

APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

1 SUMMARY

- 1.1 Members are invited to nominate representatives to serve on Outside Bodies for the Municipal Year 2002/2003. This is not a statutory responsibility.

2 APPOINTMENTS

2.1 Changes to list of Outside Bodies

- 2.1.1 Recently officers have approached Outside Bodies that have previously invited the Council to appoint representatives, seeking up to date information relating to the purpose and Terms of Reference of Bodies and also information relating to the frequency and timing of meetings. Further to these enquiries it has emerged that the following Outside Bodies no longer exist or are not seeking Nominations for 2002/03.

- Association of Essex Authorities - LA21 Members Group and Regional Strategy Group
- East of England Local Government Conference
- Rawreth Parish Hall
- Southend District Community Health Council

- 2.1.2 Attached at Appendix 1 is a list of those Bodies currently seeking nominations, along with relevant details concerning Terms of Reference and Frequency/Timing of meetings where provided.

2.3 Political Pro Rata Rules

- 2.3.1 Although not required to do so by law, Council has previously agreed that appointments to outside bodies should take account of the number of seats each political group holds on the Council as a whole. Based on the current vacancies on outside bodies and the current representation of political groups on the Council, the following allocation of places would apply:-

Conservative	62
Labour	9
Liberal Democrat	9
Independents	6

- 2.3.2 Each Group Leader has been asked to provide a list of nominees to serve on Outside Bodies and details of these will be laid on the table at the Council meeting.

2.4 Review of Outside Bodies

2.4.1 At the meeting of the former Finance and General Purposes Committee on 12 July 2001 Members considered whether the number of Outside Bodies on which this Authority served should be reviewed. At that meeting it was decided to defer any review until the 2002/03 Municipal Year. It is proposed to bring a comprehensive report on the activity of the Outside Bodies before Members prior to the Summer recess.

2.4.2 Members are reminded of the need to provide regular brief reports for the Members Bulletin showing the working activity of the Outside Bodies on which they sit.

2.5 Responsibility and Liability

2.5.1 At its meeting on 1 June 1999, the Audit Services Committee considered a report by the Head of Legal Services relating to Members' responsibilities and liabilities when representing the Authority on an Outside Body. Attached at Appendix 2 is a copy of the "aide memoire" considered at that meeting along with an extract from the report for information

3 LEGAL IMPLICATIONS

3.1 As outlined in Appendix 2

4 RESOURCE IMPLICATIONS

4.1 Members who attend outside body meetings will be entitled to claim travel and subsistence allowances. Members should however only make these claims where there has been no support from the outside body concerned towards travel and subsistence.

5 RECOMMENDATION

5.1 It is proposed that Council **RESOLVES**

- (1) Nominations to Outside Bodies for the Municipal Year 2002/2003
- (2) That travel and subsistence allowances be paid for Members attendance at outside body meetings on which they are authorised to represent this Authority. (HAMS)

Head of Administrative and Member Services

Background Papers: None

For further information please contact Angus Wyatt on
Telephone: (01702) 318143
Email: Angus.Wyatt@rochford.gov.uk