

# ROCHFORD DISTRICT COUNCIL



## Finance & Procedures Overview & Scrutiny Committee

### agenda

Chairman's callover – 6.30pm in the  
Chairman's Briefing Room

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#### *Date*

**12 December 2002**

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#### *Time*

**7.30pm**

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#### *Place*

Council Chamber  
Civic Suite  
Rayleigh

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## **Members of the Finance & Procedures Overview & Scrutiny Committee**

Cllr T G Cutmore (Chairman)  
Cllr T Livings (Vice-Chairman)

Cllr D F Flack  
Cllr Mrs J R Lumley  
Cllr J R F Mason  
Cllr G A Mockford

Cllr C G Seagers  
Cllr M G B Starke  
Cllr J Thomass

Copy for Information to all Substitute Members

### *Conservative Group*

Cllr Mrs R Brown  
Cllr Mrs T J Capon  
Cllr R G S Choppen

### *Labour Group*

Cllr Mrs M S Vince

### *Liberal Democrat Group*

Cllr R A Oatham

## **Terms of Reference**

To consider the following in accordance with the Overview and Scrutiny Procedures Rules: The Council's budget, the management of its budget, capital and revenue borrowing, assets and audit arrangements, Policies and Strategies of the Council and other bodies which affect the economic, social and political resources available to the District including best value, the community plan, corporate plan, local democracy and the achievement of objective transparent and accountable decision making by the Council.

## **Corporate Objectives**

To provide quality cost effective services  
To work towards a safer and more caring community  
To promote a green and sustainable environment  
To encourage a thriving local economy  
To improve the quality of life for people in our District  
To maintain and enhance our local heritage and culture

# AGENDA

Page No

- 1 Apologies for Absence**
- 2 Substitutes**
- 3 Non-Members attending**
- 4 Minutes of the Meeting held on 26 November 2002**
- 5 To Receive Declarations of Interest**
- 6 Progress on Decisions** 6.1  
Schedule attached
- 7 National Non-Domestic Rates - Consultation** 7.1  
To consider the report of the Head of Financial Services on consultation with the Business Community about the plans for the 2003/04 Budget Strategy.
- 8 Corporate Plan/Best Value Performance Plan 2002/03** 8.1  
To consider the report of the Chief Executive on progress made to date in respect of the Corporate Plan/Best Value Performance Plan.
- 9 Planning Weekly List Arrangements** 9.1  
To consider the report of the Head of Planning services on the arrangements for dealing with items referred from the Weekly List.
- 10 Audit and Inspection** 10.1  
To consider the report of the Chief Executive on the recommendations of the external auditors, including Best Value and Value for Money reports, the Benefit Fraud Inspectorate and suggested best practice from Audit

Committee publications in order that the Committee may monitor them.

**11 Audit Plan Progress Report 11.1**

To consider the report of the Chief Executive which shows the first six months of completed audit work to plan.

**12 Exclusion of the Press and Public**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraphs 11 and 14 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

**13 Audit Report 13.1**

To consider the exempt report of the Chief Executive on completed audit investigations/an update of audit recommendations.

**14 Pay Strategy Review**

To consider the exempt report of the Chief Executive on the options available to the Council for pay negotiations as an alternative to the National Employers Organisation.

The report is to follow.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P' at the start.

Paul Warren  
Chief Executive