

## WORK PLAN

### SUMMARY

- The following table sets out a draft work plan for the Committee as at 22 September 2023. It is subject to alteration during the course of the year, in line with emerging workstreams.
- Members are requested to note and approve the work plan making amendments, as appropriate.

Meeting Dates	Items Scheduled for this Date	Additional Details
5 July 2023	<ul style="list-style-type: none"> <li>• Treasury Management Annual Review 2022/23</li> <li>• #OneTeam Transformation Programme – Strategic Partnership with Brentwood Borough Council: Quarter 1 Update</li> <li>• Annual Report</li> <li>• Cost of Living Payments to Residents</li> <li>• Cost of Living</li> </ul>	
5 September 2023	<ul style="list-style-type: none"> <li>• Parks for Nature Review</li> <li>• Report of Task &amp; Finish Group reviewing the work of the Highway Rangers</li> <li>• Report of the Cost of Living Task &amp; Finish Group</li> </ul>	

Meeting Dates	Items Scheduled for this Date	Additional Details
	<ul style="list-style-type: none"> <li>• Update on Homelessness/Housing</li> </ul>	
3 October 2023	<ul style="list-style-type: none"> <li>• #OneTeam Transformation Programme – Strategic Partnership with Brentwood Borough Council: Quarter 2 Update</li> <li>• Treasury Management Quarterly Update</li> </ul>	To consider an update on progress to date on the OneTeam Transformation Programme.
2 November 2023	<ul style="list-style-type: none"> <li>• Highway Rangers</li> </ul>	To consider the Council’s Treasury Management report prior to its submission to Council.
5 December 2023	<ul style="list-style-type: none"> <li>• Regulation of Investigatory Powers Act (RIPA)</li> <li>• Treasury Management Quarterly Update</li> <li>• Community Safety Partnership</li> <li>• Report of Task &amp; Finish Group reviewing Outside Bodies</li> </ul>	<p>to provide an update on the use of RIPA over the past year and to review the Council’s RIPA policy.</p> <p>To consider the Council’s Treasury Management report prior to its submission to Council.</p> <p>Update, as part of the Committee’s Crime and Disorder function.</p>
1 February 2024	<ul style="list-style-type: none"> <li>• Treasury Management Strategy Statement, Annual Investment Strategy and Minimum Revenue Provision Policy Statement 2024/25</li> </ul>	To consider the Council’s Capital and Treasury Management Strategy prior to its submission to Council.

Meeting Dates	Items Scheduled for this Date	Additional Details
	<ul style="list-style-type: none"> <li>• #OneTeam Transformation Programme – Strategic Partnership with Brentwood Borough Council: Quarter 3 Update</li> <li>• Cost of Living 6-Monthly Update</li> <li>• Review of Improvements within the Development Management Team</li> <li>• Planning Enforcement Update</li> <li>• Treasury Management Quarterly Update</li> </ul>	<p>To consider an update on progress to date on the OneTeam Transformation Programme.</p> <p>To consider a 6-monthly update on the Cost of Living.</p> <p>To consider the Council's Treasury Management report prior to its submission to Council.</p>
5 March 2024	<ul style="list-style-type: none"> <li>• Review of Engagement with Stakeholders and Residents</li> </ul>	
16 April 2024	<ul style="list-style-type: none"> <li>• OneTeam Transformation Programme - Strategic Partnership with Brentwood Borough Council – Quarter 4 Update</li> <li>• Annual Report</li> </ul>	<p>To consider an update on progress to date on the OneTeam Transformation Programme.</p>

If you would like this report in large print, Braille or another language please contact 01702 318111.