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**REPORT TO THE MEETING OF THE EXECUTIVE 6 DECEMBER 2017**

**PORTFOLIO: FINANCE**

**REPORT FROM: SECTION 151 OFFICER**

**SUBJECT: QUARTER 2 2017/18 FINANCIAL MANAGEMENT & PERFORMANCE REPORT**

**1 DECISION BEING RECOMMENDED**

- 1.1 To note the Quarter 2 2017/18 revenue budget and capital position set out in paragraphs 3 and 4 and detailed in Appendices 1 and 2.
- 1.2 To note the current performance on key revenue financial indicators, as shown in Appendices 3 and 4.
- 1.3 To agree a supplementary estimate of £62,000 to be moved from General Fund balances to meet the estimated shortfall against the Homelessness budget.

**2 REASON/S FOR RECOMMENDATION**

- 2.1 The purpose of this report is to provide the latest forecast for the General Fund revenue budgets for the end of the year compared to the original budgets agreed in February 2017 and an up to date position on how projects funded through the capital programme are progressing.
- 2.2 The commentary does not attempt to cover all budgetary changes but draws attention to the key factors affecting net expenditure for that service area.
- 2.3 Allocations from the general balance for supplementary estimates (endorsed unplanned expenditure), including proposals to return underspends previously generated within the service to the general balance. Where appropriate these will be recommended for approval by the Section 151 Officer. Where there are competing supplementary estimates for use of underspends, additional income or windfalls previously returned to general balance, priority will be given to the service(s) that generated that return.

**3 OVERALL FINANCIAL POSITION**

- 3.1 The original net budget set by the Council was £8.71m. Factoring in additional contributions to/from reserves, the latest budget for 2017/18 is £8.97m. The forecasted quarter 2 general fund expenditure outturn (after reserve movements) is £8.83m, which is a favourable variance of £141,391 (1.6 %) against the latest budget.
- 3.2 Portfolio Holders, supported by Assistant Directors, are accountable for any budget variations within their services and the associated responsibility to ensure expenditure and income are managed within agreed budgets. To

make sure that this is successfully achieved, it is essential that Assistant Directors identify any significant emerging variances, develop action plans (endorsed by Portfolio Holders) to address these, and review them throughout the financial year, so that overall expenditure is contained within the available budget.

A breakdown of revenue monitoring by each portfolio is set out in Appendix 1 and summarised in the table below.

<b>Portfolio</b>	<b>2017/18 Latest budget</b>	<b>End of Year Forecast</b>	<b>Actual Variance (surplus) / Deficit)</b>
Leader	1,471,410	1,367,501	(103,909)
Finance	1,571,863	1,572,451	588
Enterprise	227,000	327,289	100,289
Planning	401,700	436,148	34,448
Environment	2,633,400	2,676,221	42,821
Governance	1,100,020	680,979	(419,041)
Community	1,566,861	1,618,886	52,025
	<b>8,972,254</b>	<b>8,679,475</b>	<b>(292,779)</b>

3.3 The main factors that are reducing the overall net expenditure are:-

- Underspend on salaries across the Council – actual spend on salaries for this period was £2.789m compared to a budgeted spend of £2,978m, giving a favourable variance of £188,884. This is due to vacancies and turnover.
- Income from the Council Tax Sharing Scheme – £248,700 additional income expected from preceptors compared to budget.
- Planning Fees Income has a year to date favourable variance of c£110,000. This is mainly due to some large applications being received.
- Savings of c.£30,000 in relation to Elections, due to underspends on canvassers' budgets and salary savings.

3.4 The main factors that are increasing the overall net expenditure are:-

- Homelessness – Temporary accommodation remains one of the highest budgetary pressures for the Council. In the period April – August the number of families approaching the Council increased from 79 to 155, however in September this figure decreased to 103. The number of families living in B&B/nightly paid/Houses of Multiple Occupation accommodation has decreased over the same period from 42 to 34. This is due to the lease agreement on number 22 South Street being finalised

in September, with this property now accommodating 12 households. If spending continues at this level for the rest of the year, the net spend will be 8% (c£62,000) higher than budgeted. It is anticipated that 6 households will be moved into Francis Cottee by the end of October and another 7 households by the end of November.

- Off Street Car Parking – income for this financial year is currently forecast to be c£40,000 lower than budgeted. The main reason is that income from pay and display at Cherry Orchard County Park will slip into 2018/19.
- Income from Pre-Application Advice and Planning Performance Agreements - the budget was set based upon forecast usage for the year, however due to the continuing unstable economic climate, take up of this service is forecast to remain low. The forecast adverse variance for the end of the year is c£39,000.
- Income generated from Local Land Charges is expected to be under budget by c£26,000. This is in line with the continuing unstable economic climate and slow housing market.
- Planning and Regeneration Services salaries - due to a number of vacant key posts it has been crucial to employ agency staff. Further savings ideas and income options are being considered to mitigate as much of this as possible and the current overspend across the portfolio of £34,000 reflects the impact of these mitigations.

3.5 Key financial indicators are summarised in Appendix 3 and 4. These relate to budget headings which are considered significant to the overall financial position of the authority, e.g. salaries (which account for 68% of total expenditure) and income streams such as planning fees and parking.

3.6 The overall position will be closely monitored and reported throughout the year and will inform the medium term financial strategy.

#### **4 CAPITAL PROGRAMME**

4.1 The current Capital Programme for 2017/18 agreed by Council on 14 February 2017, including those items agreed to be rolled forward from the 2016/17 programme, is £1,557,652.

4.2 The forecasted outturn on the Council's capital programme as at Quarter 2 is £1,539,441 (98.8%) to be delivered. The table at appendix 3 summarises the expenditure by each service. 70.8% of the planned expenditure has been completed in the year to date.

4.3 The overall forecasted outturn can be contained within the funds earmarked for the 2017/18 Capital Programme and is largely funded by grants, capital receipts from the proceeds of a VAT Shelter arrangement and the sale of Council housing under a sharing arrangement with Rochford Housing Association.

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**5 RISK IMPLICATIONS**

- 5.1 Various projects within the Council's revenue budget and capital programme are supported by time-limited grants. Where there are delays to the implementation of these projects, there is the risk that the associated grants will be lost. If this occurs either the projects will be aborted or a decision to divert resources from other Council priorities will be required.
- 5.2 Current economic conditions still have the potential to adversely affect some of the major income streams, such as Building Control and Development Control income. Decrease in activity may lead to reductions in income. In addition, delays in completing the items on the Capital Programme could prevent the Council from achieving its strategic objectives and lead to adverse publicity.
- 5.3 Regular monitoring of those budgets with the higher risk considerations will assist in providing early warnings to enable mitigation plans to be developed.

**6 EQUALITY AND DIVERSITY IMPLICATIONS**

None.

I confirm that the above recommendation does not depart from Council policy and that appropriate consideration has been given to any budgetary and legal implications.

LT Lead Officer Signature: 

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**Section 151 Officer**

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**Background Papers:-**

None.

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If you would like this report in large print, Braille or another language please contact 01702 318111.

## FINANCIAL MANAGEMENT REPORT

FORECAST YEAR-END POSITION FOR 2017/18 AS AT END OF SEPTEMBER 2017PORTFOLIO HOLDER: LEADER, CLLR T G CUTMORE

Service Area	Lead Officer	2017/18 Latest budget	End of Year Forecast	Actual Variance (surplus)/Deficit	Comment
Corporate Management	S Scrutton	123,200	125,946	2,746	
Assistant Directors	S Scrutton	682,710	660,122	(22,588)	C. £14,500 savings expected on work placements (apprenticeship) budget. Savings also expected on salary budget
Executive Director	S Scrutton	109,300	67,445	(41,855)	Part year salary savings expected due to vacant post
Managing Director	S Scrutton	146,100	143,436	(2,664)	
Conducting Elections	A Law	101,450	84,906	(29,865)	Salary savings due to vacant Manager and Deputy posts.
Registration of Electors	A Law	107,850	94,529		
Health & Safety	M Harwood-White	51,000	43,558	(7,442)	Salary savings
Leadership Support Team	D Tribe	149,800	147,559	(2,241)	Salary savings
	<b>TOTAL</b>	<b>1,471,410</b>	<b>1,367,501</b>	<b>(103,909)</b>	

**PORTFOLIO HOLDER: FINANCE, CLLR S P SMITH**

Service Area	Lead Officer	2017/18 Latest budget	End of Year Forecast	Actual Variance (surplus)/Deficit	Comment
Audit	J Bostock	118,300	92,794	(25,506)	Chief Audit Officer post is now filled via a contract with Basildon Borough Council. The salary budget for this post was built assuming a fixed salary, however Basildon are only billing for time provided, so a saving is being generated. In addition the department is carrying two vacant part time posts for a period.
Financial Services	N Lucas	301,973	353,239	51,266	The original budget included forecasted income of £32,500, to be generated from further external payroll provision. Whilst no further payrolls are yet to be acquired, it is still hoped that additional income can be generated before the end of the year of c.£10,000 - c.£15,000.
Risk & Performance Management	N Lucas	70,800	48,068	(22,733)	Savings due to a vacant post.
Non Distributed Costs	N Lucas	1,000,000	996,885	(3,115)	
Projects	N Lucas	33,290	33,290	0	
Procurement	M Harwood – White	47,500	48,175	675	
	<b>TOTAL</b>	<b>1,571,863</b>	<b>1,572,451</b>	<b>588</b>	

**Finance Performance Indicator Progress**

Invoices Paid within 30 days is slightly under its target performance of 98% with 94% of invoices paid in time during July to September, of those that relate to local providers, over 83% were paid within 10 days.

**PORTFOLIO HOLDER: ENTERPRISE, CLLR G J IOANNOU**

Service Area	Lead Officer	2017/18 Latest budget	End of Year Forecast	Actual Variance (surplus)/Deficit	Comment
Off St Parking	M Hotten	(1,118,600)	(995,008)	123,592	Original Budget included a back office savings concept of £30,000, this concept saving will now not materialise. Business rates are overspent by c.£36,000, this is due to an upward valuation of our car parks rateable value. In addition car park revenue is forecast to be down by c.£40,000 against budget
Office Accommodation Rayleigh	M Harwood – White	70,300	67,727	(2,573)	
Office Accommodation Rochford	M Harwood – White	199,700	181,856	(17,844)	Forecasted underspend on repairs and maintenance budgets based on current spend to date
Computer Services	D Tribe	810,600	804,478	(6,122)	Savings throughout the year on equipment and consumables budget
Estate Management Services	M Harwood – White	113,400	118,500	5,100	Officer time no longer recharged for capital works. Budget line to be removed in 2018/19 budget.
Communications	S Scrutton	71,000	72,508	1,508	
Economic Development	M Thomas	80,600	77,228	(3,372)	
	<b>TOTAL</b>	<b>227,000</b>	<b>327,289</b>	<b>100,289</b>	

**PORTFOLIO HOLDER: PLANNING, CLLR I H WARD**

Service Area	Lead Officer	2017/18 Latest budget	End of Year Forecast	Actual Variance (surplus)/Deficit)	Comment
Development Management	M Thomas	95,500	103,108	7,608	Salaries are expected to exceed budget by c. £40,000 due to increased use of agency workers to cover crucial vacant posts, this is partially offset by additional planning fee income expected to be received based on current year to date position.
Building Control Client Account	M Thomas	194,850	242,491	47,641	Salaries are expected to exceed budget by c. £43,000 due to increased use of agency workers to cover crucial vacant posts, this is partially offset by additional income expected to be received based on current year to date position.
Building Control Fee Account	M Thomas	(246,700)	(284,317)	(37,617)	
Planning Policy	M Thomas	358,050	374,866	16,816	Overspend due to re-grade of planning policy officers; one has changed to Senior planning policy officer.
	<b>TOTAL</b>	<b>401,700</b>	<b>436,148</b>	<b>34,448</b>	

**Planning Performance Indicator Progress**

Planning Enforcement cases under investigation have continued to perform above their target and the next stage is to focus on the older, outstanding cases as part of a larger caseload review.

68% of initial Planning Enforcement visits are now conducted within their target time.

The performance of Non Major Planning applications is above the RDC target of 75% with Septembers result at 88%. There have been 20 less cases to date than at the same time last year. A programme of additional monitoring and review was implemented in Quarter Four. 32 Non Major applications were subject to extension of time and 88% completed in time.



**PORTFOLIO HOLDER: ENVIRONMENT, CLLR D J SPERRING**

Service Area	Lead Officer	2017/18 Latest budget	End of Year Forecast	Actual Variance (surplus)/Deficit)	Comment
Highways/ Roads Routine	M Hotten	(5,500)	(13,200)	(7,700)	Based on previous years, flood prevention budget will be underspent
Cemeteries & Churchyards	M Hotten	(133,800)	(107,053)	26,747	Income from Graves and Internments is forecast to be C£25,000 lower than original budget.
Street Cleansing	M Hotten	667,300	682,824	15,524	Street cleansing contract is higher than budgeted for by c. £50k, Assistant Director for Environmental Services to work on mitigation plan. £25k concept saving regarding closing toilet - not achieved. Underspends within cost centres to help towards mitigation plan
Public Conveniences	M Hotten	73,100	91,412	18,312	
Coast Protection	M Hotten	2,100	2,100	0	
Depot	M Hotten	32,500	25,962	(6,538)	Reduced business rates bill due to Green Gateway Trading (GM) occupying part of premises
Recycling Collection	M Hotten	1,929,800	1,973,257	43,457	The original budget included a concept of £67,000 saving to be generated from the ceasing of weekly collection of recycling bins from flats within the District. This concept is unlikely to materialise.
Recycling Disposal	M Hotten	(664,900)	(692,889)	(27,989)	Material Recycling Facility expenditure lower than anticipated.
Parks & Open Spaces	M Hotten	681,200	658,462	(22,738)	C£11,000 salaries due to vacant post. Savings also expected on underspends on repairs and maintenance budgets

Service Area	Lead Officer	2017/18 Latest budget	End of Year Forecast	Actual Variance (surplus)/Deficit	Comment
Emergency Planning	M Harwood - White	51,600	55,345	3,745	
	<b>TOTAL</b>	<b>2,633,400</b>	<b>2,676,221</b>	<b>42,821</b>	

### Environmental Services Performance Indicator Progress

Rochford has improved its recycling rate since its lowest point in February 2016 and is currently above target at 69%.

The percentage of Missed Bins vs. Total Collected is slightly worse than the target of 0.010% at 0.022% to date; this represents 62 missed bins out of a total 610,458 collected.

**PORTFOLIO HOLDER: GOVERNANCE, CLLR MRS C E ROE**

Service Area	Lead Officer	2017/18 Latest budget	End of Year Forecast	Actual Variance (surplus)/Deficit	Comment
Housing Benefit Administration	M Petley	172,460	155,668	(16,792)	Salary savings of c.£11,600 due to vacant post. Also savings due to printing being carried out in house.
Housing Benefits Payments	M Petley	(272,000)	(289,477)	(17,477)	End of year forecast is based on the latest subsidy claim produced. Figures will be updated in December when the next updated claim will be produced.
Reception	D Tribe	137,000	116,158	(20,842)	Savings from one vacant part time post. Savings also expected on telephone budget based on previous years expenditure
Support Services	D Tribe	241,900	204,754	(37,146)	C£18,000 salary savings due to vacant post. Savings also expected against postal franking budget and subscriptions budget
Legal Services	A Law	144,035	124,287	(19,748)	Salary savings of c.£8,600 expected and additional Legal Fee income not budgeted for achieved
Human Resources	S Scrutton	190,500	183,979	(6,521)	Salary savings expected due to reduced hours compared to budgeted for
Licensing	A Law	50,300	39,740	(10,560)	Salary savings of c£9,800 expected due to vacant post
Customer Services	D Tribe	264,000	262,069	(1,931)	
Hackney Carriage	A Law	(95,000)	(110,465)	(15,465)	Additional income expected from Driver and Vehicle licensing compared to budget

Service Area	Lead Officer	2017/18 Latest budget	End of Year Forecast	Actual Variance (surplus)/Deficit	Comment
Member & Committee Services	J Bostock	423,950	424,022	72	
Civics	J Bostock	54,800	60,776	5,976	
Local Land Charges	A Law	(194,000)	(168,177)	25,824	Fess & Charges income likely to be lower than budgeted for
Council Tax	M Petley	9,375	(273,198)	(282,573)	Additional income compared to budget for CTAX sharing agreement.
Business Rates	M Petley	(94,000)	(115,643)	(21,643)	Salary savings on vacant post
Information	A Law	23,400	23,152	(248)	
Overview	J Bostock	43,300	43,334	34	
	<b>TOTAL</b>	<b>1,100,020</b>	<b>680,979</b>	<b>(419,041)</b>	

### Governance performance Indicator Progress

The percentage of Council Tax collected is currently 2.6% above its predicted target collection rate of 53.1% for the year to date position, this equates to £2,070,570 collected ahead of expectation.

The Council Tax base continues to remain steady at just below 32,000 Band D equivalents.

The Business Rates collection is currently 0.5% up compared to the same time last year, however, it is still under the ambitious target. A large number of new properties are due to be added to the list, increasing the collectible debit.

Every effort will be made to recover as much of the collectible debit as possible by year end. We are still on target to collect £100,000 more than last financial year, identified as part of the Medium Term Financial Strategy.

The average time taken to action New Benefit Claims is currently 3 days over target. Remedial efforts have been activated to address this performance. It is expected that performance will improve over the remainder of the year.

The average time taken to action Change of Circumstance Claims is currently 18 days over target. Remedial efforts have been activated to address this performance. It is expected that performance will improve over the remainder of the year.

Benefits overpayments are currently underperforming against target by 1%. The amount of overpaid benefit identified is more than at the same time last year. Recovery is made when possible from ongoing benefit awards, but the rates at which this can be done are set by DWP. The DWP have also introduced a new automated system for transferring money they have collected, and there have been some initial problems with this system.

Sickness levels across the entire Council remain low. Active monitoring and management for sickness absence is in place.

**PORTFOLIO HOLDER: COMMUNITY, CLLR M J WEBB**

Service Area	Lead Officer	2017/18 Latest budget	End of Year Forecast	Actual Variance (surplus)/Deficit	Comment
Housing Strategy	L Moss	13,900	13,900	0	
Private Sector Housing Renewal	L Moss	63,200	62,947	(253)	
Homelessness	L Moss	674,900	726,861	51,961	Ongoing demand on temporary accommodation budget, where residents are staying longer, as move on to social affordable supply chain remains limited.
Corporate Policy & Partnership	L Moss	173,300	172,877	(423)	
Community Safety	L Moss	32,800	32,649	(151)	
Public Health	M Hotten	24,300	24,700	400	
Environmental Health	L Moss	282,640	277,074	(5,566)	
Culture & Heritage – Windmill	M Harwood – White	(1,300)	(240)	1,060	
Sports Development & Promotion	M Harwood – White	30,421	27,496	(2,925)	
Leisure Premises	M Harwood – White	235,600	249,471	13,871	Great Wakering sports centre rental income will be under budget. Tenant entitled to one off free rental period of three months in first year.
Leisure Client Account	M Harwood – White	6,000	7,702	1,702	

Service Area	Lead Officer	2017/18 Latest budget	End of Year Forecast	Actual Variance (surplus)/Deficit	Comment
Safeguarding	L Moss	31,100	23,450	(7,650)	Salary savings due to vacant post for part of year. New P/T safeguarding support officer in place from October
	<b>TOTAL</b>	<b>1,566,861</b>	<b>1,618,886</b>	<b>52,025</b>	

### Community Performance Indicator Progress

The 34 households in emergency accommodation in September, is 17% higher than the figure reported this time in 2016/2017. There remain high dependencies on limited supply and affordability of local stock.

General approaches to the Housing Options service has also increased 20% over the last quarter, averaging 110 per month, compared with 90 in 2016/17. FCL and South Street accommodation projects will help support the ongoing cost demand, but homeless pressures remain at critical level. The Homeless Reduction Act 2017 (anticipated to start April 2018), imposes a fundamental shift in approach for all Housing Options services and for RDC, the impact has been estimated to be a 50% increase in approaches, which in turn will bring added accommodation pressures.

**QUARTER 2 CAPITAL MONITORING REPORT 2017/18**

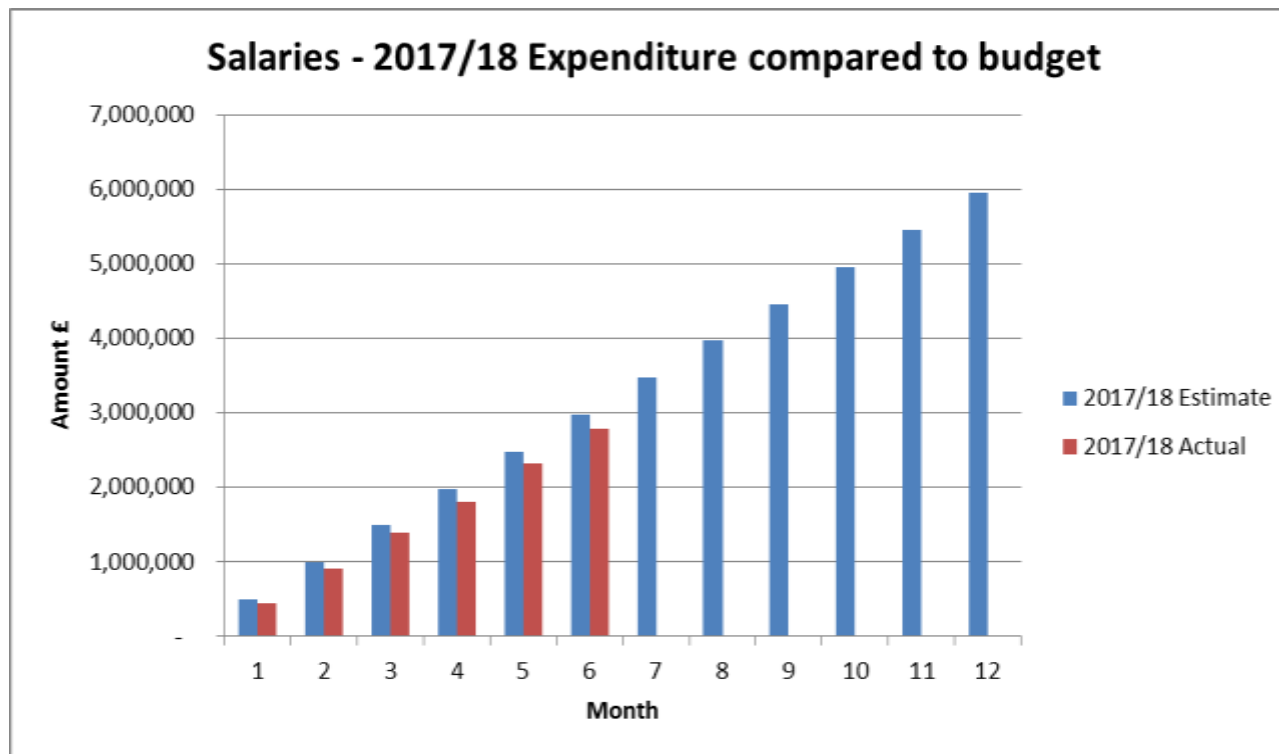
	Portfolio	Latest Budget 2017/18	Year to Date Actual 2017/18	End of Year Forecast	Comments
<b>Information &amp; Communications</b>					
Health & Safety Management Software	Governance	10,305	6,945	10,305	
IT Migration Project	Enterprise	626,767	496,821	626,767	
<b>Vehicles and Equipment</b>					
Wheelie Bins	Environment	50,400	41,148	50,400	Demand led spend.
Vehicle Replacement	Environment	3,950	3,950	3,950	
<b>Operational Assets</b>					
Cemeteries	Environment	19,300	13,536	19,300	
<b>Car Parks</b>					
Resurfacing Rolling Programme	Enterprise	41,400	0	0	Will be requested to be slipped to 2018/19 due to works planned for Back Lane Car Park
Cherry Orchard Car Park Works	Enterprise	18,350	18,337	18,337	Additional spend due to planning application now to be submitted by consultants rather than in-house team.
<b>Parks &amp; Play Facilities</b>					
Cherry Orchard Country Park	Enterprise	17,480	17,480	17,480	
Play Spaces	Environment	29,000	45,736	29,000	RDC had to pay for works upfront, however will be reimbursed.



	Portfolio	Latest Budget 2017/18	Year to Date Actual 2017/18	End of Year Forecast	Comments
Parks & Opens spaces programme	Environment	19,600	4,512	19,600	Tender process underway, expected to spend full budget by end of year.
Pavilions	Environment	37,500	0	37,500	
Condition Survey	Environment	10,000	0	10,000	
<b>Office Accommodation – Rochford</b>					
South Street	Enterprise	40,100	17,718	22,000	
<b>Office Accommodation – Rayleigh</b>					
Civic Suite	Enterprise	21,000	20,901	20,901	
<b>Rayleigh Windmill</b>					
Windmill	Community	8,500	0	8,500	Works to be undertaken in Q3
<b>Health &amp; Safety Adaptions</b>					
Fall Arrest/Restraint Systems on RDC roofs	Governance	8,000	0	8,000	Reviewing contractor safe system of works. Officers currently in process of reviewing options.
DDA Access Audit of all RDC buildings	Governance	10,000	0	10,000	
Evacuation Chairs (South Street and Civic).	Governance	6,000	0	6,000	Goods to be ordered in Q3
<b>Housing</b>					
Disabled Facilities Grant	Community	525,000	399,947	525,000	Ongoing demand. When considering financial commitment of those DFG cases approved and estimated cost of cases in progress + actual

	Portfolio	Latest Budget 2017/18	Year to Date Actual 2017/18	End of Year Forecast	Comments
					spend to date. The forecast is for a prioritised waiting list Q3
Homeless solution - temporary accommodation	Community	15,000	15,001	15,001	Used to support the set up of the South Street development project.
Housing renewal grant	Community	40,000	0	40,000	Grants currently committed and work in progress to reduce private housing hazards, evidence a 100% spend
<b>Total Capital Programme</b>		<b>1,557,652</b>	<b>1,102,032</b>	<b>1,539,441</b>	
<b>Statement of Capital Financing</b>					
Provision from 2017/18 Revenue budget		300,000		300,000	
Capital Receipts Reserve		230,150		211,939	
Housing Grant DFG - From ECC via Better Care Fund		375,000		375,000	
Contribution from Hard/ Soft Infrastructure reserve		281,480		281,480	
Contribution from Repairs & Maintenance reserve		8,255		8,255	
General Fund - IT Cloud Project		326,767		362,767	
<b>Total Financing</b>		<b>1,557,652</b>		<b>1,539,441</b>	

**FINANCIAL MANAGEMENT REPORT**  
**KEY FINANCIAL INDICATORS AS AT END OF QUARTER 2**

**Salaries****Commentary**

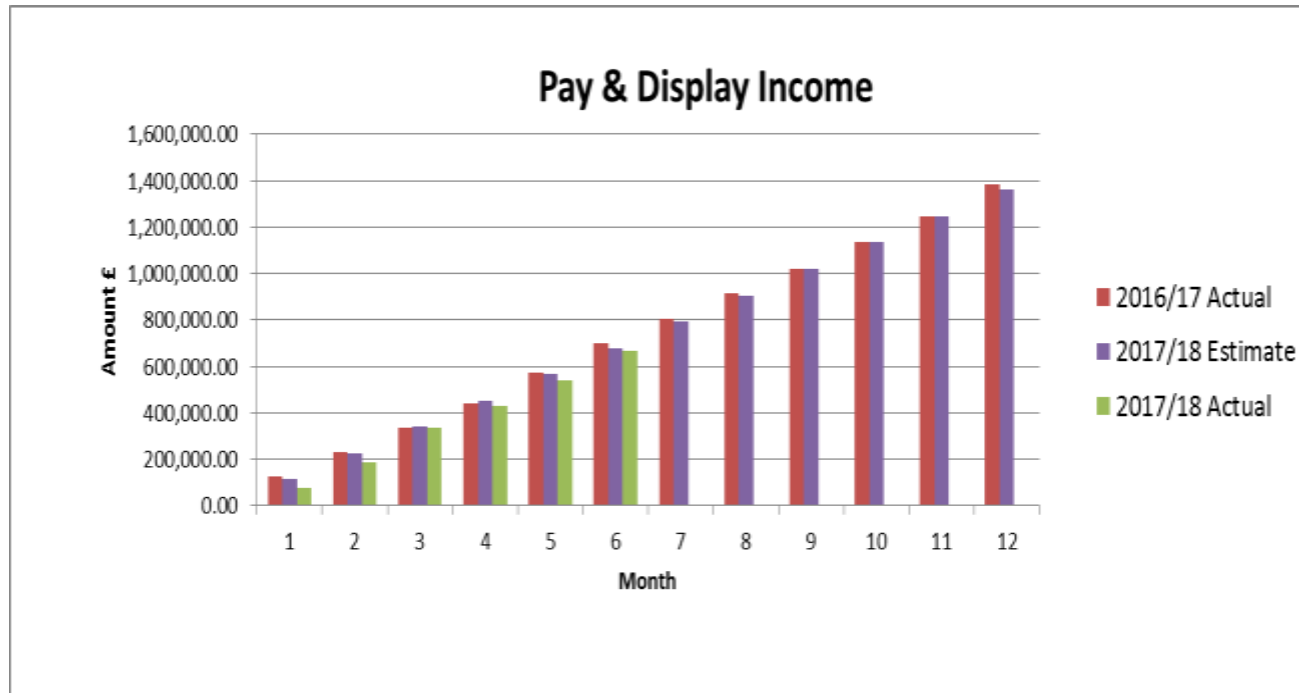
The original budget for salaries was set at £5.94m. At the end of Q2 an underspend of c.£190,000 is expected in 2017/18.

Expenditure on salaries is managed corporately to both reduce employment costs and improve services through better job design.

**Planning Fees****Commentary**

The original budget for planning fee income was £328,100. This was based on officer assumptions on Planning Applications for 2017/18.

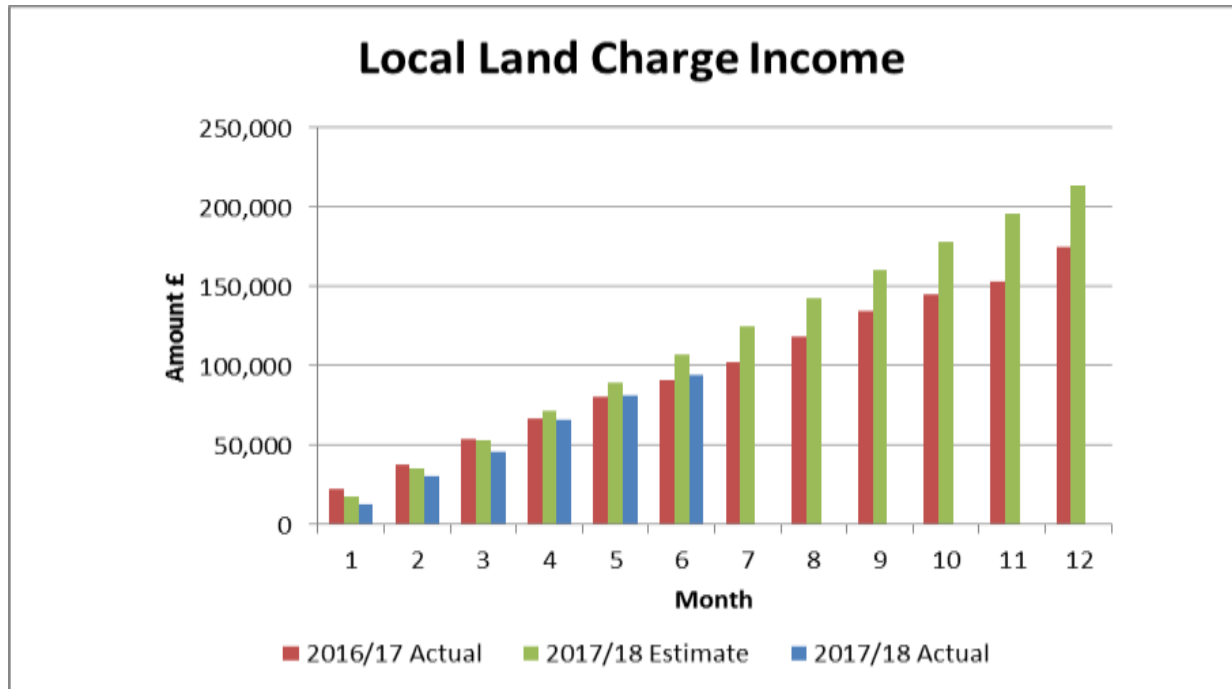
At this stage, the year to date position is favourable against budget by £111,780. Based on current application rates, original budget is expected to be exceeded.

**Parking Fees****Commentary**

The original budget for 2017/18 is £1,360,000.

Income to date is £664,947 against a year to date target income of £680,000.

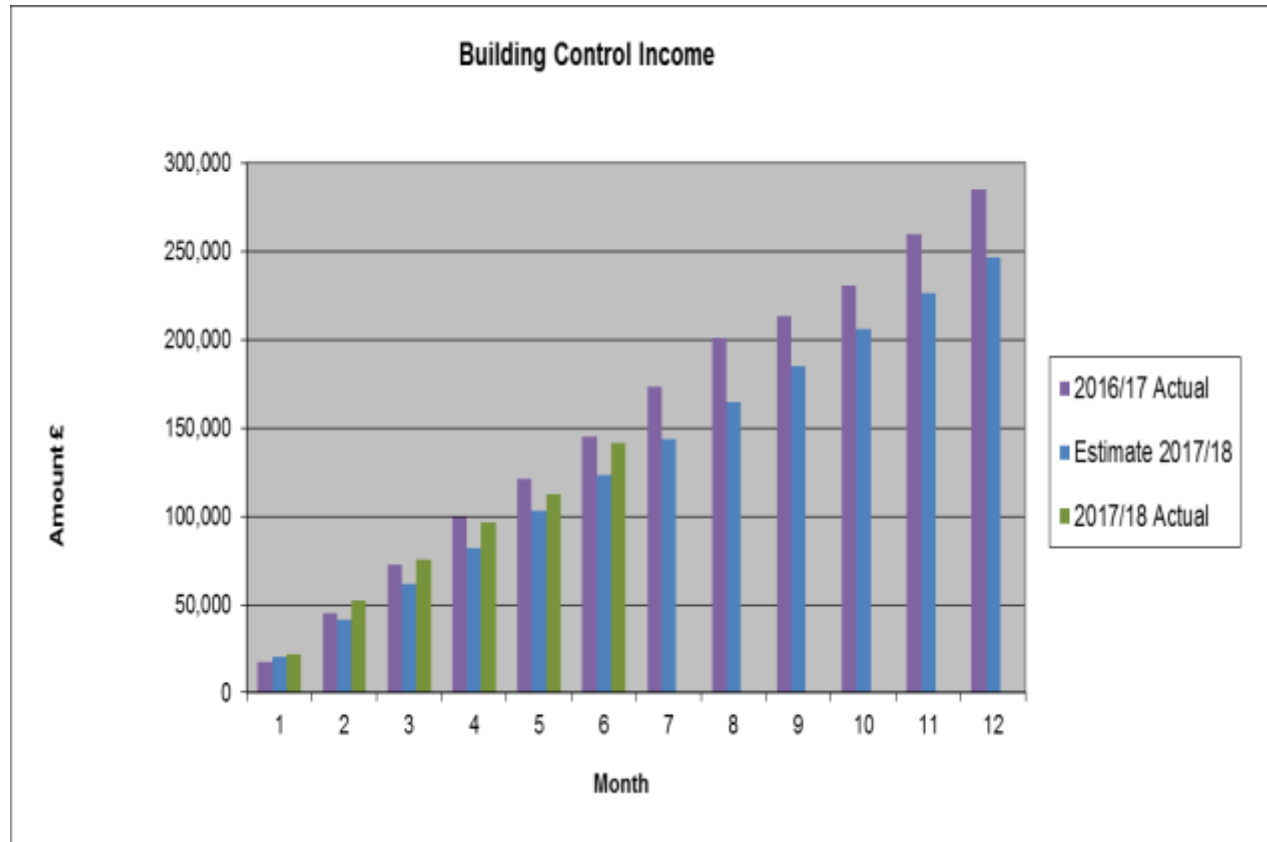
This is down compared to the same position as last year, where income was £697,392

**Local Land Charges****Commentary**

The original budget for 2017/18 is £214,000. Income to date is £94,088 against a year to date target of £107,000.

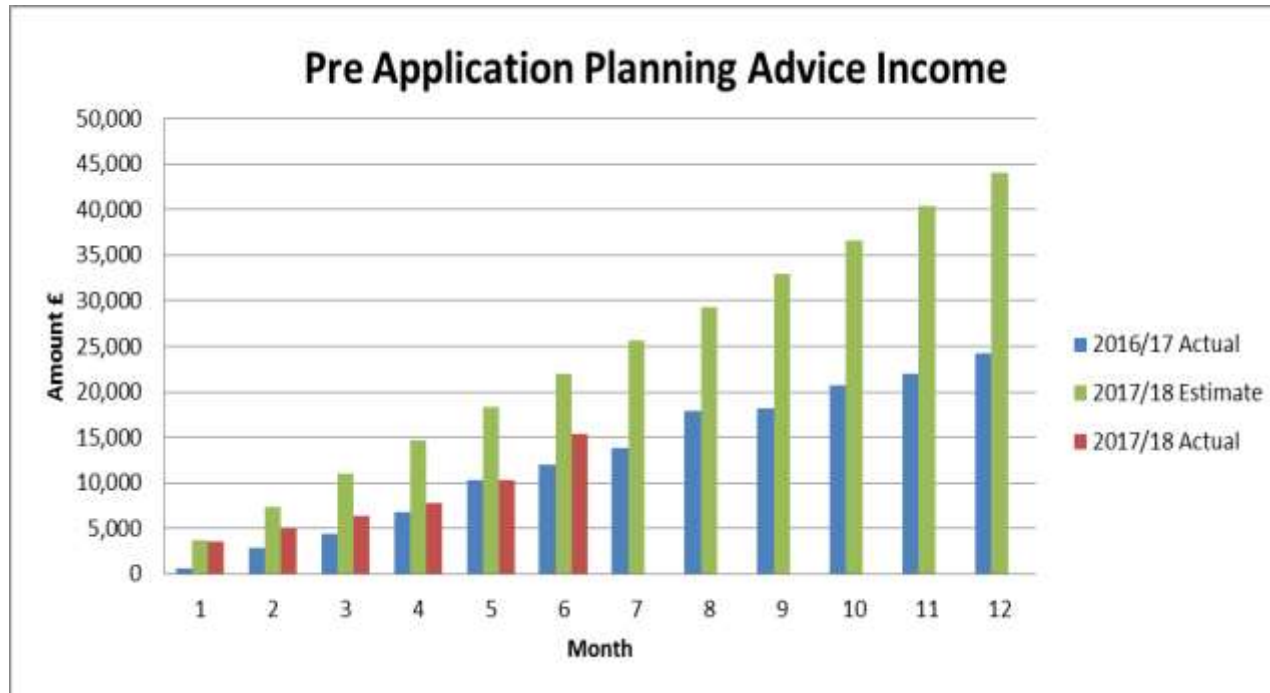
Income to date is up compared to the same position as last year, where income was £91,202 as at Q2.

However based on income to date, total Income for the year is forecast to be under original budget by c.£25,000

**Building Control Income****Commentary**

The original budget for 2017/18 is £246,700. Income to date is £141,228 against a year to date target of £123,350, this compares to £145,274 for the same period last year.

The forecast outturn is expected to be c.£35,000 favourable compared to budget.

Pre Planning Application AdviceCommentary

The original budget for 2017/18 was set at £44,000. This was based on officer assumptions on the take up of this service.

Income to date is £15,422 against a year to date target of £22,000.

Although income is not expected to reach budget for this financial year, income to date is currently higher than Q2 position last year where income was £11,970.



Car Park	Financial Year	Income Received Q1	Income Received Q2	Income Received Q3	Income Received Q4
		£	£	£	£
Webster's Way	2016/17	144,269	156,614	135,891	151,959
	2017/18	151,903	134,551		
Castle Road	2016/17	52,010	53,536	50,789	57,796
	2017/18	50,142	46,606		
Back Lane	2016/17	38,402	39,643	35,888	40,300
	2017/18	35,414	36,239		
Market Car Park	2016/17	22,773	25,349	23,067	24,981
	2017/18	21,678	22,430		
Bellingham Lane	2016/17	42,390	44,409	39,406	44,481
	2017/18	38,740	44,091		
Southend Road	2016/17	14,972	16,597	15,896	17,185
	2017/18	16,926	15,362		
The Approach	2016/17	10,159	10,041	10,253	9,971
	2017/18	9,741	10,896		
Hockley Woods	2016/17	5,619	7,445	6,359	6,224
	2017/18	6,481	7,837		
Freight House	2016/17	4,402	3,787	4,378	5,671
	2017/18	5,045	4,427		

Car Park	Financial Year	Income Received Q1	Income Received Q2	Income Received Q3	Income Received Q4
		£	£	£	£
Old Ship Lane	2016/17	2,378	2,588	2,109	2,275
	2017/18	1,906	4,532		
Total	2016/17	337,374	360,009	324,036	360,843
	2017/18	337,976	326,971	0	0