

# ROCHFORD DISTRICT COUNCIL

PAUL WARREN, BA(Hons), MRTPI, DMS  
Chief Executive



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Members of the Committee are summoned to a Meeting as detailed below. Reports are attached unless otherwise indicated.

COMMITTEE: FINANCE AND GENERAL PURPOSES

DATE: 1 FEBRUARY 2000

TIME: 7:30 P.M.

PLACE: COUNCIL CHAMBER  
CIVIC SUITE, RAYLEIGH.

(Chairman's callover – 6:30 P.M. in the Chairman's Briefing Room)

A handwritten signature in black ink, appearing to read 'Paul Warren'.

Chief Executive

## AGENDA

**PART 1** Formalities and matters delegated to this Committee.

1. APOLOGIES FOR ABSENCE
2. SUBSTITUTES

The Chairman to advise the Committee of notification of Substitutes.

3. NON-MEMBERS ATTENDING
4. MINUTES OF THE MEETING OF 30 NOVEMBER 1999

5. MEMBERS' INTERESTS

To enable Members to declare any interests which they may have on the matters to be discussed at the Meeting.

6. PUBLIC QUESTION TIME

To answer any questions from members of the public of which appropriate notice has been given pursuant to Standing Order 10(2).

7. OUTSTANDING ISSUES

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8. RECOMMENDATIONS OF PARENT COMMITTEES

- |       |   |           |
|-------|---|-----------|
| (i)   | Transportation & Environmental Services –<br>21 December 1999 | Page 7    |
| (ii)  | Audit Services – 11 January 2000                              | None      |
| (iii) | Community Services – 20 January 2000                          | To follow |
| (iv)  | Transportation & Environmental Services –<br>26 January 2000  | To follow |

9. MINUTES OF SUB-COMMITTEES

- |        |  |           |
|--------|--|-----------|
| (i)    | Local Review Board – 30 November 1999                                    | Page 9    |
| (ii)   | Compulsory Competitive Tendering Panel –<br>2 December 1999              | Page 11   |
| (iii)  | Member Budget Monitoring Working Group –<br>2 December 1999 (adjourned)  | Page 16   |
| (iv)   | Member Budget Monitoring Working Group –<br>9 December 1999 (adjourned)  | Page 21   |
| (v)    | Member Budget Monitoring Working Group –<br>22 December 1999 (adjourned) | Page 23   |
| (vi)   | Member Budget Monitoring Working Group –<br>4 January 2000               | Page 26   |
| (vii)  | Corporate Resources Sub-Committee –<br>19 January 2000                   | To follow |
| (viii) | Local Review Board – 20 January 2000                                     | To follow |
| (ix)   | Partnership Sub-Committee ( Essex Links) –<br>25 January 2000            | To follow |
| (x)    | Corporate Resources Sub-Committee –<br>25 January 2000                   | To follow |

**Note:** The recommendations from the above meetings of the Member Budget Monitoring Group (items (iii), (iv), (v) and (vi)) have already been dealt with by Full Council

10. AGGREGATE CREDIT LIMIT AND TREASURY  
MANAGEMENT – Report of the Corporate Director (Finance  
and External Services)

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- |     |  |         |
|-----|--|---------|
| 11. | ARRANGEMENTS FOR THE DESPATCH OF COMMITTEE PAPERS – Report of Head of Administrative and Member Services   | Page 35 |
| 12. | TELECOMMUNICATION COSTS – Report of the Head of Administrative and Member Services   | Page 39 |
| 13. | APPOINTMENT OF ADVISERS TO THE COMMUNITY SERVICES COMMITTEE – Report of the Head of Administrative and Member Services                               | Page 42 |
| 14. | BENEFIT, COUNCIL TAX, NATIONAL NON-DOMESTIC RATES AND SUNDRY DEBTORS --WRITE-OFFS – Report of the Corporate Director (Finance and External Services) | Page 44 |

**PART 2** Matters for referral.

None.

**PART 3**

- |     |  |
|-----|--|
| 15. | MEMBERS' ITEMS OF BUSINESS (if any) of which due notice has been given pursuant to Standing Order 16 (including reports on matters of interest from Members appointed to outside bodies and organisations) |
| 16  | PERTINENT BUSINESS and ANY OTHER ITEMS which the Chairman decides are urgent   |

**PART 4** To agree that under Section 100(a)(4) of the Local Government Act 1972, the public be excluded from the Meeting for items of business set out below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph of Part 1 of Schedule 12A of the Act.

None.

To: The Chairman and Members of the Finance and General Purposes Committee.

Cllr C.R. Morgan (Chairman)  
 Cllr G. Fox (Vice Chairman)  
 Cllr R. Adams

Cllr V.D. Hutchings  
 Cllr V.H. Leach  
 Cllr Mrs. S.J. Lemon

Cllr D.E. Barnes  
Cllr T.G. Cutmore  
Cllr D.F. Flack  
Cllr Mrs. J.M. Giles  
Cllr Mrs. H.L.A. Glynn  
Cllr D.R. Helson  
Cllr Mrs. J. Helson

Cllr T. Livings  
Cllr G.A. Mockford  
Cllr Mrs. W.M. Stevenson  
Cllr R.E. Vingoe  
Cllr P.F.A. Webster  
Cllr D.A. Weir  
Cllr Mrs. M.A. Weir

Copy for Information to all Substitute Members:

**Liberal Democrat Group**

1. Cllr B.R. Ayling
2. Cllr P.A. Beckers
3. Cllr Mrs. J. Hall
4. Cllr N. Harris
5. Cllr A. Hosking

**Conservative Group**

1. Cllr Mrs. M.J. Webster
2. Cllr R.A. Pearson
3. Cllr K.A. Gibbs
4. Cllr J.E. Grey
5. Cllr C.C. Langlands

**Labour Group**

1. Cllr D.M. Ford
2. Cllr Mrs. J.E. Ford
3. Cllr J.M. Dickson
4. Cllr Mrs. M.S. Vince
5. Cllr P.D. Stebbing
6. Cllr G.C. Angus

**Hockley Residents Association**

1. Cllr Mrs. A.R. Hutchings