



**Rochford District
Council**

Audit Committee

agenda

Date

16 January 2018

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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**The public are welcome to
attend this meeting**

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Members of the Audit Committee

Chairman: Cllr A L Williams

Vice-Chairman: Cllr M J Lucas-Gill

Cllr R R Dray

Cllr D S Efde

Cllr A H Eves

Cllr M Hoy

Cllr R Milne

Cllr T E Mountain

Cllr Mrs L Shaw

Cllr M J Webb

One vacancy

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

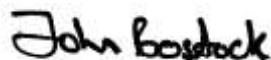
The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

- | | | Page No |
|----------|---|------------|
| | Emergency evacuation announcement | |
| 1 | Apologies for Absence | |
| 2 | Substitute Members | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 26 September 2017 | |
| 5 | To Receive Declarations of Interest | |
| 6 | External Auditor Report Updates for 2016/17 | 6.1 – 6.31 |
| | To consider the report of the Section 151 Officer drawing Members' attention to EY's annual audit letter 2016/17. | |
| 7 | External Auditor Report: Certification of Claims and Returns Annual Report 2016/17 | 7.1 – 7.15 |
| | To consider the report of the Section 151 Officer drawing Members' attention to the Certification of Claims and Returns Annual Report 2016/17. | |
| 8 | 2017/18 External Audit – Audit Plan Report | 8.1 – 8.39 |
| | To consider the report of the Section 151 Officer presenting the Council's external auditor's annual audit plan (AAP) covering the audit of the 2017/18 accounts and the certification of the 2017/18 Housing Benefits claim. | |
| 9 | Internal Audit Progress Report | 9.1 – 9.34 |
| | To consider the report of the Assistant Director, Democratic Services, which draws Members' attention to completed audit engagements and provides an update of audit recommendations. | |



John Bostock
Assistant Director, Democratic Services