

# REPORT TO PORTFOLIO HOLDER FOR FINANCE

## REPORT FROM ASSISTANT DIRECTOR, LEGAL SERVICES

### SUBJECT: VOLUNTARY ORGANISATION GRANTS 2016/17

#### 1 DECISION BEING RECOMMENDED

- 1.1 To agree the recommendations made by the Member Advisory Group that met on 16 December 2015 to allocate grant funding of £35,000 to local voluntary organisations, as outlined in Appendix 1.

#### 2 KEY DECISIONS DOCUMENT REFERENCE No: 13/15

#### 3 REASON/S FOR RECOMMENDATION

- 3.1 To provide financial support to local voluntary organisations. Appendix 1 sets out the applications received and those recommended for funding by the Member Advisory Group along with the recommended amounts.

#### 4 SALIENT INFORMATION

- 4.1 The criteria for considering applications are set out below:-

Organisations needed to show how they contribute to one or more of the Council's long term themes listed below:-

- Place
- Homes
- Economic Growth

Applications will only be considered from groups meeting **all** of the following requirements:-

- Groups that are non-statutory organisations.
- Groups that are formally constituted.
- Groups that operate in the not for profit sector.
- Groups that can clearly demonstrate their ability, through a grant award, to deliver benefit to the community within the grant year and to sustain their activities.
- Groups whose activities benefit residents of the Rochford District.
- Groups whose activities clearly contribute to, or support, Rochford District Council's long term themes.

- 4.2 An agreed scoring system was used to assess each application received, which assisted the Member Advisory Group in making its recommendations.
- 4.3 The Rayleigh, Rochford and District Association for Voluntary Service (RRAVS) will receive top sliced funding (of £15,000) from the overall pot. The remainder of the pot is allocated to small grants.

- 4.4 Service Level Agreements – the intention is that a joint one year action plan with Essex County Council will be put in place to cover the funding provided to RRAVS.
- 4.5 In previous years the Rochford and Rayleigh Citizens Advice Bureau (CAB) was funded through this process. However, from April 2016 a new advice services contract will be awarded for three years. Therefore, CAB funding will no longer be part of this process.
- 4.6 Peppercorn rent is charged to the following organisations that run out of Council owned sites:
- Old People’s Welfare Committee for Rochford District (Day Centre Back Lane)
  - Rayleigh Age Concern (Todman Centre Rayleigh)
  - Hullbridge Senior Citizens Welfare Council (Windermere Avenue)
- 4.7 Information on current Discretionary Rate Relief totalling £12,415 is provided in Appendix 2.

## **5 ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 To reject the recommendations of the Member Advisory Group.

## **6 RISK IMPLICATIONS**

- 6.1 The risks associated with the provision of grant funding to Third Sector organisations are;

- (i) Funding is not used as stated by the applicant in their grant application.
  - (ii) Organisations misapply or make fraudulent use of the funding.
  - (iii) Stated service outputs and outcomes are not achieved;
  - (iv) Organisations in receipt of funding cease operating and the funding is put at risk.
  - (v) The activities of the grant recipient put the Council’s reputation at risk.
- These risks are mitigated by;

Ensuring that the release of funding is subject to organisation’s signing and agreeing to the conditions set out in the Council’s grant agreement.

The Council monitoring the achievement of these outcomes through an annual monitoring process.

## **7 RESOURCE IMPLICATIONS**

- 7.1 The 2015/16 budget for grants to voluntary sector organisations is £35,000. The Council is in the process of establishing the budget for the medium term and the overall budget allocation for small grants will be subject to the annual confirmation of the budget according to the Council’s financial situation and budget setting process.

7.2 RRAVS was awarded £15,000.

7.3 Organisations applied for small grants of up to £1,500 per annum to deliver a range of projects or activities and the Member Advisory Group recommend the following levels of funding to applicants:

£20,000 revenue and capital funding to 19 organisations, ranging £476 to £1,500;

These recommendations are made subject to the conditions set out in paragraph 4.1

## 8 EQUALITY AND DIVERSITY IMPLICATIONS

8.1 Provision for groups to outline their equality and diversity procedure was made on the application form, which fed into the overall assessment. The awards of small grants will support specific vulnerable communities and ensure support is provided for smaller community projects. The distribution of grants using this process is likely to have a positive impact on these communities.

I confirm that the above recommendation does not depart from Council policy and that appropriate consideration has been given to any budgetary and legal implications.

The decision should be taken as a matter of urgency and not subject to call-in because under the Best Value Statutory Guidance local groups receiving grant aid should be notified of decisions relating to their funding at least three months before the start of the new financial year (by the end of December 2015.)

LT Lead Officer Signature: \_\_\_\_\_



Date: 18 December 2015

### Background Papers:

None.

For further information please contact Andrew Lowing, Strategic Partnerships Officer on:-

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## Appendix 1:

### Voluntary Sector Grant Applications 2016/17

Total amount of funding requested: RRAVS £15,000 / small grants £32,261

RRAVS allocation: £15,000

Application Number / Charity Registration No.	Organisation	Amount Requested	Use to which grant will be put	Target Audience / Specialism	Link(s) to Corporate Plan	Supporting whole district or a particular area	Local, Regional or National organisation?	Allocation
1 (not a registered charity)	Great Waking Summer Playscheme	£500	To support low income families access the scheme	Young people, families (Child activities)	-Promotes sense of pride in District -Develops active and healthy community	Mainly caters for children in Great Waking and surrounding area	Local	£500
2 (not a registered charity)	Thursday Club	£600	To purchase blackout roller blinds for 6 windows at Great Waking Methodist Church	Older people (Day Centre)	-develops active and healthy community	Gt. Waking	Local	£476
3 (271588)	Hullbridge Community Association	£1,200	To purchase a sign to put on building advertising the organisation	Any member of the community (Community facility)	-promotes sense of pride in District	Hullbridge	Local	£0

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4 (302072)	4 <sup>th</sup> Rochford Scout Group	£1,500	Towards cost Scout Hall extension	Young People (Scouting)	-develops active and healthy community	Rochford	Local	£1,500
5 (10934883)	Carers Choices	£1,414	Dementia Training sessions	Carers	- develops active and healthy community -ensures the community feels safe	Whole District	Local	£1,414
6 (10154552)	Active Christian Trust	£1,000	To support development of family session	Families (Family support)	--Develops active and healthy community	Rayleigh	Local	£0
7 (not a registered charity)	Southend Achievement Through Football	£1,350	Towards the cost of providing a trained ATF football coach for local project To purchase new football kit and equipment	Young People (Sport)	--Develops active and healthy community	Rochford	Local	£1,350
8 (not a registered charity)	Kaos Youth Club	£1,000	Towards cost of hall hire fees	Young people (Youth Club)	- develops active and healthy community -ensures the community feels safe	Rochford / Ashingdon	Local	£0

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9 (not a registered charity)	Academy Soccer YFC	£1,500	Towards cost of small tractor to maintain football pitches	Young people (Sport)	--develops active and healthy community	Rayleigh	Local	£0
10 (1114774)	Plumberow Primary School PTA	£1,025	Towards set up and decoration of new community room (+furniture)	Any member of the community (Community facility)	- develops active and healthy community - ensures the community feels safe	Hockley	Local	£0
11 (1128369)	Rochford District Schools Partnership	£1,300	Towards cost of supplying educational psychologist and senior family support worker  To purchase books / DVDs to loan to families	Disabled children and their families (Community facility)	--Develops active and healthy community	Whole District	Local	£1,300
12 (205814)	Old People's Welfare Committee for Rochford & District	£1,500	Towards purchase new chairs for Day Centre	Older people (Day Centre)	--develops active and healthy community	Rochford	Local	£1,500

Application Number / Charity Registration No.	Organisation	Amount Requested	Use to which grant will be put	Target Audience / Specialism	Link(s) to Corporate Plan	Supporting whole district or a particular area	Local, Regional or National organisation?	Allocation
13 (280514)	Crouch Valley District Scout Council	£1,500	Towards purchase of 3-4 event shelters	Young people (Scouting)	-develops active and healthy community	Whole District	Local	£1,000
14 (1103968)	Castle Point Association of Voluntary Services	£1,000	To support continuation of Befriending Scheme in Rochford District	Older People (Befriending)	-Develops active and healthy community	Whole District	Local	£1,000
15 (2612616)	Hullbridge Senior Citizens Welfare Council	£1,500	Towards cost of carpeting area of hall	Older people (Day Centre)	-develops active and healthy community	Hullbridge	Local	£1,000
16 (1116649)	Equal People Performing Arts	£1,460	To purchase 6 conference tables, projector	All residents (Performing Arts)	--develop an active and healthy community -support new / existing businesses	Rayleigh	Local	£1,460
17 (1155514)	DIAL Basildon & South Essex	£1,000	To continue monthly advice desk in local library and support groups	Disabled residents of all ages (Disability advice)	-Helps grow new and existing businesses -Promote energy efficiency and tackle fuel poverty -Develop an active and healthy community	Whole District	Regional	£0

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18 (not a registered charity)	Rochford Bowling Club	£1,500	Towards cost of maintaining bowling green	All residents (Sport)	--develop an active and healthy community	Rochford	Local	£1,500
19 (not a registered charity)	Rayleigh FC	£1,195	To purchase a defibrillator	Young people (Sports Club)	--Develop an active and healthy community	Rayleigh	Local	£600
20 (not a registered charity)	Active Rochford	£1,000	To continue delivery of Active Colleagues Project	To work with the largest employers in the area to improve the health and wellbeing of their workforces (sport, health and wellbeing)	-Develop an active and healthy community -Help grow new and existing businesses	Whole District	Local	£1,000
21 (280781)	1 <sup>st</sup> Rayleigh Scout Group	£800	To purchase 4 XL T4 tents	Young People (Scouting)	-develops active and healthy community	Rayleigh	Local	£800



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22 (not a registered charity)	Footprints Community Group	£600	To deliver 10 session martial arts course	Young people (Youth Club / Sport)	- develops active and healthy community -ensures the community feels safe - promote and enhance a sense of pride in District	Rochford	Local	£600
23 (207022)	Hockley & Hawkwell Old People's Welfare Committee	£1,500	Towards purchase of new mini-bus	Older people (Day Centre)	-develops active and healthy community	Hockley / Hawkwell	Local	£0
24 (1026875)	Hilltop Pre-School	£1,317	To purchase mats for use by children	Young people (Pre-School)	-promote and enhance a sense of pride in the District -develops active and healthy community	Rayleigh	Local	£0
25 (1055210)	The Bar'N'Bus Trust	£1,500	To purchase patio chairs (x8), LED lighting, LCD projector, projection folding frame screen, projector stand	Young People (outreach support)	- develops active and healthy community - ensures the community feels safe - works with partners to improve the infrastructure of the District	Rayleigh	Regional	£500

Application Number / Charity Registration No.	Organisation	Amount Requested	Use to which grant will be put	Target Audience / Specialism	Link(s) to Corporate Plan	Supporting whole district or a particular area	Local, Regional or National organisation?	Allocation
26 (279777)	Basildon Women's Aid	£1,000	To continue to offer outreach services for victims of domestic violence	Children and families (Domestic abuse)	-Develop an active and healthy community -Ensures that the community feels safe	Whole District	Regional	£1,000
27 (226964)	Rayleigh Age Concern, The Todman Centre	£1,500	To replace the existing toilets and disabled toilet	Older people (Day Centre)	-develops active and healthy community	Rayleigh	Local	£1,500

## Appendix 2 – Discretionary Rate Relief

account holder	mandatory relief	discretionary relief	mandatory %	discretionary %
CANEWDON COMMUNITY ASSOCIATION	£1,794.52	£224.32	80	10
2ND GT WAKERING SEA SCOUTS	£331.30	£82.82	80	20
2ND HAWKWELL SCOUT GROUP	£1,163.48	£290.87	80	20
RAYLEIGH & CASTLE POINT GIRL GUIDES	£4,732.80	£295.80	80	5
HOCKLEY PUBLIC HALL	£1,656.48	£414.12	80	20
HOCKLEY & HAWKWELL OLD PEOPLES	£2,484.72	£310.59	80	10
1ST HAWKWELL SCOUT GROUP	£1,104.32	£276.08	80	20
HULLBRIDGE SENIOR CITIZENS	£2,958.00	£739.50	80	20
THE CEDARS	£1,301.52	£325.38	80	20
1ST RAYLEIGH SCOUT GROUP	£1,439.56	£359.89	80	20
AGE CONCERN RAYLEIGH	£1,814.24	£453.56	80	20
CROUCH VALLEY SCOUT COUNCIL	£522.58	£97.98	80	15
CROUCH VALLEY SCOUT COUNCIL	£1,281.00	£240.34	80	15
ROCHFORD WOMENS INSTITUTE	£916.98	£229.25	80	20

<b>account holder</b>	<b>mandatory relief</b>	<b>discretionary relief</b>	<b>mandatory %</b>	<b>discretionary %</b>
<b>ACTIVE CHRISTIAN TRUST</b>	<b>£31,946.00</b>	<b>£3,993.30</b>	<b>80</b>	<b>10</b>
<b>ROCHFORD &amp; RAYLEIGH CAB LTD</b>	<b>£2,524.16</b>	<b>£315.52</b>	<b>80</b>	<b>10</b>
<b>ROCHFORD &amp; RAYLEIGH CAB LTD</b>	<b>£2,208.64</b>	<b>£276.08</b>	<b>80</b>	<b>10</b>
<b>RAYLEIGH WOMENS INSTITUTE</b>	<b>£1,005.72</b>	<b>£251.43</b>	<b>80</b>	<b>20</b>
<b>1ST HAWKWELL SCOUT GROUP</b>	<b>£1,005.72</b>	<b>£251.43</b>	<b>80</b>	<b>20</b>
<b>FOULNESS CONSERVATION &amp; ARCHAEOLOGICAL SOCIETY</b>	<b>£631.04</b>	<b>£157.76</b>	<b>80</b>	<b>20</b>
<b>RAYLEIGH CRICKET CLUB</b>	<b>£1,380.40</b>	<b>£172.55</b>	<b>80</b>	<b>10</b>
<b>SUPPORTING CARERS AND FAMILIES TOGETHER</b>	<b>£1,439.56</b>	<b>£359.89</b>	<b>80</b>	<b>20</b>
<b>RAYLEIGH ASSOC OF VOLUNTARY SVSC</b>	<b>£2,208.64</b>	<b>£414.12</b>	<b>80</b>	<b>15</b>
<b>THE MASSIVE PROJECT (ESSEX)</b>	<b>£3,194.64</b>	<b>£798.66</b>	<b>80</b>	<b>20</b>
<b>TRUSTEES OF THE EQUAL PEOPLE THEATRE COMPANY</b>	<b>£8,676.80</b>	<b>£1,084.60</b>	<b>80</b>	<b>10</b>