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## **BUDGET STRATEGY - 2006/07**

### **1 SUMMARY**

- 1.1 To consider and approve the integrated 5 year budget strategy starting in 2006/07.

### **2 INTRODUCTION**

- 2.1 The Council brings together all its priorities for consideration at this meeting to determine the budget strategy and the key priorities for 2006/07 and beyond.

This report covers:-

- The revised estimates for 2005/06.
- The draft core estimates for 2006/07.
- Government support for 2006/07.
- Council Tax for 2006/07.
- Management of resources.
- The total proposed budget for 2006/07.
- Gershon requirements for 2006/07.
- Fees and Charges for 2006/07.
- The Capital Programme and Prudential Borrowing.
- The Housing Revenue Account.

- 2.2 The summary budget book has already been distributed to Members. This shows the revised estimates, proposed estimates for 2006/07 and the variation estimate to estimate. A list of questions raised by Members will be presented to this meeting.

### **3 REVISED ESTIMATES FOR 2005/06**

- 3.1 The revised estimates total £9,050,000, against the original estimate of £9,050,000. Members will see the areas where the revised estimates vary from the original in the summary budget book already issued. As the overall total remains the same Members can agree to accept the revised estimates and agree to changes by way of virement.

#### **4 THE DRAFT CORE ESTIMATES FOR 2006/07**

- 4.1 The draft core estimates for 2006/07 total £10,200,000. Overall this is an increase of 12.7% over the original estimate for 2005/06. The major additions to the core estimates have been the revenue effect of the new free concessionary bus pass introduced by the Government at an additional £270,000 and the revenue cost of Rayleigh Leisure Centre. The budget has also increased due to changes made by the Government relating to the re-charge of costs in respect to the Right to Buy scheme. This has added around £51,000. Land Charges income has had to reduce due to changes in the pattern of Land Charge searches. This reduction in income is around £70,000.

#### **5 GOVERNMENT SUPPORT FOR 2006/07**

- 5.1 This is the first year of the new grant distribution model. The increase in Government funding will be £725,000 but this includes the funding for the new free concessionary bus pass. Although in itself, it is a reasonable increase, a number of points need to be remembered:-

- With this increase Rochford is still the lowest funded Council in Essex and the 20<sup>th</sup> lowest in England on a grant per head of population basis.
- The Government are holding back £273,000 under the Floor Damping Block, which is part of the grant distribution model. Therefore although the Government have assessed Rochford as in need of additional funding, that additional funding is still being held back.
- Apart from the funding of the new free concessionary fares there have been minor additions in respect of the Electoral Administration Bill which is expected to gain Royal Assent in the summer of 2006.

#### **6 COUNCIL TAX FOR 2006/07**

- 6.1 Prior to 2005/06 the Council had agreed a 5-year strategy based on a tax increase of 9% per year. However this strategy had to be revised in view of the Government's intention to cap authorities who they considered to have increased Council Tax higher than their model changes. Therefore the strategy for 2005/06 was amended to one based on tax increases of around 5% per year. This strategy was only a short term measure as the reduction from 9% to 5% per year had significant adverse implications for the Council in relation to its future plans and capacity. Projected balances were below that agreed by the Council. For 2005/06 the Rochford Council Tax increase was 4.95%.
- 6.2 For 2006/07 the recommended tax increase will be 4.98%. Although the grant settlement was an improvement over previous years the Council is the 20<sup>th</sup> lowest funded on a grant per head of population basis in England and the lowest in Essex. The Council will also have to guard against future grant distribution changes that are possible under the new three year model that will commence in 2008/09. It also has to be remembered that Rochford's Council

Tax has only a minimal effect on the total Council Tax due to its low relative size to Essex County Council, Essex Police and Essex Fire. Overall it is expected to be around 12% of the total Council Tax bill. ( or 12p for every £1)

## **7 MANAGEMENT OF RESOURCES**

### **Earmarked Reserves**

7.1 The Council maintains a number of earmarked reserves as a means of building up funds to cover expenditure on particular items. These reserves are used for a number of reasons including:-

- Sums set aside for major schemes
- Self insurance
- Surpluses arising from trading accounts, for example Building Control, or ring fenced activities, for example Decriminalised Parking Enforcement
- Reserves retained for specific service use where under spends are carried forward to enable better use of finances
- Ring fencing grants received by departments for specific uses

7.1 The Council regularly reviews the reserves as part of the budget setting and closure of accounts processes to make sure that they are appropriate. Reserves should be used in accordance with the reasons they were set up and their use is authorised by the Corporate Director (Finance & External Services).

7.2 Appendix A shows the forecast movement in the reserves but it must be stressed that these are only best estimates based on expenditure and plans at this time

## **8 THE TOTAL PROPOSED BUDGET FOR 2006/07**

8.1 For 2006/07 a number of priorities were identified. These were initially considered at the Members Awayday held on 26<sup>th</sup> November 2005. The full list of items that were considered is shown at Appendix B. Members at the Awayday agreed a list of key priorities from the total list that would go forward for future discussion in relation to the budget for 2006/07. These are shown as highlights to the original list. It should be remembered that the Government grant distribution was not known at the time of this meeting.

8.2 The Business Community made a presentation to Finance and Procedures Overview and Scrutiny Committee on 8<sup>th</sup> December 2005 on their views on these priorities and in addition raised other issues they wished the Council to consider.

8.3 At the Awayday held on the 21<sup>st</sup> January Members considered the views of the business community together with the key priorities against the estimated resource position of the Council following the grant distribution shown above. Members at the Awayday agreed that the following areas should be proposed for approval by the Council for 2006/07:-

- Improve lighting in Alleyways that are the responsibility of RDC – £5,000
- Benefits Call Centre – Continuation of scheme - £10,000
- Additional Post to assist the Overview and Scrutiny process - £35,000
- Additional post to provide focus for key issues relating to the environment and new contracting arrangements within partnerships - £45,000
- Obtain Chartermark for customer focussed RDC services - £5,000
- Expand Gardening and Handyman services - £10,000
- Additional post to ensure delivery of services through new technology - £37,000
- Continue to develop tourism – £10,000

8.4 The above are the items where new resource allocations are proposed for approval. For a number of priorities progress can be made through existing resources or an existing programme of action. In addition many of the items raised by the Business Community and Members of the Council will be addressed through the Local Development Framework. Other will be met by partnership working, particularly if there is a key supplier of the service identified.

8.5 Members have to make the choice between competing priorities and have to consider the impact that a proposal can make and also the ability to implement the proposal.

8.6 Members will not want to lose sight of the full list of priorities originally identified as services require different emphasis from year to year and therefore some may be seen as a key priority for the future.

8.7 The total budget for 2006/07 and beyond will be a combination of:-

- The proposed core budget covered earlier in this report.
- The priorities shown above
- The second year of the capacity building items agreed in 2005/06.

- The progression of the Local Area Agreement initiative with any funding requirements being met by funding achieved through the current agreement.
- Expansion of Recycling to be met by additional income generated from recycling and any additional grants that can be secured.
- The Council has to have a flexible approach to issues arising from the Thames Gateway. Therefore key projects together with any funding implications will have to be considered when they arise throughout the year.

The Resultant Budget Strategy is summarised as follows:-

<b>Budget Strategy --- 2006/07 - 2010/11</b>		5%	5%	5%	5%	5%	5%
		2005/06	2006/07	2007/08	2008/09	2009/10	2010/11
		Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
<b>1</b>	<b>Projected permitted expenditure</b>	8,664,100	9,702,410	10,291,410	10,728,410	11,185,410	11,662,410
<b>2</b>	<b>Opening draft budget</b>	9,050,000	10,200,000	10,357,300	10,508,369	10,841,130	10,950,064
<b>3</b>	<b>Pension increases</b>			20,000	45,000		
<b>4</b>	<b>End of Sewerage scheme contribution</b>				(43,000)		
<b>5</b>		9,050,000	10,200,000	10,377,300	10,510,369	10,841,130	10,950,064
<b>6</b>	<b>Kerbside recycling/contract renewal</b>				150,000		
<b>7</b>	<b>Capital charges - Rayleigh Leisure</b>			50,000			
<b>8</b>	<b>Additional income review</b>			(150,000)		(100,000)	
<b>9</b>	<b>Strategic policy development ( Planning and Housing)</b>			25,000	35,000	40,000	
<b>10</b>	<b>Homelessness and Housing Advice improvements</b>				(20,000)		
<b>11</b>	<b>New Priorities</b>		150,000	50,000			
<b>12</b>	<b>Total</b>	0	150,000	(25,000)	165,000	(60,000)	0
<b>13</b>	<b>Adjusted budget</b>	9,050,000	10,350,000	10,352,300	10,675,369	10,781,130	10,950,064
<b>14</b>	<b>Savings to be achieved includes new Gershon cashable</b>		(150,000)	(150,000)	(150,000)	(150,000)	(150,000)
<b>15</b>	<b>Adjusted Budget b/Fwd</b>	9,050,000	10,200,000	10,202,300	10,525,369	10,631,130	10,800,064
<b>16</b>	<b>Inflation on adjusted budget</b>			306,069	315,761	318,934	324,002
<b>17</b>	<b>Total budget</b>	9,050,000	10,200,000	10,508,369	10,841,130	10,950,064	11,124,066
<b>General Fund position</b>							
<b>18</b>	<b>Change in General Fund</b>	(385,900)	(497,590)	(216,959)	(112,720)	235,346	538,344
<b>19</b>	<b>Net Budget</b>	8,664,100	9,702,410	10,291,410	10,728,410	11,185,410	11,662,410
<b>General Fund</b>							
<b>21</b>	<b>Balance Bought Forward</b>	1,721,745	1,835,845	1,338,255	1,121,296	1,008,576	1,243,922
<b>22</b>	<b>Change in fund</b>	(385,900)	(497,590)	(216,959)	(112,720)	235,346	538,344
<b>23</b>	<b>Balance Carried Forward</b>	1,335,845	1,338,255	1,121,296	1,008,576	1,243,922	1,782,266
<b>24</b>	<b>Balance should be 10% of Total Budget</b>	900,000	1,000,000	1,050,000	1,050,000	1,050,000	1,100,000

**9 GERSHON REQUIREMENTS 2006/07**

9.1 The Government have adopted the Gershon recommendations to make savings within all public services. As a consequence this Council will be under an obligation to make savings over the coming years. There will be two broad types of savings. Those that reduce budget requirement but still deliver the same service are called cashable savings. Non cashable savings are where services can be expanded at no extra costs. Within the budget strategy the Council has included provisional targets for cashable savings of £150,000 per year from 2006/07.

9.2 Whilst everyone can understand the need for greater efficiency, Rochford will be particularly affected by these proposals as there will be a uniform target for all Councils.

- Rochford has for many years been the lowest spending Council in Essex based on expenditure per head of population. Clearly savings should be easier to identify for a Council that is a high spending Council rather than our position.
- Rochford Council has already exposed all its major services to outside competition. No credit will be granted for this past action and therefore attempts to produce significant further savings and efficiencies are denied to us until those contracts expire.
- External judgements on the Council have identified the need to increase capacity. It is our view that delivering cash savings that do not impact on services will be extremely difficult and therefore there is the expectation that there will be an impact on future capacity.

Initial proposals for the 2006/07 Gershon savings will be presented to Policy and Finance Committee on the 9<sup>th</sup> March 2006.

**10 FEES AND CHARGES FOR 2006/07**

10.1 The proposed charges in respect of the discretionary charges for 2006/07 are shown as Appendix C to this report.

10.2 Members will recall that for 2005/06 a new strategy was agreed in respect of off street car parking charges. Within that strategy there will be no new changes to car parking tariffs in 2006/07 other than the progressive increase in season tickets agreed in 2005/06.

**11 CAPITAL PROGRAMME AND PRUDENTIAL BORROWING**

- 11.1 The proposed capital programme in respect of General Fund services and Housing are shown as Appendix D. Within the General Fund programme there are a number of new items. The approval to any detailed scheme will be at a later date.
- District Boundary Signs - £7,000
  - Depot Compound- provide concrete surface – £20,000
  - Environmental Measures on Industrial Estates - £15,000
  - Clements Hall - Car Park Surfacing – £21,000
  - Market Car Park - resurfacing - £25,000
  - Clements Hall Skateboard Ramp – Groundworks - £10,000
- 11.2 The District Boundary signs are part of the Council's work at enhancing its overall identity and image as the 'Green part of the Gateway'.
- 11.3 The Depot Compound surface is uneven and a new concrete surface will increase the amount of useable space in the compound.
- 11.4 Although Officers have been successful in their application to Thames Gateway for funding to enhance two industrial areas in the district, it will not cover the cost of fencing. Environmental measures will include measures to prevent unlawful and unsightly fly tipping on the Council's open spaces adjoining industrial estates.
- 11.5 The resurfacing works to the Market car park in Rayleigh are proposed in order to increase the number of parking spaces available.
- 11.6 Clements Hall already has a skateboard ramp that is in need of replacement. Provision had already been agreed to replace the current ramp which was second hand before it was installed on this site. During pre-work inspections, it was found that major groundworks will be required to make the site suitable for installation of the replacement ramp.
- 11.7 A major item for the capital programme over the next few years is the expansion of the Hall Road Cemetery in Rochford. The cemetery at Rayleigh is now regarded as full with no new plots being sold. The District Council cemetery at Rochford has only a limited capacity to cover roughly the next six years. New cemetery facilities are already part of the District Local Plan with the expansion of Hall Road as the proposal. The total capital programme provision of £485,000 had previously been considered by Council and covers not only land acquisition but also the engineering works to establish the cemetery as a facility for the long term provision of burial and cremation plots.

The timing of the expenditure has been amended in the light of further research by the Head of Legal Services.

- 11.7 As regards Housing the programme includes the Housing Revenue Account programme in respect of Decent Homes funded by the Major Repair Allowance together with the General Housing programme of Home Maintenance and Adaptation Grants, Disabled Facility Grants and any support for Housing Associations.

## 12 PRUDENTIAL BORROWING

- 12.1 Members will recall that Local Authorities are now able to determine their own borrowing requirements. However these have to be within the Prudential Code. Much of what follows are technical issues that are required to be reported to Council however the bottom line is the question of whether the Authority can afford the new borrowing. Therefore when agreeing the Capital Programme, under the Prudential Code, the Council is required to consider a number of Prudential Indicators of affordability.
- 12.2 It should be stressed that although the following borrowing indicators have been calculated there may not be any actual borrowing as funding may come from other sources.
- 12.3 Ratio of Financing Costs to Net Revenue Stream – This indicator identifies the trend in the cost of capital (borrowing costs net of interest and investment income) against the net revenue stream. A negative figure represents a contribution to the revenue budget from investment income.

%	2004/05 Actual	2005/06 Estimate	2006/07 Estimate	2006/07 Estimate	2007/08 Estimate
HRA	16	17	16	16	16
General Fund	(6)	(6)	(4)	(4)	(4)

- 12.4 It can be seen from the above that our percentage of financing costs remains steady.
- 12.5 Estimates of the incremental impact of capital investment decision on the Council Tax. This indicator identifies the trend in the cost of implementing changes in the three-year capital programme compared to the current Capital Programme.



- 12.6 The Council is required to make reasonable estimates of the total capital expenditure that it plans to incur during the forthcoming financial year and at least the following two years. The Policy and Finance Committee agreed the current Capital Programme on 15 November 2005 and this is the starting point for considering the affordability of the proposed Capital Programme.

	2005/06 £000s	2006/07 £000s	2007/08 £000s	2008/09 £000s
General Fund Capital Expenditure:				
Current Programme	5,494	571	581	514
Proposed Programme	4,629	1,550	434	379
Incremental Impact on Council Tax (per Band D per year)	£ (1.37)	£ 1.41	£ (0.22)	£ (0.20)

The impact of the increase in capital expenditure in 2005/06 is reduced by the grant funding from Thames Gateway and also a change in timing for the expenditure on the cemetery expansion. It must be stressed that these are only to be used as indicators and do not represent actual increases or decreases in Council Tax. The code merely requires the potential change to Council Tax be identified to Council.

- 12.7 Estimates of the incremental impact of capital investment decision on Housing Rents. This indicator identifies the trend in the cost of implementing changes in the three-year capital programme for the Housing Revenue Account, compared to the current Capital Programme.

	2005/06 £000s	2006/07 £000s	2007/08 £000s	2008/09 £000s
HRA Capital Expenditure				
Current Programme	1,963	1,168	1,187	1,200
Proposed Programme	1,824	1,232	1,187	1,200
Incremental Impact on Housing Rents (per property per year)	£ (3.57)	£ 1.64	£ -	£ -

The impact of the increase in capital expenditure in 2005/06 is reduced by reduction in the planned capital expenditure due to lower tender prices, the timing of payments and rescheduling of some projects. Again, it must be stressed that this is only to be used as an indicator and does not represent actual increases or decreases in Housing Rents.

- 12.8 Capital Financing Requirement (CFR) – This indicator reports on the Council's underlying requirement to finance its current and historic capital expenditure, which has not been charged to revenue. The change year on year will be influenced by the capital expenditure within the year. The Council's expectations for the CFR are shown below:

	31/03/2005 £000s Actual	31/03/2006 £000s Estimate	31/03/2007 £000s Estimate	31/03/2008 £000s Estimate	31/3/09 £000s Estimate
<b>Total</b>	8,453	10,408	11,144	11,217	11,217

- 12.9 This indicator is designed to measure the underlying need to borrow, or finance by other long term liabilities, capital expenditure. As previously mentioned although this measures the need for borrowing, the borrowing may not necessarily take place externally. The increase in 2005/06 to 2007/08 is due to Prudential Borrowing which may be undertaken and is included in the Annual Treasury Management and Investment Strategy report to this Council meeting. It is not anticipated that it will be necessary to undertake any other borrowing to finance the capital programme, although temporary short-term borrowing may have to be undertaken for cash flow purposes.

As previously mentioned the indicators are to identify to Council the potential impact of borrowing following agreement of the Capital Programme. In real terms borrowing is expected to be undertaken in 2006/07 for the final stages of Rayleigh Leisure Centre and the potential to borrow for the Housing Revenue Account that matches supported borrowing approval issued by the Government. The broad strategy of the Council is only to borrow for the General Fund where borrowing is cost effective. In the case of Rayleigh Leisure Centre the Council will be able to replace commercial borrowing at higher interest rates with lower rates obtained from The Public Works Loan Board.

### 13 HOUSING REVENUE ACCOUNT

- 13.1 The draft Housing Revenue Account is shown as Appendix E. It can be seen that costs in respect of the progression towards Large Scale Voluntary Transfer (LSVT) are included within the account but will be wholly removed at a later date following a successful ballot or partially removed in other situations.
- 13.2 Housing rents are currently determined in line with Government guidelines for rent restructuring and therefore there is no local decision other than to comply with these requirements. For 2006/07 the Government have increased the formula for calculating target rents. These are the rents that current rents

have to progress towards. By increasing these targets the real rents will increase. Therefore for 2006/07 the average rent increase will be 5% however individual increases are as high as 7%. It is important for tenants to realise that these increases are a direct result of Government policy and nothing to do with any decision about progress towards LSVT.

- 13.3 The new target rents actually produce an average increase higher than 5% however the Government requires the Council to limit the increase to 5%. The Government will however be removing resources from the Housing Revenue Account at the higher rate. The Government accepts that Authorities need to be compensated for this loss but have not as yet identified the basis of this support

In addition to rents there are a number of miscellaneous charges. The proposed weekly charges are as follows

Garages - £6.80 (20p increase)

Sheltered heating charge - £6 (no change)

Sheltered light charge - £2.20 (20p increase)

Wardens amenity charge - £3.50 (10p increase)

Supporting People charge - £19.50 (50p increase)

## 14 RISK IMPLICATIONS

- 14.1 All the services of the Council rely on resources, which are approved within the budget strategy. When looking at expenditure and income the Council must be aware of the risks involved. The information used for this strategy is based on the best information available to officers of the Council.

## 15 RECOMMENDATION

- 15.1 It is proposed that Council **RESOLVES** to agree

- (1) The revised estimates for 2005/06.
- (2) The core estimates for 2006/07.
- (3) The priorities identified for 2006/07
- (4) The 2006/07 Council Tax for Rochford District Council at 4.98%.
- (5) The schedule of Fees and Charges.
- (6) The Capital Programme
- (7) The Housing Revenue Account

Dave Deeks  
Head of Financial Services

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**Background Papers:-**

None

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**EARMARKED RESERVES  
- FORECAST OF MOVEMENT 2005/06 AND 2006/07**

**APPENDIX A**

Title of Reserve	ACTUAL	FORECAST		FORECAST		Reason for Reserve	Notes on Forecast Movement
	Balance at 31-Mar-05 £	Movement 2005/06 £	Balance at 31-Mar-06 £	Movement 2006/07 £	Balance at 31-Mar-07 £		
S106 Agreements	201,000	-	201,000	(50,000)	151,000	Holds Funds paid by developers under S106 planning agreements	£50,000 funding for 2006/07 capital programme - Tynney Avenue
Building Control	19,500	(2,100)	17,400	(2,100)	15,300	Holds surplus made on Trading Account	Annual Charge (Submit-a-plan)
Chamber of Trade	14,480	(14,480)	-	-	-	Unspent budget allocated to fund bids made by local Chambers of Trade	Reserve should be used in 2005/06 in response to bids made
Community Strategy	28,214	(2,000)	26,214	-	26,214	Funds to support development of Community Strategy	
Community Transport	17,000	-	17,000	(17,000)	-	Contingency for funding new scheme	Used in 2006/07 to support cost of this and other public transport schemes
Comprehensive performance /best value	55,198	(5,000)	50,198	(10,000)	40,198	Funds for activities which support CPA/Best Value	Used to match capacity building grant
Contaminated Land	24,446	(8,000)	16,446	(8,000)	8,446	Funding to meet Contaminated Land legislation	For Air Quality Review
Crime & Disorder	95,730	10,000	105,730	-	105,730	Holds grants received for crime & disorder activities	
Crouch & Roach Flood Survey	10,000	-	10,000	(10,000)	-	Hold funds set aside for Survey	Complete in 2006/07
Economic Development	8,000	(2,000)	6,000	-	6,000	Funds to support economic development activities	
Freedom of Information	26,285	(24,000)	2,285	(2,285)	-	One off budget allocated in 2004/05 to cover costs of meeting Fol legislation	Anticipated use in 2005/06
Housing Benefit	71,047	(30,000)	41,047	-	41,047	Holds grants received for HB administration	

Title of Reserve	ACTUAL	FORECAST		FORECAST		Reason for Reserve	Notes on Forecast Movement
	Balance at 31-Mar-05 £	Movement 2005/06 £	Balance at 31-Mar-06 £	Movement 2006/07 £	Balance at 31-Mar-07 £		
HRA - Medical Support	9,300	1,700	11,000	1,700	12,700	Funds held pending receipt of invoices from Southend NHS Trust	
HRA - Resource Accounting	28,992	(5,000)	23,992	(5,000)	18,992	Funds to support introduction of full resource accounting for the HRA	
HRA Stock Option	164,252	(50,000)	114,252	(50,000)	64,252	Holds funding set aside to cover costs of Stock Option process	
Insurance	26,600		26,600		26,600	Contingency for uninsured losses	
IT Strategy	43,928	(30,000)	13,928	(13,928)	-	Funds for IT Strategy	To support IT Strategy expenditure
Major Repairs ( HRA)	325,231	(325,231)	-		-	Carries forward balance on Major Repairs Allowance for HRA Capital Programme	Use depends on completion of HRA Capital Programme
Parking Services	28,000	-	28,000		28,000	Decriminalised Parking Ring Fenced Surplus	
Rayleigh Leisure Centre (Change of name from Park Sports)	500,000	(500,000)	-		-	Council's contribution to cost of Rayleigh Leisure Centre	Used for capital programme
Pension Equalisation	200,000	(98,500)	101,500	(58,500)	43,000	Funds identified to cover future pension cost increases	Pension Costs
Planning Appeals	38,149		38,149		38,149	Contingency for planning appeals	Review following planning rejections during the year
Planning Delivery Grant	172,754	20,000	192,754	20,000	212,754	Holds grant received for Planning Delivery	
Homelessness	16,231	(16,231)	-		-	Holds grant received for Priority Needs	
Redundancy & Financial Strain	250,000	(50,500)	199,500	(144,100)	55,400	Funds to cover restructuring costs	Job Evaluation costs

Title of Reserve	ACTUAL	FORECAST		FORECAST		Reason for Reserve	Notes on Forecast Movement
	Balance at 31-Mar-05 £	Movement 2005/06 £	Balance at 31-Mar-06 £	Movement 2006/07 £	Balance at 31-Mar-07 £		
Repairs & Maintenance	198,600	(83,200)	115,400	(60,000)	55,400	Funds for Building works special items which were not completed as originally planned; civic suite works being completed as capital item & contingency for reception/civic suite works	Contingency returned to General Fund and special items completed
Sports & Art Projects	50,852	-	50,852		50,852	Holds grants received for sports & art projects	
Street Cleansing	15,000	(10,000)	5,000	(5,000)	-	Unspent budget set aside to fund street scene works	
Taxi Voucher Scheme	20,407	(20,407)	-		-	Unspent budget set aside to cover future increases in cost of scheme	Cover additional costs of scheme in 2005/06
Tourism Development	15,000	(15,000)	-		-	Unspent budget set aside to enable completion of Tourism Study and follow up work	Study completed in 2005/06
Town Centre Regeneration	56,000	(56,000)	-		-	Established to facilitate the regeneration of the District's town centres	No longer required, so used for capital programme
Training	13,340	(13,340)	-		-	Unspent budget set aside to support staff training	Used to support 2005/06 training programme
West Street	169,838	6,750	176,588	6,750	183,338	Proceeds from CPO	Annual Interest added
Waste Disposal	15,100	(13,265)	1,835	(1,835)	-	Unspent budget set aside to cover future service improvements	
<b>Total</b>	<b>3,005,358</b>	<b>(1,335,804)</b>	<b>1,670,284</b>	<b>(409,298)</b>	<b>1,261,716</b>		

## APPENDIX B

### Priorities initially identified by Members

No.	Key Suggestion	Resource assessment	Timing
1	Better lighting in alleyways and car parks	Capital programme for RDC managed footpaths and car parks	S–M
2	Better designed public spaces; residential areas; community buildings	Capital programme for implementation of design for public spaces and grant support of community buildings	S–M
3	Better public transport – safer; more coordinated – linked to settlements	Revenue support if linked to either community transport or taxi vouchers	S–M
4	Park Wardens/keepers/town wardens	Significant revenue implications	S
5	More and improved CCTV	Depends on scale but probably small revenue	S
6	Develop and expand footpath/cycling network	None if influence is on ECC	M
7	Address pavement/verge parking	None if undertaken by existing officers and police	S–M
8	Tackle chewing gum effectively	Small revenue cost for education campaign. Significant cost of regular cleaning	S
9	Pedestrianise Rochford square	Low cost of consultation. Likely part funding with ECC on capital works. Possible Thames Gateway issue	M–L
10	Develop and expand Cherry Orchard Jubilee Country Park up the Roach valley	Provision currently in capital programme. Thames Gateway funding possible under green grid initiative. Revenue implications of management	S–M



No.	Key Suggestion	Resource assessment	Timing
11	Develop Gusted Hall Woods for recreational/amenity purposes and link with Cherry Orchard and Hockley Woods	Capital programme for development. Possible funding from Thames Gateway. Revenue implications of management	M-L
12	New Civic amenity site serving the east of the District	None if influence is on ECC	M
13	Develop brickwork site for museum/heritage purposes	Significant capital and revenue implications	M-L
14	Develop wetland and waterways in the east of the District for leisure and recreation with potential new country park	In the absence of grant funding, significant capital and revenue implications	M-L
15	Address weeds/litter on pavements and verges	Revenue implications. Seek funding from ECC. Items for longer term street cleansing contact specification	S
16	Enforce against car sales on verges	None if influence is on ECC	S
17	Promote Stambridge Mills for possible hotel/conference centre and craft workshops	Minor revenue costs for promotion	M-L
18	Provide Environmental Centre at Cherry Orchard Jubilee County Park	Significant Capital and revenue costs	M-L
19	Develop Rochford Reservoir and link down to the river for recreation/amenity purposes	Capital cost	M-L
20	Open up public access to river system on Crouch and Roach for recreation/leisure	Limited cost if delivered through partnership with key land holders. Otherwise significant capital cost	M-L
21	Promote the churches in the District for historic visits	Small revenue cost of promotional material however research and co-ordination could be material	S
22	Adoption of the Canewdon target of 1.68 (4.16 acres) hectares of sports pitches per 1000 residents for the whole District	Depending on interpretation of results (whole District or local area basis) Significant capital and revenue costs possible	

No.	Key Suggestion	Resource assessment	Timing
23	Promote airport expansion with appropriate infrastructure and environmental safeguards	Minor revenue costs – links to other strategies such as Tourism	M–L
24	Promote the provision of niche market shops, studio and workshops in Rochford town	Minor revenue costs – links to Tourism strategy	S–M
25	Encourage provision of start up units	Possible capital funding to provide incentives	M
26	Encourage better working between schools and employers	None	S–L
27	Develop tourism across the District	See separate section on Tourism strategy	M–L
28	Provide more opportunities for hotel/conference facilities in the District	Revenue implication of consultants	M–L
29	Secure improvements and upgrade employment areas to maintain and attract high quality enterprises	Revenue implications of consultants and presence at trade exhibitions etc	M
30	Provide more youth facilities specifically in and around Rochford and Rayleigh (not close to warehouse centre)	None if influence on ECC. Possible grant funding of new initiatives	M–L
31	Promote a farmers market in Rayleigh	Location should be self funding. Small costs of promotion and publicity	S–M
32	More services/facilities to keep the elderly active	Revenue costs of schemes similar to holiday projects and promotion of groups such as ramblers  Influence on sports/leisure providers	S–M
33	Increase provision/linkages between footpaths, cycleways and bridleways	None if influence on ECC. Possible capital cost in relation to RDC land and incentives on private land	S–M
34	Increase car parking provision in key centres	Significant capital costs to be funded from car parking strategy	S–M

No.	Key Suggestion	Resource assessment	Timing
35	Increase young people's and persons under 50 involvement in local decision making process	Revenue cost to support involvement	S
36	Encourage more partnership working between parishes	None but see item later in this report	S
37	Further develop RDC website for community consultation/information	Capital and revenue cost of software purchase	S
38	Promote more community events across the District	Revenue cost of promotions	S-M
39	Provide more services and facilities targeted at the elderly to serve the ageing population	None if influence on ECC. Activities already covered above	S-M
40	Provide more affordable housing	Capital programme and S 106 provision for encouragement. Links to LSVT process. Possible free transfer of existing assets to assist delivery	S-L
41	Encourage better designs in housing development in the District	Revenue implications of expanded awards scheme	S-L
42	Re use old/existing sites and buildings for housing	Revenue costs of research and promotional material	S-L
43	More purpose build care homes for frail/elderly	Possible capital funding as incentives and free transfer of current assets	M
44	Maintain tight green belt boundary across the District	Possible additional cost of planning enforcement	S-L
45	Broadcast / televise council meetings via the web	Capital cost of equipment and revenue cost of management and maintenance. Possibility of joint venture with Castle Point.	S
46	Continue holding council meetings in the purpose designed, air conditioned Civic Suite facilities	Already within core budget. Potential to bid for air con in Committee Room 4	S

No.	Key Suggestion	Resource assessment	Timing
47	Move towards 24/7 operation	Capital and revenue costs of new technology and possible call centre operations	S–M
48	Develop satellite office arrangements across the District	Possible capital costs if not with partners. Significant revenue costs	S
49	Develop more partnership arrangements with other Councils	None but potential for long term savings	S–M
50	More services accessible via the web	Possible costs of software and hardware Revenue costs of web access and response	S
51	Planning Enforcement	Additional Revenue cost. Planning Delivery Grant funding an option	S
52	Handyman and Gardening service	Revenue cost for expansion of current scheme	S

#### Bids made through the Committee process

No.	Key Suggestion	Resource assessment
1	Continuation of dedicated call centre for Housing benefits	£10,000 per year
2	Application for Charter Mark for Council Services	£5,000 one off
3	Environmental Liaison officer – Woodlands strategy	£20,000 per year
4	Car Parking digitised display boards (parking capacity)	Capital provision – costs for Rayleigh only £150,000. Need to consider ECC programme of works.
5	Rayleigh Windmill – museum	Funding being sought from TGSE. Revenue funding may need to be considered at a future date.
6	Environmental Street Scene Manager	£45,000
7	Webmaster/ICT Development Manager	£37,000
8	Overview and Scrutiny Officer	£35,000

No.	Key Suggestion	Resource assessment
9	Partnership Assistant	£20,700
10	Publicity, Marketing and Promotions Officer	£43,000

## APPENDIX C

<u>SCHEDULE OF DISCRETIONARY CHARGES</u>	Charges 2005/06 £	Proposed 2006/07 £
<b><u>CONCESSIONARY FARES</u></b>		
(Charges where VAT is absorbed)		
Taxi Voucher Scheme Membership	6.00	6.50
Duplicate Bus Pass	6.00	6.50
<b><u>CAR PARKS</u></b>		
<u>Old Ship Lane</u>		
Up to 1 hour	0.50	0.50
Up to 2 hours	1.00	1.00
<u>Websters Way / Mill Hall</u>		
Up to 1 hour	0.50	0.50
Up to 2 hours	1.00	1.00
Up to 3 hours	1.50	1.50
Up to 4 hours	2.00	2.00
<u>Mixed</u>		
Up to 1 hour	0.50	0.50
Up to 2 hours	1.00	1.00
Up to 3 hours	1.50	1.50
Up to 4 hours	2.00	2.00
Up to 5 hours	2.50	2.50
All day	3.50	3.50
Weekly	16.50	16.50
<u>Approach</u>		
Day Ticket	3.50	3.50
<u>Season Tickets (Price includes VAT)</u>		
Quarterly	140.00	175.00
Annual	460.00	580.00
<b>For 2006/07 the prices for Season Tickets will increase as follows: Quarterly: £175 ——— Annual: £580</b>		
Admin fee for refund of season ticket	25.00	27.50
<u>Penalty ( off street parking)</u>		
Penalty fines	60.00	60.00
Penalty fines - if paid within 14 days	30.00	30.00
Penalty fines - if unpaid after 56 days	90.00	90.00

<b>SCHEDULE OF DISCRETIONARY CHARGES</b>	<b>Charges 2005/06 £</b>	<b>Proposed 2006/07 £</b>
<b><u>PUBLIC FOOTPATHS</u></b>		
Diversion, Extinguishment or Creation (plus VAT)	680.00	700.00
Each additional path on same Order (plus VAT) (Plus advertisement costs)	180.00	185.00
Ancient Woodland of England Book by Oliver Rackham	10.00	10.00
<b><u>HOUSE PURCHASE LOANS</u></b>		
(Charges where VAT must be added)		
Secondary Enquiry Charge	108.00	125.00
<b><u>HACKNEY CARRIAGE AND PRIVATE HIRE VEHICLE LICENSING (</u></b>		
(Charges exempt from VAT)		
<u>Vehicle Licence</u>		
Hackney Carriage Vehicle Licence	250.00	250.00
Wheelchair Accessible Hackney Carriage Vehicle Licence	200.00	200.00
Private Hire Vehicle Licence	200.00	200.00
Wheelchair Accessible Private Hire Vehicle Licence	150.00	150.00
<u>Other Charges</u>		
Interim vehicle inspection (for vehicles over 6 years old)	30.00	30.00
Replacement Vehicle Licence Plate	10.00	10.00
Replacement Drivers Badge	10.00	10.00
Replacement Door Stickers (x2)	10.00	10.00
Magnetic Door Sticker (Private Hire only) (x2)	15.00	15.00
Replacement Flexiplate Platform	10.00	10.00
Change of Vehicle	50.00	50.00
Transfer of Interest	20.00	20.00
<u>Driver Licences</u>		
Hackney Carriage or Private Hire Drivers Licence - First Application	100.00	100.00
Hackney Carriage or Private Hire Drivers Licence - Renewal	50.00	50.00
Both Drivers Licences - First Application	120.00	120.00
Both Drivers Licences - Renewal	70.00	70.00
Criminal Records Disclosure (charge set by CRB)	33.00	34.00
<u>Private Hire Operators Licences</u>		
Annual Licence - up to 3 vehicles / per annum	70.00	70.00
Annual Licence - Over 3 vehicles	100.00	100.00

<b>SCHEDULE OF DISCRETIONARY CHARGES</b>	<b>Charges 2005/06</b>	<b>Proposed 2006/07</b>
	£	£
<b><u>LICENCES ETC.</u></b>		
(Charges exempt from VAT)		
Dangerous Wild Animals Act 1976		
Animal Boarding Establishment Act 1963		
Riding Establishments Act 1964		
Pet Animals Act 1951 & Breeding of Dogs Act 1973		
<i>Variation of conditions - half annual licence fee</i>		
	116.00	120.00
	143.00	148.00
	244.00	252.00
	126.00	130.00
Motor Salvage Operators Licence	74.00	77.00
<b><u>Licensing of Places of Public Entertainment and Indoor Sport</u></b>		
<b><u>1 st Application</u></b>		
Up to 100 persons	318.00	Delete
101 – 200 persons	515.00	Delete
201 – 500 persons	980.00	Delete
501 + persons	2,120.00	Delete
<b><u>Renewal applications</u></b>		
Up to 100 persons	232.00	Delete
101 – 200 persons	345.00	Delete
201 – 500 persons	654.00	Delete
501 + persons	1,380.00	Delete
<b><u>Open Air Events ... As above plus</u></b>	148.00	Delete
<i>Per 100 (or part thereof) specified on the Application</i>	79.00	Delete
Indoor sports (as above plus)		
Plays (indoors & Outdoors) (as above plus)		
Film exhibitions (as above plus)		
(subject to statutory maximum)		
Grant/Renewal – licence for dancing and/or musical entertainment – Sundays	44.00	Delete
Transfer for Licence	44.00	Delete
Variation of Licence – Half of appropriate renewal fees plus newspaper advertisement and fees where appropriate		
	84.00	Delete
<b>Notes :</b> (1) Charges may be waived for Charity Events		
(2) Occasional Specified Date Licence 50% of the fees are charged (Other than open air		
(3) Occasional Licence (28 day) 75% of the fees are charged ) events		
<del>Late Night Refreshments House Licence</del>	100.00	Delete
Sex Establishments:		
Non refundable application fee	6,000.00	6,200.00
Fee for Issue of Licence (if granted)	6,000.00	6,200.00
Non refundable Annual Renewal of Licence fee	6,000.00	6,200.00
Ear Piercing, Electrolysis, Acupuncture & Tattooist Registration	139.00	144.00



<b>SCHEDULE OF DISCRETIONARY CHARGES</b>	<b>Charges 2005/06 £</b>	<b>Proposed 2006/07 £</b>
<b><u>Licensing Act 1988</u></b>		
Certificate of suitability - Grant of Certificate		Delete
- Renewal		Delete
- Variation		Delete
		As for Public Entertainment Licence
Surrender notes for unsound food (VAT to be added) - per hour or part thereof (minimum charge 1 hour)	38.00	39.00
Street Trading Consent - issue	138.00	143.00
- renewal	65.00	67.00
Pavement Permissions - issue	138.00	143.00
- renewal	65.00	67.00
Export of food documentation - per hour or part thereof (minimum charge 1 hour) (provision and/or authorisation, plus additional fees recharged on an actual cost basis)	16.00	17.00
<b><u>ZOO LICENSING</u></b>		
Application for grant of first licence	175.00	181.00
Application for renewal of licence	116.00	120.00
Grant of first licence	370.00	383.00
Renewal of licence	510.00	528.00
Alteration of licence	69.00	71.00
Transfer of licence	69.00	71.00
		Plus consultants fees and inspection expenses
<b><u>FACTUAL STATEMENTS</u></b>		
(VAT to be added)		
Section 28(9) of Health & Safety at Work etc Act 1974 plus cost of photographs as necessary	97.00	100.00
<b><u>PEST CONTROL</u></b>		
(VAT to be added)		
De-ratting of aircraft (Plus VAT if applicable) (plus additional charges on an actual cost basis)	300.00	310.00
<b><u>REPAIR NOTICE ETC</u></b>		
Charge for the service of Statutory Enforcement Notice under the Housing Acts (fitness enforcement)	310.00	320.00
<b><u>RUSTIC PRODUCTS</u></b>		
(All prices are inclusive of VAT)		
<u>Woodchips</u>		
Collected from Hockley Woods per bag	2.00	2.20
Collected from Hockley Woods per m <sup>3</sup> .	15.00	15.50
Delivered within District m <sup>3</sup> .	20.00	21.00
Rustic Bench	30.00	30.90
Firewood (logs) per transit load delivered	50.00	51.50
Woodlands Walks leaflet	F.O.C.	F.O.C
Stakes ( 5½ft/1.6m chestnut fencing) per stake	1.00	1.00

<b><u>SCHEDULE OF DISCRETIONARY CHARGES</u></b>	<b>Charges 2005/06 £</b>	<b>Proposed 2006/07 £</b>
<b><u>CEMETERIES</u></b>		
(Charges exempt from VAT except for additional inscriptions & exhumations)		
<u>Interments in grave or vaults for which exclusive right of burial has been granted</u>		
<b><u>Note - interment fees are inclusive of excavation charges and registration</u></b>		
Interment Fee (new grave or re-open)		
Still Born - under 1 month	170.00	175.00
Under 12 years	235.00	242.00
Over 12 years	400.00	412.00
Exclusive right of burial (50% reduction for child under 12 buried in children's area)	380.00	391.00
For the interment of a cremation casket in a purchased grave	165.00	170.00
<u>Interments in Cremation Plots with or without exclusive rights of burial</u>		
Interment Fee (new grave or re-open)	165.00	170.00
Exclusive right of burial	216.00	222.00
Monuments, Gravestones, Tablets and Monumental Inscription		
For the right to erect or place:-		
A flat stone not exceeding 60cm x 45cm	}	
A Headstone up to 90cm		
A nameplate of any description (other than a headstone)		
Kerbstone or border stone (height not exceeding 30cm)		
A tablet or vase		
A cross		
Kerbstone or Border Stone (Height not exceeding 30cm) Childs plot		
A flower vase or tablet (45x37cm) on a grave in which the exclusive right of burial has not been purchased		
A memorial case (37cm long x 22cm wide x 30cm high)and inscription panel for cremation plot		
Kerbstone around a cremation plot		
	83.00	86.00
Any additional inscription on a gravestone tablet or monument (VAT to be added)	46.00	47.00
<i>NOTE: If the deceased had not been a Council Taxpayer, inhabitant or parishioner within the Rochford District within a period of three years prior to his or her death, then all the foregoing fees, payments and sums will be doubled.</i>		
<b><u>Exhumation Charge</u></b>		
Each exhumation will be recharged on an actual costs basis plus VAT		

<b>SCHEDULE OF DISCRETIONARY CHARGES</b>	<b>Charges 2005/06 £</b>	<b>Proposed 2006/07 £</b>
<u>Additional fees fixed by the Council</u>		
Saturday morning burials	175.00	180.00
Registering Transfer of Grant	50.00	52.00
<u>Fees payable for the Maintenance of graves etc</u> (Charges where VAT must be added)		
Banking and Turfing Grave	57.00	59.00
Upkeep, cutting and weeding (per annum)	57.00	59.00
Upkeep for 5 years, including washing monument	285.00	295.00
Washing monument (per occasion)	57.00	59.00
<b><u>LEISURE (Other than Leisure Contract)</u></b>		
<b>Note - All charges subject to consultation with the Grounds Maintenance Contractor</b>		
<u>Hockey</u> (Note 1 below applies) (Charges exempt from VAT, except casual lettings)		
Exclusive use of pitch	515.00	530.00
Alternate use of pitch	262.00	270.00
Casual lettings including Pavilion (where VAT must be added)	49.50	51.00
<u>Rugby/Football</u> (Note 1 below applies) (Charges exempt from VAT)		
Exclusive use of a pitch		
-Class 'A' Pitch	860.00	885.00
-Class 'B' Pitch	623.00	642.00
Alternate use of pitch		
-Class 'A' Pitch	432.00	445.00
-Class 'B' Pitch	309.00	318.00
<u>Casual Lettings Including Pavilion</u> (where VAT must be added)		
-Adults	62.00	64.00
-Juniors	38.00	39.00
<i>NOTE: Junior Teams 40% less on use of senior pitches</i>		
<u>Established Junior Pitches</u>		
Exclusive use of pitch		
- Class 'A' Pitch	453.00	467.00
- Class 'B' Pitch	298.00	307.00
Alternative use of pitch		
- Class 'A' Pitch	242.00	249.00
- Class 'B' Pitch	165.00	170.00
- Club use	142.00	146.00
(Exclusive use by Cub Scouts League 80% of junior Charge)		

<b>SCHEDULE OF DISCRETIONARY CHARGES</b>	<b>Charges 2005/06 £</b>	<b>Proposed 2006/07 £</b>
<b><u>LEISURE (Other than Leisure Contract) continued</u></b>		
<u>Mini Football</u> (Note 2 below applies)		
Exclusive use of pitch	237.00	244.00
Alternate use of pitch	179.00	184.00
1. In the event of a shortened season these prices will be charged pro rata 27/32		
2. Includes 2 hour usage (am or pm) and pavilion hire		
<u>Pavilion Hire</u> (Note below applies)		
Including Changing Rooms - per 3 hour session	36.00	37.08
<i>NOTE: Hire in respect of Youth Clubs will be reduced by 50%</i>		
<u>Playgroups</u>		
Pre-School and mother and child		
-Morning Session	8.75	9.00
-Afternoon Session	7.70	7.95
-Brownies Evening Session	3.30	3.40
NOTE: All playgroups using pavilion for five or more sessions per week will have a 10% reduction in the booking fee (minute 344/83 refers)		
<u>Tennis</u>		
<u>Casual Bookings (55 minute sessions)</u>		
(Charges where VAT is absorbed)		
Per Court - Adult - Any Day	3.10	3.20
- Junior - Any Day	2.05	2.10
<b><u>HIGH HEDGES</u></b>		
Fee for processing a High Hedges Complaint		
Standard Fee		320.00
Concessionary (Benefits & Pensions)		100.00

<b>SCHEDULE OF DISCRETIONARY CHARGES</b>	<b>Charges 2005/06 £</b>	<b>Proposed 2006/07 £</b>
<b>LOCAL LAND CHARGES</b>		
(Charges exempt from VAT except where stated)		
<b>Note - charge is subject to any increase in E.C.C. charge</b>		
<b>- fees for supplementary part 1 enquiries are inclusive of statutory LLC1 fee</b>		
Fees for Supplementary Enquiries		
Part I (a) where relating to one parcel of land only, as defined in Rule 2(2) (CON29)	172.00	172.00
(b) where relating to several parcels of land (which a single requisition for an Official Search would cover) and delivered on a single form:- for the first parcel of land	172.00	172.00
for each additional parcel of land (provided that where the fee on that basis would exceed £150.00, the amount is to be fixed by arrangement between the solicitors and the District Council)	31.00	31.00
Part II where relating to one parcel of land only or to several parcels (as above-mentioned) and delivered in a single form For each printed enquiry numbered in the form.	26.00	26.00
For each further enquiry added by solicitors and which the Council is willing to answer	36.00	36.00
<b>COUNCIL MINUTES ETC.</b>		
(Charges exclusive of VAT)		
Parish List -Yearly Charge	138.00	138.00
Council - per annum	91.00	91.00
Council - per meeting	16.00	16.00
Committee - per annum	180.00	180.00
Committee - per meeting	28.00	28.00
Sub Committee - per annum	101.00	101.00
Sub Committee - per meeting	16.00	16.00
Committee Report Background Papers		
Inspection Fee (per item)	0.95	1.00
Local Plan - First Review	41.00	42.00
Local Plan - replacement second deposit - paper	75.00	77.00
Local Plan - replacement second deposit - CD-ROM (VAT to be absorbed)	10.00	10.50
Inspectors report	21.00	22.00
Industrial directory	7.00	7.00
MOD Document	12.50	13.00
Land Availability - Residential	25.00	26.00
Land Availability - Industrial	15.00	15.50

<b><u>SCHEDULE OF DISCRETIONARY CHARGES</u></b>	<b>Charges 2005/06</b>	<b>Proposed 2006/07</b>
	£	£
<b><u>COPY DOCUMENTS</u></b>		
(VAT absorbed on items under £1.00 - VAT to be added in other cases)		
Copies of Planning Consents, Building Regulations, Stop Notice, Tree Preservation order or similar	21.50 1.60	22.00 1.70
per subsequent document		-
Microfiche Planning Consent	16.00	16.50
Public Path Orders	16.00	16.50
Casual photocopying of documents (per A4/A3 sheets)	0.55	0.60
Colour photocopying	1.00	1.00
Copying Charge (A0/A1 Size)	2.00	2.00
Ordnance Survey Sheets	27.00	28.00
Plans	27.00	28.00
<del>Copy of Register of food premises - per entry</del>	0.65	Delete
FAX - Internal use only - first page	1.70	1.75
- each subsequent page	0.70	0.70
<b><u>MISCELLANEOUS ITEMS</u></b>		
Research per hour or part thereof (VAT to be added)	49.00	50.00
Requests for Environmental Information		
Up to 4 hours	80.00	83.00
4-8 hours	150.00	155.00
Over 8 hours	150.00	155.00
plus £20 per hour or part hour		21.00
Engrossment of Conveyances	62.00	64.00
S106 Agreements - Single Domestic Dwellings	88.00	91.00
S106 Agreements - Other The charge will be based on actual costs associated with the preparation and completion of 106 agreements		
Notice of Assignment/Notice of charge	57.00	59.00
Handling charges (Deeds)	31.00	32.00
Rochford Matters - Half page advertisement		Price on application
Origins of Rochford Book	1.50	1.50
Origins of Rayleigh Book	1.50	1.50
Old House Guide	1.00	1.00
<del>Best Value / Corporate Plan</del>	2.00	delete
Guest room accommodation charge - per night ( including VAT)	15.00	20.00
Inspection of other electoral documents on deposit	10.80	11.20
Mobile Exhibition unit - per day ( plus staffing costs)	150.00	150.00
Photocopying charge (per copy) - Town & Parish Council, voluntary organisations	0.10	0.10
Sewer Clearances. Minimum charge:	15.00	15.00
Costs over £15.00 per household are apportioned.		

<b><u>SCHEDULE OF DISCRETIONARY CHARGES</u></b>	<b>Charges 2005/06 £</b>	<b>Proposed 2006/07 £</b>
<b><u>HIRE OF CIVIC SUITE</u></b> (Per 3 hour session)		
<del>Room 5</del>	17.00	delete
Council Chamber - per hour	47.50	49.00
Additional charge for use of Video Projection equipment - per hour	10.00	10.50
All charges for commercial use will be increased by 100%		
<b><u>HIRE OF WINDMILL</u></b>		
For Commercial Use - 3 hour session on one floor		17.00
Charities & Community Organisations should contact the Council direct for prices		

**GENERAL FUND CAPITAL PROGRAMME AND FINANCING ESTIMATES - DRAFT PROGRAMME 2006/07 ONWARDS**

Line Ref		ACTUAL 2004/05	Estimate 2005/06	Revised 2005/06	Estimate 2006/07	Estimate 2007/08	Estimate 2008/09	Estimate 2009/2010	Estimate 2010/2011
	<b>Information and communications technologies</b>								
1	IS/IT strategy - Government funding	288,622	-	211,400	-	-	-	-	-
2	IT requirements	66,437	30,000	30,000	30,000	30,000	30,000	30,000	30,000
3									
4	<b>Vehicles and equipment</b>								
5	Wheelie Bins	23,890	40,000	40,000	45,000	50,000	55,000	55,000	55,000
6	Woodlands Equipment	19,750	-	-	-	-	-	-	-
7	Vehicle Replacements - Cleansing	-	-	-	-	15,700	16,000	32,000	-
8	Vehicle Replacements - Property / Grounds Maintenance	-	-	-	22,800	-	-	-	16,000
9	Vehicle Replacements - Woodlands	-	-	-	-	17,000	-	-	-
10	Vehicle Replacements - Corporate Policy	-	-	-	-	-	-	-	25,000
11	Franking machine	11,465	-	-	-	-	-	-	-
12	Photocopiers	-	04/05 Budget	45,000	-	-	40,000	-	-
13									
14	<b>Repairs and improvements to operational assets</b>								
15	Rayleigh Windmill	70,586	04/05 Budget	363,000	-	-	-	-	-
16	Clements Hall Water Leak	31,961	-	-	-	-	-	-	-
17	Pavilions	37,772	04/05 Budget	27,000	-	-	-	-	-
18	Reception Building	194,083	-	-	-	-	-	-	-
19	Civic Suite	10,400	04/05 Budget	205,000	-	-	-	-	-
20	Public Conveniences	67,806	25,000	49,000	-	-	-	-	-
21	Depot	15,825	16,000	16,000	-	-	-	-	-
22	Old Ship Lane Car Park	24,744	-	-	-	-	-	-	-
23	Hall Road Cemetery Extension	-	100,000	100,000	20,000	20,000	10,000	Note 1	-
24	Reservoir Works	-	60,000	60,000	-	-	-	-	-
25									
26	<b>Town and Village improvements</b>								
27	Quys Lane	-	75,000	75,000	-	-	-	-	-
28	Rayleigh Town Centre -Websters Way Enhancement	37,800	379,300	662,200	-	-	-	-	-
29			04/05 Budget						
30	<b>Crime and Disorder and Safety strategies</b>								
31	Downhall/London Rd junction	-	04/05 Budget	20,600	-	-	-	-	-
32	Rayleigh Primary School, Love Lane	2,222	-	-	-	-	-	-	-
	Note 1: The costs shown in the Programme for the Cemetery Extension are for land acquisition and groundworks. The main development will have to be considered prior to 2009/2010								



Line		ACTUAL	Estimate	Revised	Estimate	Estimate	Estimate	Estimate	Estimate
Ref		2004/05	2005/06	2005/06	2006/07	2007/08	2008/09	2009/2010	2010/2011
33									
34	<b>Open Spaces and play facilities</b>								
35	Play Spaces	99,611	50,000	50,000	50,000	50,000	50,000	50,000	50,000
36	Cherry Orchard Jubilee Country Park	72,767	250,000	9,200	295,000	-	-	-	-
37	Rayleigh Leisure Centre	372,530	3,296,000	2,202,670	736,000	73,200	-	-	-
38	Clements Hall - Replace Skateboard Ramp	-	16,000	16,000	-	-	-	-	-
39	Great Wakering Youth Facilities	-	-	-	25,000	-	-	-	-
40									
41	<b>Proposed New Items</b>								
42	District Boundary Signs	-	-	-	7,000	-	-	-	-
43	Depot - concrete surface	-	-	-	20,000	-	-	-	-
44	Clements Hall Skateboard Ramp - Groundworks	-	-	Note 2	10,000	-	-	-	-
45	Environmental Measures on Industrial Estates	-	-	75,000	15,000	-	-	-	-
46	Clements Hall - Car Park Surfacing	-	-	-	21,000	-	-	-	-
47	Market - Car Park surfacing	-	-	-	25,000	-	-	-	-
48									
49									
50	<b>Total For General Fund</b>	<b>1,448,272</b>	<b>4,337,300</b>	<b>4,257,070</b>	<b>1,321,800</b>	<b>255,900</b>	<b>201,000</b>	<b>167,000</b>	<b>176,000</b>

Note 2 - Clements Hall Skateboard Ramp - Budget already agreed for replacement ramp in 2005/2006. Consultation with manufacturers of new age ramps has identified that the existing base is unsuitable and additional budget is required for groundworks.

## CAPITAL PROGRAMME – STATEMENT OF CAPITAL FINANCING ESTIMATES

	Statement on Capital Receipts	ACTUAL 2004/05	Estimate 2005/06	Revised 2005/06	Estimate 2006/07	Estimate 2007/08	Estimate 2008/09	Estimate 2009/10	Estimate 2010/11
	<b>Capital Programme financing</b>								
51	General Fund - Basic Credit Approval	-	-	-	-	-	-	-	-
52	Revenue Contribution to Capital	32,000	10,000	63,500	-	-	-	-	-
53	Town Centre Regeneration Reserve	-	-	56,000	-	-	-	-	-
54	Capital Grant ( IS/IT)	288,622	-	211,400	-	-	-	-	-
55	Capital Grant (East of England Dev Agency)	-	-	70,000	-	-	-	-	-
56	Planning Delivery Grant				20,000				
57	Cherry Orchard - Grants	65,497	-	-	-	-	-	-	-
58	Rayleigh Leisure Centre - Grant	-	598,000	598,000	-	-	-	-	-
59	Capital Fin. Requirement/Prudential Borrowing	-	2,698,000	1,604,670	736,000	73,200	-	-	-
60	Thames Gateway	108,386	379,300	932,200	-	-	-	-	-
61	Capital Receipts Required	953,767	652,000	721,300	565,800	182,700	201,000	167,000	176,000
62		<b>1,448,272</b>	<b>4,337,300</b>	<b>4,257,070</b>	<b>1,321,800</b>	<b>255,900</b>	<b>201,000</b>	<b>167,000</b>	<b>176,000</b>
63									
64	<b>Capital Receipts B/fwd</b>	1,812,877	1,305,159	1,362,529	521,229	42,429	46,729	32,729	52,729
65	Received in Year - Housing	372,839	300,000	180,000	200,000	300,000	300,000	300,000	300,000
66	Received in Year - General Fund	505,000	-	-	-	-	-	-	-
67	Use in the year - Housing	(374,420)	(263,000)	(300,000)	(113,000)	(113,000)	(113,000)	(113,000)	(113,000)
68	Use in year - General Fund	(953,767)	(652,000)	(721,300)	(565,800)	(182,700)	(201,000)	(167,000)	(176,000)
69	Capital Receipts C/fwd	<b>1,362,529</b>	<b>690,159</b>	<b>521,229</b>	<b>42,429</b>	<b>46,729</b>	<b>32,729</b>	<b>52,729</b>	<b>63,729</b>

## HOUSING REVENUE ACCOUNT CAPITAL PROGRAMME AND FINANCING ESTIMATES

Line Ref		Revised 2004/05	Actual 2004/05	Estimate 2005/06	Revised 2005/06	Estimate 2006/07	Estimate 2007/08	Estimate 2008/09	Estimate 2009/10	Estimate 2010/11
	<b>Housing Revenue Account</b>									
72	Cash Incentive	75,000	50,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000
73	<b>Decent Homes</b>	-								
74	Window Replacements	7,000	7,054	10,000	10,000	10,000				
75	Central Heating - upgrades	-	-	150,000	209,000	200,000				
76	Boilers - Sheltered housing	65,000	11,462	50,000	115,000	65,000				
77	Sheltered Homes - Communal works	-		30,000	30,000	-				
78	Provision for Improvements. Doors	70,000	53,143	100,000	50,000	100,000				
79	Boiler replacements	117,000	127,697	-	-					
80	Electrical upgrades	62,000	31,752	118,000	113,000	80,400				
81	Bathroom Replacements	60,000	69,797	120,000	144,000	60,000				
82	Kitchen Replacements	336,000	339,372	560,000	560,000	280,000				
83	Central Heating	54,000	37,358	-	-					
84	Loft Insulation	49,000	31,856	50,000	68,000	50,000				
85	Hatfield House Improvements	-	-	52,000	52,000	50,000				
86	Hardwick House	-	1,582	-	-					
87	Roofs	-		100,000	56,000	-				
88	Smoke Alarms	28,000	25,326	84,000	45,000	22,400				
89	Ventilation	-		20,000	15,000	7,200				
90	Disabled Aids & Adaptations	60,000	59,630	92,000	92,000	65,000				
92	HRA Total						1,012,000	1,025,000	1,051,000	1,025,000
93	<b>Decent Homes Total</b>	908,000	796,030	1,536,000	1,559,000	990,000	1,012,000	1,025,000	1,051,000	1,025,000
94										
95	<b>Project Work</b>									
96	Improvements - TV/Digital Aerials	10,000	11,414	-	-	-				
97	Rochford Garden Way - area regeneration	15,000	22,697	-	-	-				
98	Conversion of properties	90,000	50,890	90,000	90,000	67,000				
99	Fees to be allocated to schemes	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
100		<b>1,198,000</b>	<b>1,031,031</b>	<b>1,801,000</b>	<b>1,824,000</b>	<b>1,232,000</b>	<b>1,187,000</b>	<b>1,200,000</b>	<b>1,226,000</b>	<b>1,200,000</b>
101	HRA Financing (Major Repairs Allowance)	1,154,355	1,138,659	1,149,000	1,149,000	1,168,000	1,187,000	1,200,000	1,226,000	1,200,000
102	MRA - Brought Forward	217,604	217,604	504,959	325,232	232	-	-	-	-
103	MRA - Carried Forward	(504,959)	(325,232)	(202,959)	(232)	-	-	-	-	-
104	Prudential Borrowing	331,000	-	350,000	350,000	-	-	-	-	-
105	Slippage (Lower tenders/payment timings)	-	-	-	-	63,768	-	-	-	-
106		<b>1,198,000</b>	<b>1,031,031</b>	<b>1,801,000</b>	<b>1,824,000</b>	<b>1,232,000</b>	<b>1,187,000</b>	<b>1,200,000</b>	<b>1,226,000</b>	<b>1,200,000</b>

## OTHER HOUSING CAPITAL PROGRAMME AND FINANCING ESTIMATES

Line Ref	Actual 2004/05	Estimate 2005/06	Revised 2005/06	Estimate 2006/07	Estimate 2007/08	Estimate 2008/09	Estimate 2009/10	Estimate 2010/11
107	-	-	-	50,000	-	-	-	-
108	210,000	150,000	150,000	-	-	-	-	-
109	106,325	70,000	70,000	70,000	70,000	70,000	70,000	70,000
110	120,095	108,000	152,000	108,095	108,000	108,000	108,000	108,000
111	<b>436,420</b>	<b>328,000</b>	<b>372,000</b>	<b>228,000</b>	<b>178,000</b>	<b>178,000</b>	<b>178,000</b>	<b>178,000</b>
112	<b><u>Other Housing - financing</u></b>							
113	62,000	65,000	72,000	65,000	65,000	65,000	65,000	65,000
114	S106 Funds							
115	374,420	263,000	300,000	113,000	113,000	113,000	113,000	113,000
116	<b>436,420</b>	<b>328,000</b>	<b>372,000</b>	<b>228,000</b>	<b>178,000</b>	<b>178,000</b>	<b>178,000</b>	<b>178,000</b>

## HOUSING REVENUE ACCOUNT – SUMMARY 2005/06 – 2006/07

2004/2005 ACTUAL £	HOUSING REVENUE ACCOUNT	ESTIMATES		
		2005/2006 ORIGINAL £	2006/2007 REVISED £	2006/2007 ESTIMATE £
736,715	Supervision and Management General	846,800	915,100	980,100
669,586	Supervision and Management Special	648,400	676,300	714,300
	Housing Repairs			
571,977	- General Properties	700,000	732,700	753,500
281,693	- OAP Schemes	300,000	267,200	246,600
390,900	- Housing Repairs Administration	337,400	337,400	337,400
1,155,959	Depreciation	1,159,400	1,159,400	1,176,300
132,327	Deferrred Charges	135,000	142,000	140,000
3,806,212	Use of Capital	3,563,000	3,077,427	3,077,427
300,000	Stock Option Appraisal	50,000	50,000	100,000
7,642	PWLB Premium & Discount	7,700	7,700	7,700
990,096	Interest Charge	1,038,000	1,038,000	1,050,000
38,000	Debt Management Charge	40,000	40,000	41,200
(19,400)	Bad Debt Provision	9,000	9,000	9,000
<u>9,061,705</u>		<u>8,834,700</u>	<u>8,452,227</u>	<u>8,633,527</u>
(5,769,490)	Dwelling Rents/Non Dwelling Rents	(5,067,800)	(5,067,800)	(5,245,000)
-	Charges	(615,900)	(618,000)	(637,000)
-	Garage Rents	(150,000)	(150,000)	(152,000)
(30,166)	Income from Service Charges	(25,000)	(30,000)	(31,000)
(100,000)	Allocation of Fees for Major Repairs	(100,000)	(100,000)	(100,000)
	Government Housing Subsidy:			
476,357	Block Subsidy	444,000	444,000	586,000
<u>3,638,406</u>	<b>NET COST OF SERVICE</b>	<u>3,320,000</u>	<u>2,930,427</u>	<u>3,054,527</u>
	Capital Charges			
(3,823,512)	Adjusting Transfer from Asset Management Revenue A/C	(3,563,000)	(3,077,427)	(3,077,427)
(132,327)	Reversal of Deferred Charge	(135,000)	(142,000)	(140,000)
(47,436)	Interest Receivable	(36,600)	(40,000)	(60,000)
<u>(364,868)</u>	<b>NET OPERATING EXPENDITURE/(INCOME)</b>	<u>(414,600)</u>	<u>(329,000)</u>	<u>(222,900)</u>
(21,474)	Reversal of FRS17 Retirement Benefits Costs	-	-	-
<u>(386,342)</u>	<b>(SURPLUS)/DEFICIT FOR THE YEAR</b>	<u>(414,600)</u>	<u>(329,000)</u>	<u>(222,900)</u>
	Changes in Balances			
(685,566)	Balance Brought Forward	(762,011)	(1,071,908)	(1,400,908)
(386,342)	(Surplus)/Deficit for the year	(414,600)	(329,000)	(222,900)
<u>(1,071,908)</u>	<b>Balance Carried Forward</b>	<u>(1,176,611)</u>	<u>(1,400,908)</u>	<u>(1,623,808)</u>