (both GOLD projects) and the Beagle Event project (a SILVER project). (SD)

144 QUARTER 1 2021/22 FINANCIAL MANAGEMENT REPORT

The Executive considered the report of the Assistant Director, Resources setting out the forecast revenue and capital budget positions as at end of Quarter 1 2021/22.

The Portfolio Holder for Financial Services emphasised that, given the pressures resulting from COVID-19, £66,000 was a very small percentage to be adrift on a budget of £11 million but reiterated that this was no need to be complacent. The Portfolio Holder advised Members that the following year would be complex and thanked the Assistant Director, Resources and her team for their hard work.

Resolved

To note the Quarter 1 2021/22 revenue budget and capital position set out in sections 3 and 4 below and detailed in Appendices 1-4. (ADR)

145 'CONNECT PROGRAMME' – INVEST TO SAVE BUSINESS CASES

The Executive considered the report of the Assistant Director, Transformation and Customer setting out the business case for the first Invest to Save project to be brought forward as part of the Connect Programme.

Cllr Mrs Cheryl Roe declared a non-pecuniary interest in this item due to being associated with a company that requires driving licences to operate.

In response to a Councillor highlighting their disappointment in not seeing areas within their own Portfolio identified for improvement, the Leader and Deputy Leader reassured all Members that the presentation had only highlighted certain areas, but would be looking at the Council as a whole, improving all areas, but that this could not be covered in a time-limited presentation.

The Executive received the proposal positively and offered numerous comments in support of the project. The Leader highlighted that it was important to embrace the advancement of technology and move with the times, updating Council systems to function in a more digital approach in order to benefit both residents and staff, saving both time and resources and improving the service that RDC can give to members of the public.

Resolved

- 1) To note the pipeline of Connect Programme Invest to Save projects being brought forward, following the business analysis work undertaken by the Key Change Champions (KCCs) group.
- 2) To approve the GovService Customer Experience Platform business case and drawdown of £201,200 from the Connect Transformation Reserve. (ADTC)

(8 Members voted for the Motion, 0 voted against and 0 abstained)

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The meeting closed at 8.20 pm.

Chairman

Date

UNCONFIRMED

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