
SCHEDULE OF BUSINESS FOR THE AUDIT COMMITTEE 2019/20

1 SUMMARY

- 1.1 The report summarises the Audit Committee's proposed schedule of business for 2019/20.

2 SCHEDULE OF BUSINESS

- 2.1 The Audit Committee receives several reports from EY, the Council's external auditors, and the Section 151 Officer, in respect of finance, risk and Internal Audit. The report for Grants Claim Certification, in respect of the Housing Benefits Subsidy Audit for 2018/19, will be received from BDO, the external auditor appointed for this function.
- 2.2 All these reports contribute to the good governance of the Authority and keep Members informed of the risks affecting the Council. It is good practice to notify the Audit Committee in advance of the reports it can expect and when they are likely to be presented. There will always be the opportunity to report any additional matters considered necessary for the Audit Committee's attention at either scheduled meetings or a special meeting, if necessary.
- 2.3 The appended schedule of business has been based on four meetings of the Audit Committee during the 2019/20 Municipal Year.

3 RISK IMPLICATIONS

- 3.1 Publication of a schedule of business for the Audit Committee ensures that Members have an overview of the planned audit and governance activities.
- 3.2 Members are thus able to review this programme of work and challenge any perceived omissions or weaknesses.
- 3.3 By being informed in advance of reporting deadlines Members will be better placed to review and challenge the information being presented.

4 RESOURCE IMPLICATIONS

- 4.1 Good governance arrangements are implicit to effective management of resources across the service areas within the Council.

5 LEGAL IMPLICATIONS

- 5.1 None.

6 EQUALITY AND DIVERSITY IMPLICATIONS

6.1 An Equality Impact Assessment has not been completed as no decision is being made.

7 RECOMMENDATION

7.1 It is proposed that the Committee **RESOLVES**

That the proposed schedule of business for the Audit Committee for 2019/20 be noted.



Naomi Lucas
Section 151 Officer

Background Papers: -

None.

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If you would like this report in large print, Braille or another language please contact 01702 546366.

Appendix 1

SCHEDULE OF BUSINESS FOR THE AUDIT COMMITTEE 2019/20

MONTH	REPORT	FROM
May 2019	Report on outstanding recommendations from External Audit or other external reviews	S151 Officer
	Internal Audit Annual Report and Opinion 2018/19 including Audit Progress Report in relation to completed audit work and monitoring of outstanding recommendations.	S151 Officer
	Proposed Annual Governance Statement 2018/19 (AGS)	S151 Officer
	Internal Audit Plan & Audit Charter 2019/20	S151 Officer
	Review of the Council's Corporate Risk Management and Risk Register for 2019/20	S151 Officer
	Schedule of Business for the Audit Committee 2019/20	S151 Officer
July 2019	Financial Statements for 2018/19, which will include final AGS	S151 Officer
	Audit Progress Report in relation to completed audit work and monitoring of outstanding recommendations	S151 Officer
	Report on outstanding recommendations from External Audit or other external reviews (if applicable)	S151 Officer
	External Audit Results Report	EY
	External Audit Fee Letter 2019/20	EY
November 2019	External Audit Annual Audit Letter for 2018/19	EY
	Audit Progress Report in relation to completed audit work and monitoring of outstanding recommendations	S151 Officer
	Report on outstanding recommendations from External Audit or other external reviews (if applicable)	S151 Officer
	Review of the Council's Corporate Risk Management and Risk Register for 2019/20	S151 Officer
March 2019	External Audit Annual Audit Plan for 2019/20 Accounts	EY
	Grants Claim Certification Report for the year ended 31 March 2019. (Subject to confirmation)	BDO

MONTH	REPORT	FROM
	Internal Audit Annual Audit Plan & Charter 2020/21	S151 Officer
	Audit Progress Report in relation to completed audit work and monitoring of outstanding recommendations	S151 Officer
	Report on outstanding recommendations from External Audit or other external reviews (if applicable)	S151 Officer