

**OVERVIEW & SCRUTINY COMMITTEE –  
16 April 2024**

**REVIEW OF OUTSIDE BODIES**

**MEMBER FEEDBACK**

**APPENDIX 1**

	<b>As a current or past Member of an Outside Body, can you please select which Outside Bodies you are/were appointed to</b>	<b>Can you please explain how you think these are beneficial to Rochford District Council?</b>	<b>How many Outside Bodies meetings did you attend during a 12 month period or since the start of the 2023/24 Municipal Year?</b>	<b>If current Executive Lead Member or previous Portfolio Holder, can you please specify which meetings you attended, how often and whether you thought they were beneficial to your role?</b>	<b>Are there any Outside Bodies meetings you attended that were not listed? If yes, please specify their name, frequency and how beneficial you thought they were.</b>	<b>Do you have any other comments relating to Outside Bodies?</b>
1.	South Essex Parking Partnership	Service our district and in partnership working keeps our parking safer.	Two meetings and monthly Teams calls.		None	I think they are an integral part of council work. We cannot work singularly.
2.	Essex Countywide Traveller Unit  Essex Police and Crime Panel  Rayleigh and Rochford Association of Voluntary Services	The only way that it benefitted us is we had a little insight into some decisions made but not much input into making them.	10	As Lead Member for Customer Services, few meetings were required.	No	None

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3.	<p>London Southend Airport Consultative Committee Rochford Hundred Association of Local Councils  South Essex Parking Partnership</p>	<p>Rochford Hundred keeping the local community informed.  Airport total waste of time.  SEPP a chance to inform policy which takes years.</p>	<p>4 – Rochford Hundred 2 – Airport 3 – SEPP</p>			<p>We should have an Outside Body for Housing Associations.</p>
4.	<p>ASELA Joint Committee  East of England Local Government Association  Essex Countywide Traveller Unit  Essex Flood Partnership Board  London Southend Airport Consultative Committee  Partnership Panel  Rochford Hundred Association of Local Councils</p>	<p>All were good ways of learning new methods and learn new ideas.</p>	<p>20 to 30 per year.</p>	<p>I attended all the ones I have listed and all were beneficial.</p>	<p>Areas Committees for the public to raise ideas and questions.</p>	<p>Yes, as an ECC Councillor.</p>

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	South Essex Parking Partnership					
5.	Hockley Community Centre Association	I have only been included in any Outside Body this year. Unfortunately, the one time they have met during that time, clashed with a Council meeting so I could not attend. I did send my apologies.	See above.	Housing and Homelessness – face to face catch up meetings with officers at least once a month. Very beneficial. Development Committee – regular scheduled meetings and others as necessary can be face to face or online. I do not consider these to be a waste of time.	Hockley Parish – at least 3/4 per month. All are relevant and help my involvement in the District.	Some Members do need to share more openly regarding what being a representative on an Outside Body contributes to the District. It is rare to get reports from Outside Bodies.
6.	Bradwell B Community Forum  Bradwell Local Community Liaison Council  Community Safety Partnership Steering Group  Essex Countywide Traveller Unit	Bradwell Groups – were never notified of or invited to any meetings  CSP – very beneficial – plus we are a statutory body so should attend as per Crime and Disorder Act 1998.  ECTU – we used to contribute to this financially, perhaps more suitable for officer attendance but definitely	Some of the existing partnerships are monthly and some are only once or twice a year. It would also be dependent on the members role (Portfolio or Lead Member	Covered under question 2.	Domestic Abuse Panel (came under Community Safety Portfolio)  Extended Services (schools partnership)  Safer Essex – attended by all CSPs	No

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	<p>Essex Flood Partnership Board</p> <p>Essex Police and Crime Panel</p> <p>Essex Waste Partnership Board</p> <p>Mid and South Essex NHS Foundation Trust</p> <p>NACRO N.C.E</p> <p>Rayleigh and Rochford Association of Voluntary Services</p> <p>River Crouch Coastal Community Team Steering Group</p> <p>Rochford Hundred Association of Local Councils</p>	<p>beneficial as they held enforce illegal encampments for us.</p> <p>Essex Flood Forum – yes, as it gives a voice for flooding issues in our district.</p> <p>Essex Police &amp; Crime Panel (now includes fire) – again a voice for policing issues in our district – hugely beneficial.</p> <p>Essex Waste Management – personally, I found these more of a talking shop – perhaps more suitable for officers 0 only use perhaps is for joint working arrangements.</p> <p>NHS Foundation Trust – useful for gathering information</p> <p>NACRO – not really that useful – could possibly be asked to update CSP instead of separate meetings</p> <p>RRAVS – still funded by RDC but perhaps more for officer attendance?</p>	<p>would undoubtedly have many to attend – or should attend as part of their role.)</p>			
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	<p>Sanctuary in Rochford Committee</p> <p>South Essex Children's Partnership Board</p>	<p>River Crouch Coastal Community Team – new to this group this year – not sure of its value for RDC.</p> <p>Rochford Hundred – useful for information sharing/partnership working with Parishes.</p> <p>Sanctuary – attendance is of benefit for our Sanctuary residents, but we have many other residents with other SHLs/private rental that we are unable to represent.</p> <p>South Essex Children's Partnership – from memory this was more about schools – perhaps more suitable for Essex County Councillors to feedback to district?</p>				
7.	London Southend Airport Consultative Committee	Significant employer in the district and brings tourism to the district.	None	N/A	No	No
8.	Essex Heritage Trust	Essex Heritage Trust:- I have not been invited to any Heritage Trust meetings so far, however I am very interested and feel this would be of	N/A		London Southend Airport Noise Forum:- Interesting meetings with local	Question: as the Chairman for the Health and Wellbeing Board - should this be considered an Outside Body? It

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	<p>Mid and South Essex NHS Foundation Trust</p> <p>Rayleigh and Rochford Association of Voluntary Services</p> <p>Rayleigh Mount Local Committee</p> <p>River Crouch Coastal Community Team Steering Group</p> <p>Rochford Hundred Association of Local Councils</p>	<p>benefit for RDC within my current role as Tourism Lead Member. We have a wealth of Heritage across the district which could be utilised to encourage visitors to enjoy places of interest, bringing custom to the area which will benefit the economy. Please forward contact details so I can follow up on this.</p> <p>Rayleigh and Rochford Association for Voluntary Services:- Lots of good partnership work across the whole district, they are stakeholders in the Health and Wellbeing Board, collectively providing services for the communities. Unfortunately, on this occasion, I was not able to attend their AGM. Although I have attended meetings previously and value the work they carry out across the district.</p> <p>Rayleigh Mount Local Committee:-</p>			<p>residents and parish representatives. Jo Marchiotti organizes the meetings; she is very knowledgeable and able to advise the Committee Members about technical matters when they arise and manage noise complaints from groups and individuals. Gives advice and guidance on flight paths etc.</p>	<p>certainly has many different stakeholders involved, including NHS, Megacentre, Essex Youth Services, Sports representatives, charities etc.</p> <p>Where is Essex Youth Council affiliated to RDC - as a separate entity to Youth Services. This used to be part of RDC as Kelly Redston organised meetings but unsure how our youth council fits within RDC now? These are our future generations who will benefit from knowing how the Council members and officers work together for the district.</p> <p>I have attended Rochford Youth Council AGM meeting and they have attended COL roadshow and Rayleigh Mount Events. I have invited them to join a full council meeting early 2024 to</p>
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		<p>I am not sure if this committee comes under my remit as Lead Member of Tourism/Leisure - please advise? I did arrange and attended a meeting for an event to be hosted which marked the celebration of Rayleigh Mounts Centenary year, in conjunction with the National Trust and Leisure Officers. This community event was well attended.</p> <p>River Crouch Coastal Community Team Steering Group:- I have not attended a meeting for this outside body, usually held outside the district - Burnham. It would be better if officers were advised when a meeting actually pertaining to RDC were notified. This was the case recently when Paglesham was mentioned in the notes, I forwarded the email to Andrew Paddon as it was an Environmental matter and thought he would be better suited to address.</p>			<p>present their achievements to the Council.</p> <p>Additional information:- I was invited to attend a meeting with RTC Dementia Friendly Action Plan - Awareness (along with Kim Anderson) The outreach work in Rayleigh covered schools, businesses, community, charities, carers etc. From a wellbeing perspective (under the Communities Director) we are intending to ensure the district has more awareness of dementia, awareness of clubs and activities held within the district, ensuring signage is suitable for dementia patients and offering members/officers including RDC facilities such as leisure centres staff training. Ideally RDC to work towards becoming a 'dementia</p>
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		<p>Rochford Hundred Association of Local Councils:- This is a very interesting meeting whereby Parish and Town Councils representatives share local information and intelligence. PC Warren Lamb was present discussing community safety issues and hate crimes amongst other issues. At the meeting held in October both myself and deputy RDC representative Cllr Tracey Knight attended the meeting, updating the group on recent developments within RDC. Next meeting is January 24.</p> <p>London Southend Airport Consultative Committee:- Cllr James Gooding has attended these meetings. Both were informative and of benefit to the council. Good networking, well worth continuing the good relations with the airport.</p> <p>Mid-South Essex NHS Foundation Trust (Board of Governors):-</p>				<p>friendly status' (Essex CC will become Dementia Friendly Status from January 2024)</p>
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		I was advised that RDC no longer has a position on this board of governors, only Borough and Essex CC are eligible - District no eligible.				
9.	Partnership Panel	None	None	None	None	As a relatively new Councillor, I have never been assigned to an Outside Body, hence blanks.
10.	Association of South Essex Local Authorities (ASELA) Joint Committee  London Southend Airport Consultative Committee  Rayleigh Mount Local Committee  Sanctuary in Rochford Committee	Each and every case Member were able to voice concern or give support where needed.	All of the above were on a quarterly basis.	In each Outside Body, I was able to bring my own specific brand on expertise. As in Q3 except ASELA was monthly as a Portfolio Holder during Terry Cutmore's leadership.	None.	They are important to enable the District Council to have a voice at specific tables.
11.	Rayleigh Mount Local Committee	They have not met – I have tried to establish contact without success.	Zero			Would be a good idea for my particular Outside Body to contact me.
12.	Rayleigh Mount Local Committee	Do not know as have not been given any information or invite to attend a meeting.	None	None	None	Yes, I have tried to look them up on RDC website and there is no information on them.

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13.	Hockley Community Centre Association	Keeping RDC informed and updated on issues concerning the HCCA and any related items within Hockley.	Only one due to other overlapping meetings on the same evening. I do receive minutes of the meetings if I am unable to attend.	N/A	They are very beneficial.	No.
14.	<p>Community Safety Partnership Steering Group</p> <p>Essex Countywide Traveller Unit</p> <p>Essex Police and Crime Panel</p> <p>Mid and South Essex NHS Foundation Trust</p> <p>Sanctuary in Rochford Committee</p>	<p>I have not sat on these outside bodies for a long enough period to make an informed opinion as to if I feel these are beneficial.</p> <p>I can give my experience and current opinion regarding Rayleigh Grange Community Association Governing Body; there have been no requests to date or for future for me to attend any meetings and they have not been communicated with me.</p> <p>I have questioned this specifically around meetings, or even the AGM and was told it would be up to the leaseholders to</p>	N/A	In my limited experience with this role, I feel that I am not in a position to give an informed position.	N/A	On occasion some Outside Bodies meetings can and have conflicted with meetings that RDC hold.

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		decide/invite/inform me. As this is the current situation, then from my perspective unless RDC Assets Team ensure that are following the requirements of their lease, then there is no point appointing a representative to this body.				
15.	Hockley Community Centre Association	The entertainment and function space, both inside and outside of the building, is a valuable part of the community in Hockley and the surrounding area. Maintaining a line of communication to promote and support the work of the community centre, is a vital inclusion in the fabric of the society in the Rochford District.	One. Not for want of trying though! Committee meetings for the Hockley Community Centre are normally held on a Monday evening. It just happens that it has clashed on most occasions with Parish Council meetings that I have been required to attend.	This question is not clear in the answer required. I am currently lead member for housing and homelessness and link to Sanctuary Housing. The Director of Housing (Lauren Stretch) and myself have set up quarterly meetings for the future with the local management of Sanctuary Housing. Since setting up regular meetings, we have had one so far which I believe has been well worth while. I am also Chairman of the development committee. I believe	No	The difficulty of availability to attend meetings, can sometimes be an issue.

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				this could have the potential to create a conflict of interest if it was to be linked in any way with an outside body.		
16.	<p>Association o South Essex Local Authorities Joint Committee</p> <p>Essex Leaders and Chief Executives Group</p>	<p>Association of South Essex Local Authorities (ASELA) Joint Committee - This is now called "South Essex Councils" or SEC. I understand that there is a "subscription" of £60K from RDC but this requires verification by Finance. In addition the CEO may participate in one or more workstreams. I would recommend that any appraisal of SEC is also sought from the CEO as I have only been involved since May 2023.</p> <p>East of England Local Government Association - Briefings and Webinars are mostly conducted on Teams and are also be attended by Lead Members when subject matters are appropriate. Teams meetings are often followed up with aide memoire notes which are very useful in</p>	<p>On Teams say 10 Meetings and in person I would estimate 5.</p>	<p>I have already covered this aspect in Question 2 above. Attendances as Leader.</p>	No.	<p>In view of the subscription fee on SEC (ASELA) I would welcome a value for money view from The CEO.</p>

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		<p>keeping abreast of national policy as it is likely to develop. This is recommended.</p> <p>Essex Leaders and Chief Executives Group - Meetings have tended to have focused on Greater Essex (Devolution) rather than other wider Essex issues. As Devolution has been deferred it can be expected that agenda diversity will return. Again you may wish to ask for input from the CEO. Nevertheless it is a useful forum for networking.</p>				
17.	Hockley Community Centre Association	Useful connection for local community.	2	N/A	N/A	Limited attendance as they clash with RDC meetings.
18.	<p>Association of South Esse Local Authorities Joint Committee</p> <p>East of England Local Government Association</p> <p>Essex Flood Partnership Board</p>	Al those that I have selected where of benefit to the council and the residents	Some were once a 1/4 others monthly	I don't think I missed any of the meeting of the outside body's I was on	N/A	N/A

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	<p>Essex Leaders and Chief Executives Group</p> <p>London Southend Airport Consultative Committee</p> <p>Partnership Panel</p> <p>Rochford Hundred Association of Local Councils</p>					
19.	The Rayleigh Grange	Community centre for groups & clubs	None	N/A	None, contact only just reached after many months, meeting arranged for February 28	