

Annual Council – 22 May 2012

Minutes of the meeting of **Annual Council** held on **22 May 2012** when there were present:-

Cllr Mrs P Aves	Cllr M Maddocks
Cllr C I Black	Cllr Mrs C M Mason
Cllr P A Capon	Cllr J R F Mason
Cllr Mrs T J Capon	Cllr Mrs J E McPherson
Cllr M R Carter	Cllr D Merrick
Cllr J P Cottis	Cllr Mrs J A Mockford
Cllr T G Cutmore	Cllr T E Mountain
Cllr Mrs H L A Glynn	Cllr R A Oatham
Cllr T E Goodwin	Cllr R D Pointer
Cllr K J Gordon	Cllr Mrs C E Roe
Cllr J E Grey	Cllr C G Seagers
Cllr Mrs A V Hale	Cllr S P Smith
Cllr B T Hazlewood	Cllr D J Sperring
Cllr Mrs D Hoy	Cllr M J Steptoe
Cllr M Hoy	Cllr I H Ward
Cllr K H Hudson	Cllr Mrs M J Webster
Cllr Mrs G A Lucas-Gill	Cllr P F A Webster
Cllr C J Lumley	Cllr Mrs C A Weston
Cllr Mrs J R Lumley	Cllr Mrs B J Wilkins

APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr J D Griffin.

OFFICERS PRESENT

P Warren	- Chief Executive
A Bugeja	- Head of Legal, Estates and Member Services
Y Woodward	- Head of Finance
J Bostock	- Member Services Manager
S Worthington	- Committee Administrator
J Mitchell	- Civic Officer

93 ELECTION OF THE CHAIRMAN OF THE COUNCIL FOR 2012/13

Resolved

That Cllr Mrs J A Mockford be elected Chairman of the Council for the ensuing year.

Cllr Mrs J A Mockford made the Statutory Declaration of Acceptance of Office as Chairman.

94 ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL FOR 2012/13

Resolved

That Cllr Mrs B J Wilkins be elected Vice-Chairman of the Council for the ensuing year.

Cllr Mrs B J Wilkins made the Statutory Declaration of Acceptance of Office as Vice-Chairman.

95 APPOINTMENT OF CHAIRMAN'S CHAPLAIN FOR 2012/13

The Chairman had invited the Reverend Canon Mike Lodge of Holy Trinity Church, Rayleigh to serve as Chaplain for the ensuing year.

96 MINUTES

The Minutes of the meeting held on 17 April 2012 were approved as a correct record and signed by the Chairman.

97 ANNOUNCEMENTS BY THE CHAIRMAN

The Chairman had chosen Cancer Research UK as her main charity for the ensuing year. The Chairman also intended to raise monies for some local charities.

98 ELECTION OF THE LEADER OF THE COUNCIL

Resolved

That Cllr T G Cutmore be elected Leader of the Council for a four year period with effect from the 2012/13 Municipal Year.

99 DISTRICT AND PARISH/TOWN COUNCIL ELECTION RESULTS

Council received the results of the District Council and Parish/Town Council elections held on 3 May 2012.

100 GROUP MEMBERSHIP

The Proper Officer had received details of the membership of the political groups as set out at Appendix 1 to these minutes.

101 APPOINTMENT OF THE EXECUTIVE, COMMITTEES, SUB-COMMITTEES AND COMMUNITY FORUMS 2012/13

Council considered the report of the Chief Executive on the discharge of business during the 2012/13 Municipal Year.

Resolved

- (1) That the appointees to the Executive (including associated portfolios) and Member Champions nominated by the Leader of the Council, as set out in Appendix 2 to these Minutes, be noted.
- (2) That Committees, Sub-Committees and Community Forums be constituted and appointed on the basis set out in Appendix 3 to these Minutes. (HLEMS)

102 SCHEME OF DELEGATION

Resolved

That the Scheme of Delegation as set out in Part 3A and C of the Constitution be agreed.

103 COUNCIL MEETINGS TIMETABLE 2012/13

Resolved

That ordinary meetings of the Council be scheduled on 17 July 2012; 23 October 2012; 11 December 2012; 26 February 2013 and 23 April 2013.

104 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND OTHER FORUMS 2012/13

Council considered the report of the Head of Legal, Estates and Member Services on appointments to Outside Bodies and other Forums for the 2012/13 Municipal Year.

Resolved

- (1) That the appointments to Outside Bodies for 2012/13 be as set out in Appendix 4 to these Minutes.
- (2) That the Leader of the Council (or their nominee) be the Council's representative at a number of external partnerships as identified in the report.
- (3) That the appointment of Cllr T G Cutmore to the position of Trustee/Board Member of Groundwork South Essex for the 2012/13 Municipal Year be noted.
- (4) That the Portfolio Holder for Planning and Transportation, Cllr K H Hudson, together with Cllr J P Cottis (substitute Cllr I H Ward), Cllr K J Gordon (substitute Cllr M Maddocks) and Cllr Mrs G A Lucas-Gill (substitute Cllr C G Seagers) be appointed to the Rochford and Southend Airport and Environs Joint Area Action Plan Forum for the 2012/13 Municipal Year. Cllr T G Cutmore to substitute for Cllr K H Hudson.

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- (5) That Cllr Mrs A V Hale, Cllr Mrs J E McPherson, Cllr C J Lumley and Cllr M Hoy be appointed to the Rochford Housing Association Board for the 2012/13 Municipal Year.
- (6) That the appointment of the Portfolio Holder for Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety on the Police and Crime Panel be noted.
- (7) That the Portfolio Holder for Planning and Transportation, Cllr K H Hudson, together with Cllrs C I Black, Mrs G A Lucas-Gill, T E Mountain and M J Steptoe be appointed to the Local Highways Panel for the 2012/13 Municipal Year.

The meeting closed at 8.03 pm.

Chairman

Date

If you would like this report in large print, Braille or another language please contact 01702 318111.

1 MEMBERSHIP OF GROUPS

- 1.1 The Proper Officer had been advised of the division of Members of the Council into political groups and the appointment of the Leaders and Deputy Leaders (where appointed) as follows:-

Conservative Group

Cllr Mrs P Aves
Cllr P A Capon
Cllr Mrs T J Capon
Cllr M R Carter
Cllr J P Cottis
Cllr T G Cutmore
Cllr Mrs H L A Glynn
Cllr T E Goodwin
Cllr K J Gordon
Cllr J E Grey
Cllr J D Griffin
Cllr Mrs A V Hale
Cllr B T Hazlewood
Cllr K H Hudson
Cllr Mrs G A Lucas-Gill
Cllr Mrs J E McPherson
Cllr M Maddocks
Cllr D Merrick
Cllr Mrs J A Mockford
Cllr T E Mountain
Cllr R D Pointer
Cllr Mrs C E Roe
Cllr C G Seagers
Cllr S P Smith
Cllr D J Sperring
Cllr M J Steptoe
Cllr I H Ward
Cllr Mrs M J Webster
Cllr P F A Webster
Cllr Mrs C A Weston
Cllr Mrs B J Wilkins

Leader: Cllr T G Cutmore

Deputy Leader: Cllr K H Hudson

Green Group

Cllr Mrs D Hoy
Cllr M Hoy

Leader: Cllr M Hoy

Deputy Leader: Cllr Mrs D Hoy

Liberal Democrat Group

Cllr C I Black
Cllr C J Lumley
Cllr Mrs J R Lumley
Cllr R A Oatham

Leader: Cllr C I Black

Deputy Leader: Cllr R A Oatham

Rochford District Residents Group

Cllr Mrs C M Mason
Cllr J R F Mason

Leader: J R F Mason

Deputy Leader: Mrs C M Mason

THE EXECUTIVE	APPOINTEES	PORTFOLIO
The Executive	Cllr K H Hudson Cllr M Maddocks Cllr M J Steptoe Cllr C G Seagers Cllr K J Gordon Cllr Mrs G A Lucas-Gill Cllr Mrs J E McPherson	<ul style="list-style-type: none"> - Planning and Transportation (Deputy Leader) - Council Tax Collection, Benefits and Strategic Housing Functions - Environment - Finance and Resources - Leisure, Tourism, Heritage, the Arts, Culture and Business - Service Development/ Improvement and Performance Management - Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety

MEMBER CHAMPION	APPOINTEES
Risk and Business Continuity	Cllr D J Sperring
E Government and Website Development	Cllr J P Cottis
Animal Welfare	Cllr Mrs M J Webster

COMMITTEE	APPOINTEES
Appeals (6)	Chairman: Cllr J E Grey Vice-Chairman: Cllr Mrs H L A Glynn Cllr K H Hudson Cllr M Maddocks Cllr R A Oatham Cllr Mrs C A Weston
Audit (11)	Chairman: Cllr T E Mountain Vice-Chairman: Cllr Mrs A V Hale Cllr J D Griffin Cllr B T Hazlewood Cllr M Hoy Cllr Mrs J R Lumley Cllr R D Pointer Cllr Mrs C E Roe Cllr D J Sperring Cllr I H Ward Cllr Mrs B J Wilkins
Development (All Members)	Chairman: Cllr S P Smith Vice-Chairman: Cllr D Merrick
Licensing (15)	Chairman: Cllr Mrs C A Weston Vice-Chairman: Cllr I H Ward Cllr M R Carter Cllr T G Cutmore Cllr Mrs H L A Glynn Cllr Mrs A V Hale Cllr Mrs D Hoy Cllr K H Hudson Cllr Mrs G A Lucas-Gill Cllr Mrs J E McPherson Cllr M Maddocks Cllr D Merrick Cllr R A Oatham Cllr D J Sperring Cllr M J Steptoe
Review (8)	Chairman: Cllr Mrs J R Lumley Vice-Chairman: Cllr R D Pointer Cllr Mrs A V Hale Cllr B T Hazlewood Cllr J R F Mason Cllr T E Mountain Cllr Mrs C E Roe Cllr I H Ward

COMMITTEE	APPOINTEES
Standards (5)	Vice-Chairman: Cllr Mrs M J Webster Cllr C I Black Cllr Mrs H L A Glynn Cllr R D Pointer Cllr Mrs C A Weston

SUB-COMMITTEE	APPOINTEES
Local Development Framework Sub-Committee (6)	Chairman: Cllr K H Hudson Cllr C I Black Cllr Mrs H L A Glynn Cllr K J Gordon Cllr C G Seagers Cllr S P Smith

COMMUNITY FORUMS	APPOINTEES
East	Members of the Ashingdon and Canewdon; Barling and Sutton; Foulness and Great Wakering; Hawkwell North; Hawkwell South; Hawkwell West; Rochford; Hockley Central; Hockley North and Hockley West Wards
West	Members of Downhall and Rawreth; Grange; Lodge; Rayleigh Central; Sweyne Park; Trinity; Wheatley; Whitehouse and Hullbridge Wards.

Outside Body	Appointees	Substitutes
Bradwell Local Community Liaison Council	Cllr Mrs H L A Glynn	Cllr Mrs A V Hale
Cory Environmental Trust in Rochford	Cllr I H Ward	Cllr T E Mountain
Essex Health Overview & Scrutiny Committee	One vacancy	N/A
Essex Partnership for Flood Management	Cllr K H Hudson	Cllr M J Steptoe
Hockley Community Centre Association	Cllr M R Carter Cllr B T Hazlewood	N/A
London Southend Airport Consultative Committee	Cllr Mrs H L A Glynn Cllr S P Smith Cllr M J Steptoe	Cllr Mrs J E McPherson Cllr C G Seagers Cllr Mrs C A Weston
Rayleigh Grange Community Association Governing Body	Cllr Mrs J A Mockford Cllr T E Mountain	N/A
Rayleigh Mount Local Committee	Cllr Mrs M J Webster	Cllr I H Ward
Relate South Essex	Cllr Mrs J E McPherson	Cllr Mrs A V Hale
Rochford Hundred Association of Local Councils	Cllr M J Steptoe	Cllr Mrs A V Hale
Rochford and Rayleigh Citizens Advice Bureau Management Committee	Cllr Mrs P Aves	Cllr D Merrick

Portfolio Holder Appointments	Appointees
Castle Point and Rochford Domestic Abuse Panel	Portfolio Holder for Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety
Community Safety Partnership	Portfolio Holder for Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety
Essex Heritage Trust	Portfolio Holder for Leisure, Tourism, Heritage, the Arts, Culture and Business
IAA Member Working Group (formerly Essex Waste Partnership)	Portfolio Holder for Environment
Local Government Association (LGA) General Assembly	Leader of the Council
Museums in Essex Committee	Portfolio Holder for Leisure, Tourism, Heritage, the Arts, Culture and Business
Rochford District Schools Partnership Trust (Board Director/Trustee)	Portfolio Holder for Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety
South East Local Children's Commissioning and Delivery Board	Portfolio Holder for Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety
Southend University Hospital – NHS Foundation Trust (Board of Governors)	Portfolio Holder for Young Persons, Adult Services, Community Care and Well-Being, Health and Community Safety
South Essex Parking Partnership	Portfolio Holder for Planning and Transportation

Officer Appointments	Officer Appointee
NACRO N.C.E. Ltd	Jeanette Mouldsdales, Senior Homelessness & Housing Advice Officer