

Standards Committee – 19 July 2005

Minutes of the meeting of the **Standards Committee** held on **19 July 2005** when there were present:-

Chairman: Cllr C A Hungate
Vice-Chairman: Cllr Mrs S A Harper

Cllr P A Capon

Cllr D Merrick

INDEPENDENT MEMBERS

Mr A C Comber
Mr D J Cottis

PARISH MEMBER

Cllr R E Vingoe, Hockley Parish Council

APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr B M Flynn, Independent Member.

OFFICERS PRESENT

R J Honey	-	Corporate Director (Law, Planning & Administration)
F Laycock	-	Senior Environmental Health Officer
R How	-	Fraud Officer
N Khan	-	Solicitor
A Law	-	Solicitor
J Bradley	-	Trainee Solicitor
J Bostock	-	Principal Committee Administrator

289 MINUTES

The Minutes of the Meeting held on 14 April 2005 were approved as a correct record and signed by the Chairman, subject to 'Mr Cottis' replacing 'Mr Comber' under Minute 165.

290 RECORD OF ATTENDANCE AT COMMITTEE MEETINGS 2004/05

The Committee considered the report of the Head of Administrative and Member Services on the summary of Members' attendances at meetings during 2004/05.

During discussion it was observed that, in overall terms, the levels of attendance achieved by Members was commendable. It was also observed that the figures would not reflect levels of activity associated with addressing

Ward business or the involvement of Councillors also appointed to Parish Councils with Parish Council work.

It was confirmed that reference to Ward activity could be included in the note at the end of the attendance schedule and that, when apologies are phoned through to the Council Offices, the reason given should be recorded for inclusion on the schedule. The Committee noted that the attendance statistics are available for use by Group Leaders who can address any concerns as considered appropriate.

Resolved that the summary statistics be received. (HAMS)

291 CASE STUDY OF A DETERMINATION OF AN ALLEGATION OF MISCONDUCT UNDER THE LOCAL AUTHORITIES (CODE OF CONDUCT) (LOCAL DETERMINATION) REGULATIONS 2003

The Committee undertook a full training exercise in the form of a moot hearing dealing with the Local Determination of Allegations of Misconduct.

At the conclusion of the exercise the Committee concurred with the Chairman that particular thanks should be extended to Mr A C Comber for so effectively chairing the exercise, and to all contributing officers.

The meeting closed at 10.18pm.

Chairman

Date