

## WORK PLAN

### 1 SUMMARY

- The following table sets out a draft work plan for the Committee as at 22 March 2023. It is subject to alteration during the course of the year, in line with emerging workstreams.
- Members are requested to note and approve the work plan making amendments, as appropriate.

Meeting Dates	Items Scheduled for this Date	Additional Details
6 July 2022	<ul style="list-style-type: none"> <li>• Treasury Management Annual Review 2021/22</li> <li>• #OneTeam Transformation Programme – Strategic Partnership with Brentwood Borough Council</li> <li>• Litter Strategy</li> </ul>	
4 October 2022	<ul style="list-style-type: none"> <li>• Health Check Review of the Asset Delivery Programme</li> <li>• Quarter 3 Update on #OneTeam Transformation Programme</li> <li>• Report of Task &amp; Finish Group on the Progress of the Overview &amp; Scrutiny Committee</li> </ul>	
8 November 2022	<ul style="list-style-type: none"> <li>• Report of Task &amp; Finish Group on Planning Enforcement</li> </ul>	To review planning enforcement activities at Rochford District Council.

Meeting Dates	Items Scheduled for this Date	Additional Details
1 December 2022	<ul style="list-style-type: none"> <li>• Treasury Management 2022/23 Mid-Year Review</li> <li>• Regulation of Investigatory Powers Act (RIPA)</li> <li>• Report of Task &amp; Finish Group on Review of Terms of Reference of Flood Forum</li> </ul>	<p>To consider the Council’s Treasury Management report prior to its submission to Council.</p> <p>to provide an update on the use of RIPA over the past year and to review the Council’s RIPA policy.</p> <p>To receive a verbal update from the Task &amp; Finish Group on its review of the terms of reference of the Council’s Flood Forum.</p>
10 January 2023	<ul style="list-style-type: none"> <li>• Update from the Portfolio Holder for Climate &amp; Economy on Carbon Neutral 2030</li> <li>• Sustainability Strategy</li> </ul>	
1 February 2023	<ul style="list-style-type: none"> <li>• Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2023/24</li> <li>• Update on the Mill Arts &amp; Events Centre</li> <li>• Community Investment Plan</li> </ul>	<p>To consider the Council’s Capital and Treasury Management Strategy prior to its submission to Council.</p> <p>To consider details of the outcome to date of the Community Expression of Interest process and the required operating costs.</p> <p>To consider details of the Community Investment Plan objectives and budget</p>

Meeting Dates	Items Scheduled for this Date	Additional Details
		allocations.
23 February 2023	<ul style="list-style-type: none"> <li>• Update on the Mill Arts &amp; Events Centre</li> <li>• Update on the South Essex Parking Partnership</li> </ul>	To consider details of the outcome to date of the Community Expression of Interest process and the required operating costs.
1 March 2023	<ul style="list-style-type: none"> <li>• Community Safety Partnership</li> <li>• Update on Gypsy and Travellers</li> <li>• Report of Task &amp; Finish Group on Planning Process and Procedures</li> <li>• OneTeam Transformation Programme - Strategic Partnership with Brentwood Borough Council – Quarter 4 Update</li> </ul>	<p>Update, as part of the Committee’s Crime and Disorder function.</p> <p>To consider an update on progress to date on the OneTeam Transformation Programme.</p>
4 April 2023	<ul style="list-style-type: none"> <li>• Free Three Hour Parking for Blue Badge Holders</li> <li>• Rochford District Council Volunteer Policy</li> <li>• Information Bulletin on the Freight House and on office accommodation for officers.</li> </ul>	<p>To scrutinise the Portfolio Holder decision made on 28 February 2023 in respect of free parking for Blue Badge Holders.</p> <p>To scrutinise the Portfolio Holder decision made on 14 March in respect of the RDC Volunteer Policy.</p> <p>To receive an update on the Freight House and on office accommodation for officers.</p>

Items to be Scheduled in 2023/24

- Annual Report – June 2023
- Engagement with Residents and Other Stakeholders
- Homeless Policy – for review
- Review of the Constitution
- Management of Public Open Spaces
- 6-Monthly Updates on the Cost of Living

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