
REPORT FROM THE COMMUNITY SERVICES COMMITTEE – 1 APRIL 2003

1 BEST VALUE REVIEW OF EMERGENCY PLANNING – APPOINTMENT OF EMERGENCY PLANNING SUB-COMMITTEE

- 1.1 This item of business was referred by the Community Services Committee on 1 April 2003 with a request to Full Council that they establish an Emergency Planning Sub-Committee.
- 1.2 At a meeting on 13 March 2003 the Community Overview & Scrutiny Committee considered the report of the Chief Executive on the conclusions of the Best Value Review of Emergency Planning within the District. Within that report was a suggestion that a small Sub-Committee should be established which could convene quickly to consider specific incidents of some magnitude or of long duration where there are significant resource implications.
- 1.3 The Overview & Scrutiny Committee proposed that such a body should comprise the Leader of the Council, the Chairmen of Community Services, Environmental Services, Policy & Finance and Planning Services Committees and have executive powers.
- 1.4 Community Services Committee endorsed the conclusions of the Overview & Scrutiny Committee.
- 1.5 The proposed terms of reference of an Emergency Planning Sub-Committee are as follows:-
- “To convene at the request of the Chief Executive or Leader of the Council at short notice when a Major Incident affecting the District, or part of the District has been declared by the Emergency Services, or when a Catastrophic Incident has been declared by Central Government, with delegated authority to deal with all matters requiring:
- The urgent commitment of significant human, financial and/or other resources.
 - Any related issues due to the profound nature of the incident.”
- 1.6 The emphasis is on urgency and need, i.e. in the absence of urgency and need, matters would be referred to a meeting of the appropriate and scheduled full Committee instead, or to a specially convened meeting of the full Committee, if time permitted.

2 RECOMMENDATION

2.1 It is proposed that Council **RESOLVES**

(1) To establish an Emergency Planning Sub-Committee with a standing membership of the Leader of the Council, the Chairmen of Community Services, Environmental Services, Policy & Finance and Planning Services Committees.

(2) The terms of reference of the Sub-Committee to be as follows;

“To convene at the request of the Chief Executive or Leader of the Council at short notice when a Major Incident affecting the District, or part of the District has been declared by the Emergency Services, or when a Catastrophic Incident has been declared by Central Government, with delegated authority to deal with all matters requiring:

- The urgent commitment of significant human, financial and/or other resources.
- Any related issues due to the profound nature of the incident.”(CE)

Paul Warren

Chief Executive

Background Papers:

None

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