

**CONTRACTS SUB-COMMITTEE –
21 August 2001**

Minutes of the meeting of the **Contracts Sub-Committee** held on **7 August 2001** when there were present:

Cllr Mrs J Helson (Chairman)
Cllr G A Mockford
Cllr M G B Starke

Cllr P F A Webster
Cllr D A Weir

APOLOGIES FOR ABSENCE

Cllr A Hosking
Cllr J R F Mason (Chairman of Leisure Sub-Committee)

NON-MEMBERS PRESENT

Cllr D R Helson

OFFICERS PRESENT

R Crofts – Corporate Director (Finance & External Services)
J Bourne – Leisure & Contracts Manager
Mrs M Martin – Committee Administrator

ALSO PRESENT

Helen Robson - PMP
Robin Thompson – PMP

109 DECLARATION OF INTEREST

Cllr P F A Webster declared an interest in the following items by virtue of being a season ticket holder for the Swimming Pool at Clements Hall Leisure Centre.

110 MINUTES

The Minutes of the Meeting held on 5 July 2001 were approved as a correct record and signed by the Chairman. Members were assured that the issue of security at Clements Hall Leisure Centre had been referred to a future meeting of the Community Safety Sub-Committee.

EXCLUSION OF THE PRESS AND PUBLIC

Resolved

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph

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9 of Part 1 of the Schedule 12A of the Local Government Act 1972 would be disclosed.

111 DRAFT SPECIFICATION – LEISURE CONTRACT

The Sub-Committee made a detailed study of the exempt Volumes 1, 2 and 4 of the Invitation to Negotiate (ITN) for the Leisure Public/Private Partnership for this Council. The alterations and amendments agreed by Members would be incorporated into the amended draft of the Contract Specification for approval by Members of the Contracts and Leisure Sub-Committee at a meeting to be held on 21 August 2001.

Members were informed that it was not critical that Volume 3, which is essentially a legal document, be finalised before the ITN is agreed in its final form. Once the Contractors comments on this volume had been received it would be forwarded to Members.

Recommended

That Members adjustments as suggested be incorporated into the amended Draft Specification of the Leisure Contract, (a copy of which is attached as an exempt appendix to the signed copy of these Minutes).
(CD(F&ES))

The meeting commenced at 10 am and finished at 12.30 pm.