

## WORK PLAN

### 1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 10 July 2012. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

| Meeting Dates     | Items Scheduled For This Date   | Additional Details  |
|-------------------|---|---|
| 19 June 2012      | <ul style="list-style-type: none"> <li>Overall work Programme</li> </ul>  | The Committee set its work programme at its first meeting of the Municipal year.    |
| 10 July 2012      | <ul style="list-style-type: none"> <li>Promotion of Shop at my Local</li> </ul>                                     | To assess whether there is anything more that could be done to promote this service |
| 11 September 2012 |   |   |
| 9 October 2012    | <ul style="list-style-type: none"> <li>Community Safety Partnership</li> <li>Local Strategic Partnership</li> </ul> | Regular half yearly update<br><br>Regular half yearly update                        |
| 13 November 2012  |   |   |

| Meeting Dates   | Items Scheduled For This Date   | Additional Details  |
|-----------------|---|---|
| 4 December 2012 |   |   |
| 8 January 2013  | <ul style="list-style-type: none"> <li>• Disabled Facilities Grants update</li> </ul>   | To receive an update one year after Committee's recommendations   |
| 5 February 2013 |   |   |
| 5 March 2013    | <ul style="list-style-type: none"> <li>• Rochford District Community Safety Partnership</li> <li>• The Local Strategic Partnership</li> <li>• Regulation of Investigatory Powers Act 2000 (RIPA)</li> </ul> | <p>Regular half yearly update</p> <p>Regular half yearly update</p> <p>Annual update, includes review of policy and update regarding use of the policy.</p> |
| 16 April 2013   | <ul style="list-style-type: none"> <li>• Approval of Review Committee's Annual Report</li> </ul>  |   |

## 2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- (a) Play / Sports provision in the District
- (b) The emerging structure around health and wellbeing and the changing role of the District Council in this context
- (c) SITA UK
- (d) Virgin Leisure
- (e) Rochford Housing Association
- (f) Flood risk Management in Essex

### 3 Project Teams

| Topic   | Current Status   |
|---|--|
| How Voluntary and Community Groups function in the District | Meeting held with Community Planning Officer, scoping and project plan to be agreed by team members when prepared. |
| Provision of services for older people                      | Meeting held with Community Planning Officer, scoping and project plan to be agreed by team members when prepared. |

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