



**Rochford District
Council**

Audit Committee

agenda

Date

21 May 2019

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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**The public are welcome to
attend this meeting**

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Members of the Audit Committee

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's residents are at the heart of everything we do.


The Council's priorities are:-

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

AGENDA

		Page No
	Emergency evacuation announcement	
1	Apologies for Absence	
2	Substitute Members	
3	Non-Members attending	
4	Minutes of the Meeting held on 26 February 2019	
5	To Receive Declarations of Interest	
6	External Auditor Reports - Updates	6.1 – 6.8
	To consider the report of the Section 151 Officer summarising the Council's external auditor's preliminary audit conclusion in relation to the audit of Rochford District Council for 2017/18.	
7	Internal Audit Annual Report 2018/19	7.1 – 7.43
	To consider the report of the Section 151 Officer providing the Chief Audit Executive's annual opinion on the overall adequacy and effectiveness of the Council's framework of governance, risk management and internal control during 2018/19.	
8	Internal Audit Plan and Charter 2019/20	8.1 – 8.17
	To consider the report of the Section 151 Officer setting out the Internal Audit plan for 2019/20 and presenting within the Internal Audit Charter the way in which Internal Audit will approach its remit.	

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| 9 | Schedule of Business for the Audit Committee 2019/20 | 9.1 – 9.4 |
| | To consider the report of the Section 151 Officer summarising the Audit Committee’s proposed schedule of business for 2019/20. | |
| 10 | Accounting Policies 2018/19 | 10.1 –
10.12 |
| | To consider the report of the Section 151 Officer providing details of revisions to some accounting policies that will be implemented in preparing the Council’s financial statements for 2018/19. | |
| 11 | Annual Governance Statement for 2018/19 | 11.1 –
11.26 |
| | To consider the report of the Section 151 Officer on the annual governance statement for 2018/19. | |
| 12 | Review of the Council’s Risk Management Framework and Corporate Risk Register | 12.1 –
12.45 |
| | To consider the report of the Section 151 Officer on a review of the Council’s Risk Management Framework and Corporate Risk Register. | |
| 13 | Local Government Audit Committee Briefing | 13.1 –
13.16 |
| | To note the External Auditor’s Audit Committee Briefing and provide a response to the key questions within it. | |



Angela Law
Assistant Director, Legal & Democratic