

ROCHFORD DISTRICT COUNCIL



Audit Committee

agenda

Date

27 September 2006

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

Contact

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Members of the Audit Committee

Chairman: Cllr P K Savill

Vice-Chairman: Cllr D G Stansby

Cllr Mrs L A Butcher

Cllr J P Cottis

Cllr K A Gibbs

Cllr K J Gordon

Cllr K H Hudson

Cllr T Livings

Cllr Mrs J R Lumley

Cllr S P Smith

Cllr J Thomass

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's vision is to make Rochford the place of choice in the County to live, work and visit.

The Council's principal aims are to:-

- Provide quality, cost effective services
- Work towards a safer and more caring community
- Promote a green and sustainable environment
- Encourage a thriving local economy
- Improve the quality of life for people in our District
- Maintain and enhance our local heritage

A G E N D A

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|-----------|--|----------|
| 1 | Apologies for Absence | |
| 2 | Substitutes | |
| 3 | Non-Members attending | |
| 4 | Minutes of the Meeting held on 4 July 2006 | |
| 5 | To Receive Declarations of Interest | |
| 6 | Questions on Notice | |
| 7 | Motions on Notice | |
| 8 | Progress on Decisions | 8.1-8.2 |
| 9 | Annual Audit & Inspection Plan 2006/07 | 9.1-9.23 |
| | To consider the report of the Head of Finance, Audit & Performance Management, inviting Members to give consideration to the Annual Audit & Inspection Plan 2006/07. | |
| 10 | External Audit Final Report to those charged with Governance | 10.1 |
| | To consider the report of the Head of Finance, Audit & Performance Management, on the External Audit Final Report to those charged with Governance. | |

- 11 Key Lines of Enquiry – Use of Resources Judgement 2005/06** 11.1-11.9
- To consider the report of the Head of Finance, Audit & Performance Management, which summarises the main issues arising from the key lines of enquiry-use of resources judgement for 2005/06 carried out by the Council's external auditors, PKF and sets out how the action plan arising from the assessment will be implemented and monitored.
- 12 Closure of Accounts 2005/06** 12.1-12.8
- To consider the report of the Head of Finance, Audit & Performance Management on some of the detail regarding the Statement of Accounts that was submitted to the Council on 27 June 2006.
- 13 Code of Corporate Governance** 13.1-13.38
- To consider the report of the Chief Executive, on seeking Member approval to the revised assessment of our compliance with the Local Code of Corporate Governance.
- 14 Update of Audit Recommendations** 14.1-14.3
- To consider the report of the Head of Finance, Audit & Performance Management, on recommendations from the External Auditors.
- 15 Exclusion of the Press and Public**
- To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.
- 16 Audit Report** 16.1-16.10
- To consider the exempt report of the Head of Finance, Audit & Performance Management, which draws Members' attention to completed audit investigations and provides an update of audit recommendations.



Paul Warren
Chief Executive

