

# ROCHFORD DISTRICT COUNCIL



## Standards Committee

### agenda

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***Date***

**19 July 2005**

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***Time***

**7.30pm**

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***Place***

Committee Room 4  
Civic Suite  
Rayleigh

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***Contact***

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## **Members of the Standards Committee**

### **District Council Members**

Chairman: Cllr C A Hungate  
Vice-Chairman: Cllr Mrs S A Harper

Cllr C I Black  
Cllr P A Capon

Cllr D Merrick

### **Parish Member**

Cllr R E Vingoe, Hockley Parish Council

### **Independent Members**

Mr A C Comber  
Mr B M Flynn

Mr D J Cottis

## **Terms of Reference**

To promote and maintain high standards of conduct with the Council and exercise the Council's functions in relation to:

- Standards of Conduct of Members (including Parish Members) under regulation and statutory provision.
- Codes of Conduct for Officers and Members.
- Monitoring and Regulation of discretionary components of Members remuneration.
- Assistance of Members & Co-opted Members through Training and Guidance.
- Determination of minimum levels of competency training for Members.
- Monitor of Members' attendance at meetings and training.

**The Council's vision is to make Rochford the place of choice in the County to live, work and visit.**

### **The Council's principal aims are to:-**

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

# A G E N D A

Page No

**1 Apologies for Absence**

**2 Substitutes**

**3 Non-Members attending**

**4 Minutes of the Meeting held on 14 April 2005**

To approve subject to 'Mr Cottis' replacing 'Mr Comber' under minute 165.

**5 To Receive Declarations of Interest**

**6 Record of Attendance at Committee Meetings 2004/05** 6.1

To receive the report of the Head of Administrative and Member Services on the summary of Members' attendances at meetings during 2004/05.

**7 Case Study of a Determination of an Allegation of Misconduct under the Local Authorities (Code of Conduct) (Local Determination) Regulations 2003** 7.1

To undertake a training exercise in dealing with the local determination of allegations of misconduct.

Report attached



Paul Warren  
Chief Executive