

ROCHFORD DISTRICT COUNCIL



Finance & Procedures Overview & Scrutiny Committee

agenda

Chairman's callover – 6.30pm in the
Chairman's Briefing Room

Date

25 March 2003

Time

7.30pm

Place

Council Chamber
Civic Suite
Rayleigh

Contact

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Members of the Finance & Procedures Overview & Scrutiny Committee

Cllr T G Cutmore (Chairman)
Cllr T Livings (Vice-Chairman)

Cllr D F Flack
Cllr Mrs J R Lumley
Cllr J R F Mason
Cllr G A Mockford

Cllr C G Seagers
Cllr M G B Starke
Cllr J Thomass

Copy for Information to all Substitute Members

Conservative Group

Cllr Mrs R Brown
Cllr Mrs T J Capon
Cllr R G S Choppen

Labour Group

Cllr Mrs M S Vince

Liberal Democrat Group

Cllr R A Oatham

Terms of Reference

To consider the following in accordance with the Overview and Scrutiny Procedures Rules: The Council's budget, the management of its budget, capital and revenue borrowing, assets and audit arrangements, Policies and Strategies of the Council and other bodies which affect the economic, social and political resources available to the District including best value, the community plan, corporate plan, local democracy and the achievement of objective transparent and accountable decision making by the Council.

Corporate Objectives

To provide quality cost effective services
To work towards a safer and more caring community
To promote a green and sustainable environment
To encourage a thriving local economy
To improve the quality of life for people in our District
To maintain and enhance our local heritage and culture

A G E N D A

Page No

- 1 **Apologies for Absence**
- 2 **Substitutes**
- 3 **Non-Members attending**
- 4 **Minutes of the Meeting held on 13 February 2003**
- 5 **To Receive Declarations of Interest**
- 6 **Essex Community Strategy Consultation - 'Shaping the Future of Essex'** 6.1

To consider the report of the Chief Executive seeking comments on the Essex County Community Strategy.
- 7 **Review of Outside Bodies** 7.1

To consider the report of the Head of Administrative and Member Services which details the work of the Outside Body Review Sub-Committee and sets out the Sub-Committees recommendations.
- 8 **Implementing Electronic Government (IEG 2) - Update** 8.1

To receive the report of the Head of Administrative and Member Services on the current position.

The report is to follow.
- 9 **Audit and Inspection** 9.1

To consider the report of the Chief Executive on the recommendations of the external auditors, including Best Value and Value for Money reports, and suggested best practice from Audit Commission publications in order that

10 Internal Audit Progress Report 10.1

To consider the report of the Chief Executive on the 2002/03 Audit Plan and the proposed Audit Plan for 2003/04.

11 Planning Weekly List Arrangements 11.1

To consider the report of the Head of Planning Services on changes that have been made to the notification arrangements for applications referred by Members from the Weekly List in the week of a Planning Services Committee.

12 Signage in the Council Chamber

To consider the report of the Head of Administrative and Member Services on the introduction of formal signage within the Council Chamber.

The report is to follow.

A handwritten signature in black ink, appearing to read 'Paul Warren', with a large, stylized initial 'P'.

Paul Warren
Chief Executive