

SCHEDULE OF DISCRETIONARY CHARGES

	Charge 2002/03	Proposed 2003/04
	£	£
<u>CONCESSIONARY FARES</u>		
Taxi Voucher Scheme Membership	5.00	5.00
Duplicate Bus Pass	4.00	4.00
<u>CAR PARKS</u>		
<u>Websters Way / Mill Hall</u>		
Up to 1/2 hour	0.20	0.25
Up to 2 hours	0.40	0.50
Up to 3 hours	0.80	remove
Up to 4 hours		1.00
<u>Mixed</u>		
Up to 1/2 hour	0.20	0.25
Up to 2 hours	0.40	0.50
Up to 3 hours	0.80	remove
Up to 4 hours	1.10	1.00
Up to 5 hours	1.30	1.50
All day	2.20	2.50
Weekly	8.00	10.00
<u>Approach</u>		
Day Ticket	1.80	2.50
Weekly Tickets	7.00	remove
Quarterly - Residential	90.00	95.00
Quarterly - Non residential	120.00	150.00
Annual - Residential	320.00	350.00
Annual - Non residential	400.00	500.00
<u>Season Tickets</u>		
Quarterly - residential	80.00	120.00
Quarterly - non residential	120.00	150.00
Annual - residential	243.00	350.00
Annual - non residential	365.00	500.00
Admin fee for refund of season ticket	16.00	18.00
<u>Penalty</u>		
Penalty Fines - parking in a disabled bay	80.00	120.00
Penalty fines - overstay	40.00	60.00
Penalty fines - overstay - if paid within 10 days	25.00	30.00
Penalty fines - overstay - paid at machine on day of offence	7.00	10.00
Other offences	40.00	60.00
Other offences - if paid within 10 days	25.00	30.00

HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLE LICENSING

Charge	Proposed
2002/03	2003/04
£	£

Note - charges appear reduced = removal of M.O.T. testing feeVehicles - Meter Fitted & Wheelchair Accessible

Hackney Carriage - 1 st Licence	200.00	180.00
Renewal	190.00	170.00

Vehicles - Meter Fitted

Hackney Carriage - 1 st licence	265.00	250.00
Renewal	240.00	225.00

Vehicles - Not Meter Fitted

Private Hire Wheelchair Accessible	185.00	165.00
Renewal	170.00	150.00

Private Hire	225.00	210.00
Renewal	210.00	195.00

Other Charges

New vehicle inspection & test (MOT paid direct)	75.00	remove
Interim vehicle inspection	50.00	30.00

Replacement - Plates/Emblems/Badges:		10.00
Provision of Magnetic Emblems in lieu of Adhesive	10.00	remove

Replacement of Vehicle Licence Plate	10.00	remove
Internal Badge	5.00	remove
External Emblems (Adhesive)	7.50	remove
Private Hire (Magnetic)	10.00	remove

Pre Purchase Inspections - Vehicles presented at Hackney Carriage Office	F.O.C.	remove
--	--------	--------

Where a specific journey is undertaken the Charges will be:

Within Rochford District - per hour	40.00	remove
Outside Rochford District or part thereof plus travel expenses - per hour	40.00	remove

DriversLicences

Hackney Carriage and Private Hire combined - First Application / per annum	55.00	100.00
Private Hire First Application / per annum	50.00	95.00
Grant of licence following first application	45.00	remove

Renewal Fee per annum	45.00	45.00
Renewal with knowledge upgrade for balance of annual period	45.00	remove
Dual Licence Hackney + P/Hire Additional to First Fee	20.00	remove
Topography Test	30.00	remove
Criminal Record Bureau check	15.00	12.00

HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLE LICENSING -**Charge**
2002/03
£**Proposed**
2003/04
£Other Charges

Replacement Drivers Badge	5.00	remove
Refund Admin Charge	15.30	remove
Windscreen badge	5.00	remove

Private Hire Operators Licences

Annual Licence - Restricted to 2(2003/04 - 3) vehicles / per annum	65.00	70.00
For each additional vehicle authorised - fixed fee	15.00	remove
Over 3 vehicles		100.00

PUBLIC FOOTPATHS

	Charge 2002/03	Proposed 2003/04
	£	£
Diversion, Extinguishment or Creation	600.00	620.00
Each additional path on same Order (Plus advertisement costs)	150.00	155.00
Ancient Woodland of England Book by Oliver Rackham	15.00	remove

HOUSE PURCHASE LOANS

(Charges where VAT must be added)

Premature Redemption Charge (Will be waived if redemption actually takes pl	50.00	50.00
Secondary Enquiry Charge	100.00	100.00

RUSTIC PRODUCTS

(All prices are inclusive of VAT)

Woodchips

Collected from Hockley Woods per bag	2.00	2.00
Collected from Hockley Woods per m3.	15.00	15.00
Delivered within District m3.	20.00	20.00
Rustic Bench	30.00	30.00
Firewood (logs) per transit load delivered	50.00	50.00
Woodlands Walks leaflet	F.O.C.	F.O.C.

LICENCES ETC.

(Charges exempt from VAT)

Dangerous Wild Animals Act 1976	} Plus consultants fees where appropriate	105.00	110.00
Animal Boarding Establishment Act 1963		130.00	135.00
Riding Establishments Act 1964		225.00	230.00
Pet Animals Act 1951 & Breeding of Dogs Act 1973		115.00	120.00
<i>Variation of conditions - half annual licence fee</i>			
Motor Salvage Operators Licence		70.00	70.00

Licensing of Places of Public Entertainment and Indoor Sport**1 st Application**

Up to 100 persons	290.00	300.00
101 - 200 persons	470.00	485.00
201 - 500 persons	900.00	930.00
501 + persons	1,780.00	2,000.00

Renewal applications

Up to 100 persons	210.00	220.00
101 - 200 persons	315.00	325.00
201 - 500 persons	600.00	620.00
501 + persons	1,190.00	1,300.00
Open Air Events ... As above plus	137.00	140.00
<i>Per 100 (or part thereof) specified on the Application</i>	70.00	75.00

<u>Licensing of Places of Public Entertainment and Indoor Sport - continue</u>		Charge 2002/03	Proposed 2003/04
		£	£
Indoor sports	(as above plus)	75.00	80.00
Plays (indoors & Outdoors)	(as above plus)		
Film exhibitions	(as above plus)		
(subject to statutory maximum)			
Grant/Renewal - licence for dancing and/or musical entertainment- Sundays		40.00	42.00
Transfer for Licence		40.00	42.00
Variation of Licence Half of appropriate renewal fees plus newspaper advertisement and fees where appropriate			

Notes : (1) Charges may be waived for Charity Events
(2) Occasional Specified Date Licence 50% of the fees are charged)Other than open air
(3) Occasional Licence (28 day) 75% of the fees are charged) events

Late Night Refreshments House Licence	90.00	95.00
Sex Establishment Licence	525.00	2,500.00
Ear Piercing , Electrolysis ,Acupuncture & Tatoonist Registration	125.00	130.00

Licensing Act 1988

Certificate of suitability	- Grant of Certificate - Renewal - Variation	} As for Public Entertainment Licence		
Surrender notes for unsound food (VAT to be added)			35.00	36.00
Street Trading Consent	- issue - renewal		120.00 60.00	130.00 62.00
Pavement Permissions	- issue - renewal	120.00 60.00	130.00 62.00	
Export of food documentation (provision and/or authorisation, plus additional fees recharged on an actual cost basis)		15.00	15.00	

ZOO LICENSING

Application for grant of first licence	} Plus consultants fees and inspection expenses	160.00	165.00
Application for renewal of licence		105.00	110.00
Grant of first licence		315.00	350.00
Renewal of licence		465.00	480.00
Alteration of licence		65.00	65.00
Transfer of licence		65.00	65.00

FACTUAL STATEMENTS

(VAT to be added)

Section 28(9) of Health & Safety at Work etc Act 1974 plus cost of photographs as necessary	85.00	90.00
---	-------	-------

PEST CONTROL

De-ratting of aircraft (Plus VAT if applicable) (plus additional charges on an actual cost basis)	100.00	150.00
--	--------	--------

REPAIR NOTICE ETC

Charge for the service of Statutory Enforcement Notice under the Housing Acts (fitness enforcement)	200.00	300.00
---	--------	--------

CEMETERIES

(Charges exempt from VAT)

Charge	Proposed
2002/03	2003/04
£	£

Interments in grave or vaults for which exclusive right of burial has been granted**Note - for 2003/04 internment fees are inclusive of excavation charges and registration**

Interment Fee (new grave or re-open)		
Still Born - under 1 month	35.00	160.00
Under 12 years	80.00	215.00
Over 12 years	230.00	365.00
Exclusive right of burial (50% reduction for child under 12 buried in children's	310.00	350.00
Re-opening a walled grave	250.00	remove
For the interment of a cremation casket in a purchased grave	95.00	150.00

Interments in Cremation Plots with or without exclusive rights of burial

Interment Fee (new grave or re-open)	110.00	150.00
Exclusive right of burial	160.00	200.00

Excavation Charges

For one interment 1.4m	75.00	remove
For two interments 1.8m	95.00	remove
For three interments 2.2m	120.00	remove
For four interments 2.6m	140.00	remove

Interments - In grave for which no exclusive right of burial has been granted (common graves)

Interment Fee	Still Born/under 1 month	45.00	remove
	under 12 years	95.00	remove
	over 12 years	230.00	remove

Monuments, Gravestones, Tablets and Monumental Inscription

For the right to erect or place:-		
A flat stone not exceeding 60cm x 45cm	55.00	{
A Headstone up to 90cm	55.00	{
		{
A nameplate of any description (other than a headstone)	55.00	{ 75
Kerbstone or border stone (height not exceeding 30cm)	110.00	{
A tablet or vase	45.00	{
A cross	45.00	{
Kerbstone or Border Stone (Height not exceeding 30cm) Childs plot	55.00	{
A flower vase or tablet (45x37cm) on a grave in which the exclusive right of burial has		{
not been purchased	35.00	{
A memorial case (37cm long x 22cm wide x 30cm high)and inscription panel for		{
cremation plot	35.00	{
Kerbstone around a cremation plot	55.00	{
Any additional inscription on a gravestone tablet or monument	30.00	40.00

Cemeteries - Continued

Charge	Proposed
2002/03	2003/04
£	£

NOTE: If the deceased had not been a Council Taxpayer, inhabitant or parishioner within the Rochford District within a period of three years prior to his or her death, then all the foregoing fees, payments and sums will be doubled.

Exhumation Charge

Each exhumation will be recharged on an actual costs basis

Additional fees fixed by the Council

Saturday morning burials	65.00	100.00
Interments Registration Fee (new grave or re-open)	30.00	remove
Registering Transfer of Grant	30.00	40.00
Every additional Certificate of Burial	10.00	remove
Certificate of Ownership of Grant	10.00	remove
Every search for the first year and subsequent years	10.00	remove

} as part of internment

Fees payable for the Maintenance of graves etc

(Charges where VAT must be added)

Banking and Turfing Grave	35.00	50.00
Upkeep, cutting and weeding (per annum)	35.00	50.00
Upkeep for 10 years, including washing monument	350.00	-
Upkeep for 5 years, including washing monument	-	250.00
Washing monument (per occasion)	20.00	50.00

LEISURE (Other than Leisure Contract)

Note - All charges subject to consultation with the Grounds Maintenance Contractor and in accordance with the contract the contractor retains the income.

Hockey (Note 1 below applies)

(Charges exempt from VAT)

Exclusive use of pitch	465.00	490.00
Alternate use of pitch	237.00	250.00
Casual lettings including Pavilion (where VAT must be added)	45.00	47.00

Rugby/Football (Note 1 below applies)

(Charges exempt from VAT)

Exclusive use of a pitch		
-Class 'A' Pitch	775.00	815.00
-Class 'B' Pitch	560.00	590.00
Alternate use of pitch		
-Class 'A' Pitch	390.00	410.00
-Class 'B' Pitch	280.00	295.00

Casual Lettings Including Pavilion

(where VAT must be added)

-Adults	55.00	58.00
-Juniors	35.00	36.00

NOTE: Junior Teams 40% less on use of senior pitches

LEISURE (Other than Leisure Contract) - continued

	Charge 2002/03	Proposed 2003/04
	£	£

Established Junior Pitches

Exclusive use of pitch		
-Class 'A' Pitch	410.00	430.00
-Class 'B' Pitch	280.00	285.00

Alternative use of pitch		
-Class 'A' Pitch	220.00	230.00
-Class 'B' Pitch	150.00	157.00
-Club use	130.00	135.00

(Exclusive use by Cub Scouts League 80% of junior Charge)

Mini Football (Note 2 below applies)

Exclusive use of pitch	215.00	225.00
Alternate use of pitch	160.00	170.00

1. In the event of a shortened season these prices will be charged pro rata 27/32
2. Includes 2 hour usage (am or pm) and pavilion hire

Pavilion Hire (Note 1 below applies)

Including Changing Rooms - per 3 hour session	33.00	35.00
---	-------	-------

NOTE: Hire in respect of Youth Clubs will be reduced by 50%

Playgroups

Pre-School and mother and child		
-Morning Session	8.00	8.50
-Afternoon Session	7.00	7.50
-Brownies Evening Session	3.00	3.20

NOTE: All playgroups using pavilion for five or more sessions per week will have a 10% reduction in the booking fee (minute 344/83 refers)

Tennis**Casual Bookings (55 minute sessions)**

(Charges where VAT is absorbed)

Per Court		
- Adult - Any Day	3.00	3.00
- Junior - Any Day	2.00	2.00

LOCAL LAND CHARGES

(Charges exempt from VAT except where stated)

Note - 2003/04 charge is subject to any increase in E.C.C. charge

Charge 2002/03 £	Proposed 2003/04 £
------------------------	--------------------------

Fees for Supplementary Enquiry's

Part I (a) where relating to one parcel of land only, as defined in Rule 2(2) (CON29)	140.00	150.00
(b) where relating to several parcels of land (which a single requisition for an Official Search would cover) and delivered on a single form:- for the first parcel of land	140.00	150.00
for each additional parcel of land (provided that where the fee on that basis would exceed £150.00, the amount is to be fixed by arrangement between the solicitors and the District Council)	25.00	25.00
Part II where relating to one parcel of land only or to several parcels (as above-mentioned) and delivered in a single form For each printed enquiry numbered in the form.	20.00	20.00
For each further enquiry added by solicitors and which the Council is willing to answer	30.00	30.00

COUNCIL MINUTES ETC.

(Charges exclusive of VAT)

Parish List	-Yearly Charge	125.00	130.00
Council	- per annum	85.00	85.00
Council	- per meeting	12.00	15.00
Committees	- per annum	165.00	170.00
Committees	- per meeting	26.00	26.00
Sub Committees	- per annum	95.00	95.00
Sub Committees	- per meeting	15.00	15.00
Committee Report Background Papers			
Inspection Fee (per item)		0.85	0.85
Local Plan - First Review		35.00	40.00
Inspectors report		20.00	20.00
Industrial directory		6.00	6.00
MOD Document		12.00	12.00
Land Availability - Residential		15.00	20.00
Land Availability - Industrial		15.00	15.00

COPY DOCUMENTS

(VAT absorbed on items under £1.00 - VAT to be added in other cases)

	Charge 2002/03	Proposed 2003/04
	£	£
Copies of Planning Consents	15.00	20.00
Building Regulations, Stop Notices, Tree Preservation order or similar	1.10	1.50
Microfiche Planning Consent	15.00	15.00
Public Path Orders	15.00	15.00
Casual photocopying of documents (per A4/A3 sheets)	0.40	0.40
Copying Charge (A0/A1 Size)	2.00	2.00
Ordnance Survey Sheets	22.00	25.00
Plans	22.00	25.00
Copy of Register of food premises - per entry	0.55	0.60
FAX - Internal use only - first page	1.60	1.60
- each subsequent page	0.60	0.60

MISCELLANEOUS ITEMS

Research per hour or part thereof (VAT to be added)	45.00	47.00
Engrossment of Conveyances	55.00	57.00
S106 Agreements - Single Domestic Dwellings	80.00	80.00
S106 Agreements - Other The charge will be based on actual costs associated with the preparation and completion of 106 agreements		
Notice of Assignment/Notice of charge	50.00	50.00
Handling charges (Deeds)	25.00	25.00
Rochford Matters - Half page advertisement	500.00	Market rate
Origins of Rochford Book	1.50	remove
Origins of Rayleigh Book	1.50	remove
Old House Guide	1.00	1.00
Civic Shield	15.00	remove
Ties	5.00	remove
Key Rings	2.00	remove
Twinning Badges	1.30	remove
Best Value /Corporate Plan	2.00	2.00
Guest room accommodation charge - per night (including VAT)	11.00	12.00
Inspection of other electoral documents on deposit		10.00
Mobile Exhibition unit - per day (plus staffing costs)	150.00	150.00
Photocopying charge (per copy) - Town & Parish Council, voluntary organisations	0.05	0.05
Sewer Clearances. Costs apportioned to householders. Minimum charges	15.00	15.00

HIRE OF CIVIC SUITE

(Per 3 hour session)

Room 3	15.00	16.00
Room 5	15.00	16.00
Council Chamber - per hour	40.00	45.00
Additional charge for use of Video Projection equipment - per hour	20.00	25.00

All charges for commercial use will be increased by 100%