
REPORT TO THE MEETING OF THE EXECUTIVE 2 MARCH 2016

PORTFOLIO: FINANCE

REPORT FROM: SECTION 151 OFFICER

SUBJECT: QUARTER 3 2015/16 FINANCIAL MANAGEMENT REPORT

1 DECISION BEING RECOMMENDED

Revenue and Capital Budget

- 1.1 That the Quarter 3 2015/16 revenue budget and capital position of the Council contained in sections 3 and 4 and as shown in Appendices 1 and 2 be approved.
- 1.2 That the reasons for variations to the previously approved budgets as detailed in sections 3 and 4 be noted.
- 1.3 That it be noted the latest net revenue forecast outturn is expected to be £8.68m for 2015/16 as outlined in paragraph 3.1, an £85,000 favourable movement from Quarter 2.
- 1.4 That the General Fund balance in section 5 be noted.

Key Financial Performance Indicators

- 1.5 That the current financial performance on key revenue financial indicators, as shown in section 6 and Appendix 3, be noted.

2 REASON/S FOR RECOMMENDATION

General Fund Revenue Budget

- 2.1 The Council approved a revised General Fund Revenue Budget of £9.721m, in December 2015. The actual position compared to this budget is continuously monitored by Managers, the Leadership Team and Portfolio Holders, in order to identify all significant emerging variances of expenditure or income from the approved amounts contained in the budget.
- 2.2 The purpose of this report is to update the Executive on the quarter 3 (1st April to 31st December) 2015/16 forecast outturn, and to highlight any significant factors giving rise to variances.
- 2.3 The report outlines allocations for supplementary estimates (endorsed, unplanned expenditure), proposals to return underspends generated within the service to general balance and transfers to and from general reserves. It should be noted that these proposals are to allow the budget, as agreed by Council, to be met and maximise the use of available sums.

Capital Programme

A Capital Programme totalling £4.01m, covering 2015/16, was approved at the 28 July 2015 Full Council meeting. Of this total, £3.43m is estimated to be spent in 2015/16. This report provides an up to date position on how projects funded through the capital programme are progressing.

3 OVERALL FINANCIAL POSITION – REVENUE

- 3.1 The forecasted quarter 3 general fund expenditure outturn (after reserve movements) is £8.68m, which is a favourable variance of £85,000 (c.1.3%) against the revised budget of £8.76m. A breakdown of revenue monitoring by each portfolio is set out in Appendix 1 and summarised in the table below.

<u>Portfolio</u>	<u>2015/16 Revised Budget As At Q2</u> £	<u>Q3 Actual YTD</u> £	<u>Forecast Outturn & Latest Budget</u> £	<u>Variance (Budget to End of Year Forecast)</u> £
Leader	1,351,400	1,028,800	1,383,400	32,000
Finance	173,600	22,600	138,500	(35,100)
Enterprise	758,800	380,200	592,500	(166,300)
Planning	145,400	75,700	166,300	20,900
Environment	3,098,800	3,073,900	3,082,700	(16,100)
Governance	1,106,600	474,400	1,163,000	56,400
Community	2,129,700	968,100	2,152,900	23,200
Total	8,764,300	6,023,700	8,679,300	(85,000)

- 3.2 In achieving the position above there are a number of both favourable and adverse variances to note; where the overall variation to budget exceeds £25,000 or 5% of the budget, the recovery plans in place ensure that adverse variances are brought back in-line.

- 3.3 The overall position in Q3, is an £85,000 favourable movement from Q2.

The main items which have reduced the outturn are:-

- Planning - Income from pre-application planning advice is expected to exceed the revised budget by c£8,000 due to a higher demand for the service than anticipated (£21,000 higher than prior year).

- Fees & Charges - Income from Planning fees and charges is expected to generate c£25,000 more than budgeted (£48,000 less than last year)
- Car Parking - Income from car park pay & display machines is expected to generate c£85,000 more than revised budget. (£130,000 more than last year). This has already been reflected in the 2016/17 budget.

3.4 These are partially offset by expenditure increases in:-

- Building Control Fees & Charges - Income is expected to be lower than the revised budget by £10,000 (In line with prior year).
- Homelessness – Expenditure used to house people in temporary accommodation is anticipated to exceed revised budget by C£15,000 (£11,000 less than last year).
- Bank Charges – Due to changes in the merchant charges on use of debt cards, the bank charges revised budget will be overspent by c£9,000 (£5,000 more than last year).

3.5 Within the service areas, there are budget headings which are considered significant to the overall financial position of the authority. An example of this would be salaries, which account for 57% of total expenditure, or income derived from fees such as planning and car parking. These key financial indicators are summarised in Appendix 3.

4 OVERALL FINANCIAL POSITION – CAPITAL

- 4.1 The original Capital Programme approved by Council in January 2015 has been updated to take account of decisions taken by Council in July to reflect 2014/15 slipped schemes (where planned expenditure did not occur last year) into 2015/16, and the addition of new schemes to the programme. The revised budget for capital projects in 2015/16 totals £4.01m.
- 4.2 The forecasted outturn on the programme as at quarter 3 is £3.43m (86%); this is a favourable variance of £578,095 against the original budget. The table at appendix 2 summarises the expenditure by programme.

The variance for 2015/16 is mainly attributable to the following:-

- ICT - £300,000 for IT upgrades and projects that have been put on hold pending the IT contract renewal.
- Pavilion Refurbishments - £30,000 remains unallocated as there are currently no detailed plans for the works; the scheme is subject to review.
- Rayleigh and Rochford Office Accommodation works. – Pending a decision on office accommodation for officers.
- Hall Road Cemetery – Plans for Hall Rd cemetery currently under review and no expenditure anticipated within this financial year.
- Car Parks - currently under review and no expenditure anticipated within this financial year. Additional income derived from car parking charges is

to be allocated for future transportation projects in accordance with the legislation governing this area.

- Hockley Woods - currently under review and no expenditure anticipated within this financial year.
- Parks and Open Spaces - currently under review and no expenditure anticipated within this financial year.

Capital Financing

The overall forecasted outturn can be contained within the funds earmarked for the 2015/16 Capital Programme (see appendix 2) and is largely funded by capital receipts of £1.61m, specific grants of £519,000 and a residual £1.29m funded by the optimum balance of internal resources, to minimise the need for borrowing (internal or external).

Budget rebasing and future years

- 4.3 The capital programme was essentially established prior to the development of the Business Plan with themes which give a renewed focus on capital investment. Capital programmes can generally be categorised into 3 high level investment types:- Invest to Grow, Invest to Save and Invest to Maintain; and a programme with the optimum combination of projects should be the ambition.
- 4.4 In overall financial terms, 88% of the forecasted expenditure has been incurred as at quarter 3. Excluding the purchase of fleet vehicles and wheeled bins procured early in the year (in connection with the newly negotiated refuse contract), the residual programme indicates that c.60% of the forecasted outturn has been expended.
- 4.5 In view of the points above further work will be undertaken to more accurately profile residual project plans and determine what, if any, risks exist regarding the delivery of the programme on time and within latest budget.

5 ADDITIONAL FINANCIAL INFORMATION

- 5.1 Following the agreed transfer of £264,330 at Q2, the Council's General fund reserve as at Q3 is £1,070,330. This reserve is held for two main purposes:-
- a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing; and
 - a contingency to cushion the impact of unexpected events or emergencies
- 5.2 It was also agreed at Q2 that the remaining revenue account surplus of £1,303,000 be transferred to a new Capital Financing Reserve.
- 5.3 The current capital programme forecast of £3.430m (Appendix 2) will be funded via carried forward usable capital receipts reserves of £1.613m; Capital financing reserve of £1.298m; and available capital grants of £0.519m.

6 KEY FINANCIAL PERFORMANCE

- 6.1 The Council's target for paying invoices within terms is 98.6%. At the end of quarter 3 performance remains strong with 97.41% paid on time (98.35% Q3, 2014/15). The full year for 2014/15 was 98.92%.
- 6.2 The collection of Council Tax has improved from 78% last year to 81.2% as at quarter 3; whilst Business Rates collection has dropped slightly from 82.3% last year to 81.03% as at quarter 3.
- 6.3 Further financial performance indicators are outlined in Appendix 3.

7 RISK IMPLICATIONS

- 7.1 Various projects within the Council's revenue budget and capital programme are supported by time-limited grants. Where there are delays to the implementation of these projects, there is the risk that the associated grants will be lost. If this occurs either the projects will be aborted or a decision to divert resources from other Council priorities will be required.
- 7.2 Current economic conditions still have the potential to adversely affect some of our major income streams, such as Building Control and Development Control income. Decrease in activity may lead to reductions in income. In addition, delays in completing some items on the Capital Programme could prevent the Council from achieving its strategic objectives and lead to adverse publicity.
- 7.3 Regular monitoring of those budgets with the higher risk considerations will assist in providing early warnings to enable mitigation plans to be developed.

8 RESOURCE IMPLICATIONS

- 8.1 The financial implications are dealt with in the body of the report.


9 LEGAL IMPLICATIONS

- 9.1 It is a legal requirement under s25 of the Local Government Act 2003 to set a balanced budget and monitor the financial position throughout the year.

10 EQUALITY AND DIVERSITY IMPLICATIONS

- 10.1 There are no specific equality implications aligned to the decisions within this report.

I confirm that the above recommendation does not depart from Council policy and that appropriate consideration has been given to any budgetary and legal implications.



LT Lead Officer Signature: _____

Section 151 Officer

Background Papers:-

None.

For further information please contact Robert Manning (Section 151 Officer) or Matthew Petley (Senior Accountant) on:-

Phone: 01702 546366 x3517

01702 546366 x3102

Email: robert.manning@rochford.gov.uk

matthew.petley@rochford.gov.uk

If you would like this report in large print, Braille or another language please contact 01702 318111.

FINANCIAL MANAGEMENT REPORT

FORECAST YEAR-END POSITION FOR 2015/16 AS AT END OF DECEMBER 2015PORTFOLIO HOLDER: LEADER, CLLR T G CUTMORE

Service Area	Lead Officer	2015/16 Revised Budget as at Q2 £	Quarter 3 Actual YTD £	Forecast Outturn / Latest Budget £	Variance (surplus) / Deficit) £	Comment
Chief Executive's Office	A Dave	141,700	105,700	140,900	(800)	
Corporate Management	A Dave	83,700	92,500	92,700	9,000	Adverse variance relates to increase in debit card merchant charges following new European regulations.
Directors	A Dave	182,700	141,200	186,500	3,800	
Assistant Directors	A Dave	582,800	466,800	606,300	23,500	Adverse variance related to changes in staff costs.
Leadership Support Team	A Mowbray	163,800	125,800	167,700	3,900	
Registration of Electors	J Bostock	78,600	66,200	74,900	(3,700)	
Conducting Elections	J Bostock	118,100	30,600	114,400	(3,700)	
	TOTAL	1,351,400	1,028,800	1,383,400	32,000	

PORTFOLIO HOLDER: FINANCE, CLLR S P SMITH

Service Area	Lead Officer	2015/16 Revised Budget as at Q2 £	Quarter 3 Actual YTD £	Forecast Outturn / Latest Budget £	Variance (surplus) / Deficit) £	Comment
Financial Services	D Murray	348,800	235,500	315,800	(33,000)	Relates to salary savings on vacant posts.
Risk & Performance Management	D Murray	66,500	50,100	66,800	300	
Procurement	M Harwood – White	27,800	15,900	24,700	(3,100)	
Audit	Angela Law	68,200	52,100	69,200	1,000	
Central & Other operating cost	D Murray	(337,700)	(331,000)	(338,000)	(300)	
	TOTAL	173,600	22,600	138,500	(35,100)	

PORTFOLIO HOLDER: ENTERPRISE, CLLR M J STEPTOE

Service Area	Lead Officer	2015/16 Revised Budget as at Q2 £	Quarter 3 Actual YTD £	Forecast Outturn / Latest Budget £	Variance (surplus) / Deficit) £	Comment
Estate Management Services	M Harwood – White	94,300	87,400	99,200	4,900	
Economic Development	M Harwood – White	71,100	45,300	61,900	(9,200)	It is unlikely that the majority of the Economic Growth strategy budget will be spent in this financial year, any underspend will be considered for carry forward into reserve for use in 2016/17 to support elements of the Business plan.
Off St Parking	M Hotten	(876,600)	(722,800)	(929,700)	(53,100)	Income from pay and display machines will exceed expectations.
Office Accommodation Rochford	M Harwood – White	277,800	136,300	213,300	(64,500)	Pending a planned office accommodation review, all but essential building maintenance works have been halted, meaning an underspend will be achieved.
Office Accommodation Rayleigh	M Harwood - White	68,900	51,700	71,000	2,100	
Computer Services	A Mowbray	1,021,000	712,300	979,000	(42,000)	Saving relates to a review of license and support requirements.

Service Area	Lead Officer	2015/16 Revised Budget as at Q2 £	Quarter 3 Actual YTD £	Forecast Outturn / Latest Budget £	Variance (surplus) / Deficit) £	Comment
Communications	A Mowbray	102,300	70,000	97,800	(4,500)	
	TOTAL	758,800	380,200	592,500	(166,300)	

PORTFOLIO HOLDER: PLANNING, CLLR I H WARD

Service Area	Lead Officer	2015/16 Revised Budget as at Q2 £	Quarter 3 Actual YTD £	Forecast Outturn / Latest Budget £	Variance (surplus) / Deficit) £	Comment
Building Control Client Account	C Lyons	154,300	161,200	192,900	38,600	Overspend relates to agency staff costs being used to support the service.
Building Control Fee Account	C Lyons	(240,000)	(166,300)	(230,000)	10,000	Forecast income is down marginally compared to the Q2 end of year forecast position.
Planning Policy	C Lyons	145,100	126,900	153,600	8,500	Adverse variance relates to staff re-grading.
Development Management	C Lyons	86,000	(46,100)	49,800	(36,200)	Favourable variance relates to staff savings due to vacant posts, as well as higher than expected income from Planning fees due to some larger applications.
	TOTAL	145,400	75,700	166,300	20,900	

PORTFOLIO HOLDER: ENVIRONMENT, CLLR MRS J E MCPHERSON

Service Area	Lead Officer	2015/16 Revised Budget as at Q2 £	Quarter 3 Actual YTD £	Forecast Outturn / Latest Budget £	Variance (surplus) / Deficit) £	Comment
Parks & Open Spaces	M Hotten	873,600	472,600	857,000	(16,600)	Favourable variance relates to staff vacancies.
Public Conveniences	M Hotten	97,900	83,500	96,500	(1,400)	
Street Cleansing	M Hotten	726,700	743,600	727,300	600	
Recycling Collection	M Hotten	2,091,800	2,038,800	2,096,100	4,300	
Recycling Disposal	M Hotten	(774,300)	(305,100)	(769,700)	4,600	
Depot	M Hotten	51,900	36,500	51,900	-	
Highways/ Roads Routine	M Hotten	1,400	21,700	(800)	(2,200)	
Coast Protection	M Hotten	2,100	2,100	2,100	-	
Emergency Planning	M Hotten	48,800	30,000	44,100	(4,700)	
Cemeteries & Churchyards	M Hotten	(98,600)	(100,100)	(100,100)	(1,500)	

Service Area	Lead Officer	2015/16 Revised Budget as at Q2 £	Quarter 3 Actual YTD £	Forecast Outturn / Latest Budget £	Variance (surplus) / Deficit) £	Comment
Community Safety	Vacant	43,600	30,900	48,400	4,800	
Safeguarding	Vacant	33,900	19,400	29,900	(4,000)	
	TOTAL	3,098,800	3,073,900	3,082,700	(16,100)	

PORTFOLIO HOLDER: GOVERNANCE, CLLR MRS C E ROE

Service Area	Lead Officer	2015/16 Revised Budget as at Q2 £	Quarter 3 Actual YTD £	Forecast Outturn / Latest Budget £	Variance (surplus) / Deficit) £	Comment
Legal Services	A Law	187,900	94,100	108,000	(79,900)	Favourable variance relates to 2 vacant posts.
Hackney Carriage	A Law	(93,100)	(95,300)	(111,300)	(18,200)	Employee re-aligned to reflect work carried out.
Licensing	A Law	17,200	10,500	33,000	15,800	
Local Land Charges	A Law	(188,700)	(135,200)	(188,700)	-	
Council Tax	D Tribe	(46,600)	18,900	(41,700)	4,900	
Housing Benefit Administration	D Tribe	54,300	98,800	132,600	78,300	Adverse variance relates to staff vacancies that have now been deleted from the establishment.
Business Rates	D Tribe	(63,900)	22,100	(64,300)	(400)	
Housing Benefits Payments	D Tribe	(205,800)	(701,000)	(205,900)	(100)	
Revenues Investigation Section	D Tribe	69,700	63,700	64,800	(4,900)	
Member & Committee Services	J Bostock	430,400	332,300	434,300	3,900	

Service Area	Lead Officer	2015/16 Revised Budget as at Q2 £	Quarter 3 Actual YTD £	Forecast Outturn / Latest Budget £	Variance (surplus) / Deficit) £	Comment
Overview	A Law	40,600	30,100	40,500	(100)	
Information	A Law	20,200	14,200	19,400	(800)	
Health & Safety	A Law	29,300	18,400	28,100	(1,200)	
Support Services	J Bostock	310,400	282,300	367,600	57,200	Adverse variance relates to staff vacancies that have now been deleted from the establishment.
Customer Services	D Tribe	250,800	194,200	241,600	(9,200)	Staff related saving.
Human Resources	A Mowbray	166,300	155,000	181,700	15,400	Additional agency staff cost on temporary basis to undertake essential work on equal pay audit
Reception	D Tribe	127,600	71,300	123,300	(4,300)	
	TOTAL	1,106,600	474,400	1,163,000	56,400	

PORTFOLIO HOLDER: COMMUNITY, CLLR MRS J R LUMLEY

Service Area	Lead Officer	2015/16 Revised Budget as at Q2 £	Quarter 3 Actual YTD £	Forecast Outturn / Latest Budget £	Variance (surplus) / Deficit) £	Comment
Culture & Heritage – Windmill	M Harwood – White	16,700	(7,700)	16,700	-	
Leisure Premises	M Harwood – White	810,700	273,700	806,400	(4,300)	
Sports Development & Promotion	M Harwood – White	26,300	33,900	30,800	4,500	
Leisure Client Account	M Harwood – White	7,900	40,300	6,500	(1,400)	
Housing Strategy	L Moss	11,900	13,800	15,900	4,000	
Private Sector Housing Renewal	L Moss	382,500	55,000	386,600	4,100	
Homelessness	L Moss	409,200	223,700	424,800	15,600	Temporary Accommodation costs higher than anticipated at the end of Q2, due to a higher demand in service.
Public Health	L Moss	28,600	10,900	28,600	-	
Environmental Health	L Moss	240,700	194,000	244,800	4,100	

Service Area	Lead Officer	2015/16 Revised Budget as at Q2 £	Quarter 3 Actual YTD £	Forecast Outturn / Latest Budget £	Variance (surplus) / Deficit) £	Comment
Corporate Policy & Partnerships	A Law	195,200	130,500	191,800	(3,400)	
	TOTAL	2,129,700	968,100	2,152,900	23,200	

QUARTER 3 CAPITAL MONITORING REPORT 2015/16

	Portfolio	Approved 2015/16	Actual 2015/16	End of Year Forecast	Comments
Information & Communications					
ICT Strategy	Enterprise	385,600	81,866	85,000	£85,000 was brought forward from 2014/15 to pay for: Back up and storage Upgrade to online mapping system.
Vehicles and Equipment					
Wheelie Bins	Environment	55,000	35,960	55,000	Demand Led Allocation is for the purchase of wheelie bins in connection with the renegotiated recycling contract. Allocation will only be used for bin broken or damaged bin replacement. A review of the storage arrangements is on hold pending the depot facility replacement works.
Vehicle Replacements	Environment	30,500	30,458	30,458	An Iveco Tipper waste vehicle has been purchased, using carried

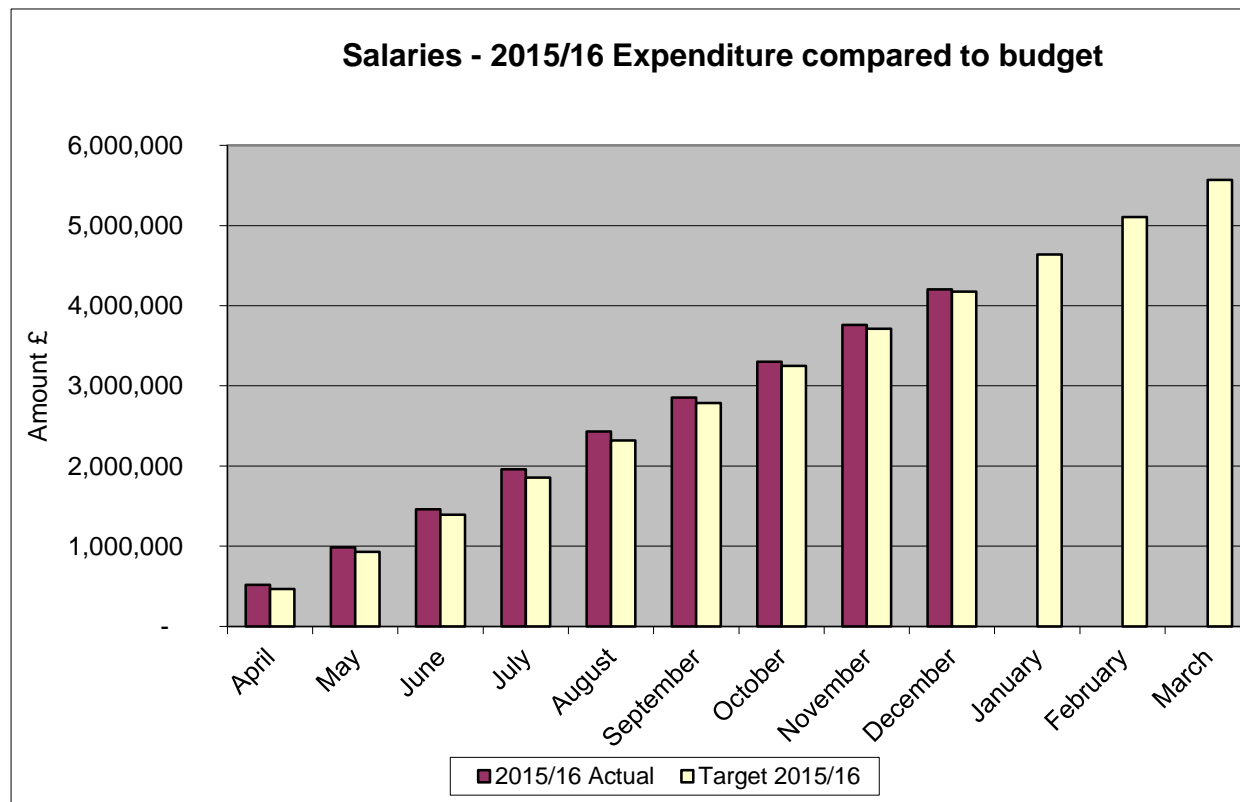
	Portfolio	Approved 2015/16	Actual 2015/16	End of Year Forecast	Comments
					forward budget from the 2014/15 replacement programme.
Waste Vehicles	Environment	2,388,782	2,430,909	2,430,909	This budget was to purchase a fleet of waste vehicles for the main recycling collection contract to enable revenue savings.
Cemetery Equipment	Environment	10,000	-	-	All expenditure will slip into 2016/17
Replacement Telephony system	Governance	11,900	10,806	13,886	This budget was a carry forward unspent provision from 2014/15 for outstanding works.
Equipment Replacement Programme	Governance / Enterprise	18,900	16,083	21,000	This programme of works includes the replacement of document scanning devices and system works to develop customer payment options. Additional expenditure to upgrade the finance system
Operational Assets					
Cemeteries	Environment	71,100	300	5,000	The majority of this budget £66,600 remains unallocated. £4,500 is for Hall Rd cemetery

	Portfolio	Approved 2015/16	Actual 2015/16	End of Year Forecast	Comments
					resurfacing works, completion is still expected within the financial year.
Depot	Environment	400,000	64,810	315,000	<p>Allocated for the permanent replacement of buildings. Initial works will begin in Q2 of 2015/16. Some orders have been raised and committed for the work to be undertaken.</p> <p>All work expected to be completed by end of Q4 2015/16.</p>
Rochford Offices	Enterprise	51,200	11,716	11,716	<p>Part (£6,000) of the original allocation was to cover works at No.19 South Street. Pending the future of this building, these works have been removed from the plan.</p> <p>All other works have been put on hold until all office moves have been completed and a decision on No 19 made.</p> <p>Should No 19 remain an</p>

	Portfolio	Approved 2015/16	Actual 2015/16	End of Year Forecast	Comments
					asset in use, the planned budget will slip into 2016/17.
Rayleigh Offices	Enterprise	26,500	-	-	This budget was allocated for upgrades to lighting. This is no longer happening
Rayleigh Windmill	Community	8,900	8,167	8,167	£750 – For CCTV replacement not required now and removed from forecast figure
Car Parks	Enterprise	63,000	-	-	Order for £18,371 prev reported at Q2 has been cancelled will be rolled to 16/17
Pavilion Refurbishments	Environment	30,000	-	-	
Town & Village improvements					
Community Funding	Community	17,050	15,165	17,050	Allocations for 2015/16 agreed.
Signage Enhancements	Environment	9,500	11,151	11,151	To replace and upgrade street nameplates and highway directional signage to our facilities.
Parks & Play Facilities					
Play Spaces	Environment	46,800	2,400	25,000	Report to be written to determine further budgeted expenditure.

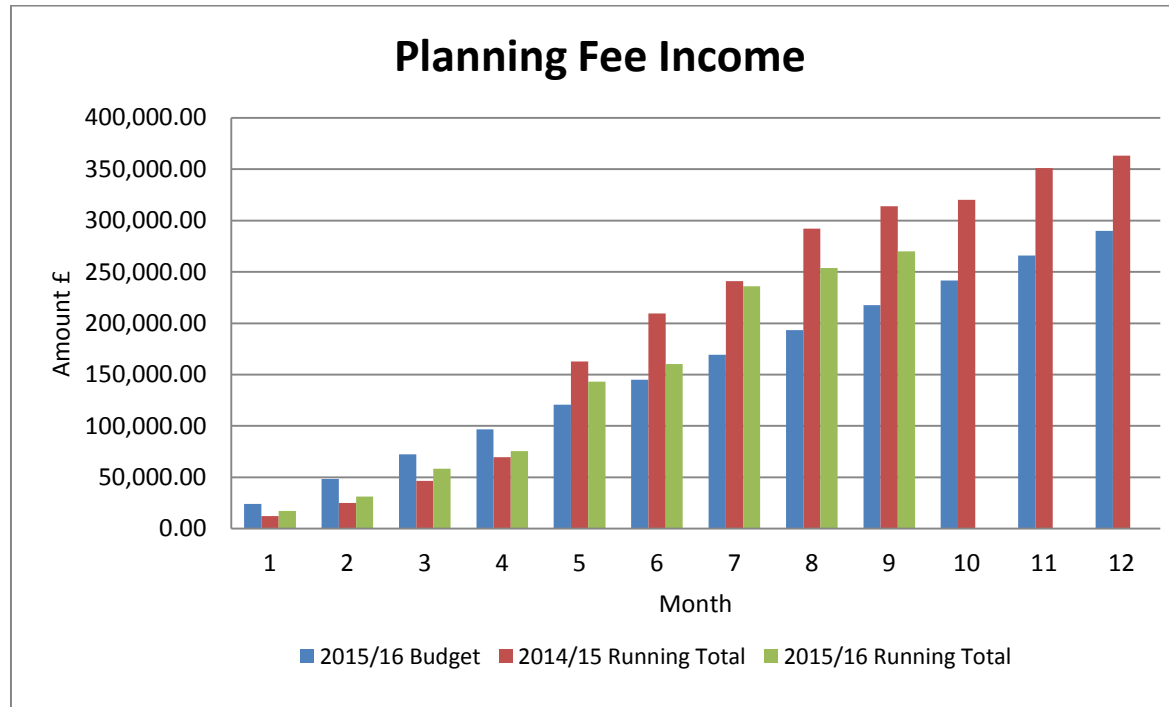
	Portfolio	Approved 2015/16	Actual 2015/16	End of Year Forecast	Comments
Hockley Woods	Environment	22,500	2,470	5,000	£2,500 for the completion of staff facilities
Parks and Open Spaces Programme	Environment	61,100	3,900	3,900	
<u>Externally Funded Projects</u>					
Home maintenance and Adaptation Grants	Community	50,000	31,298	50,000	Spend is demand led
Disabled Facilities Grants	Community	250,000	271,759	342,000	Spend is demand led
<u>Total Capital Programme</u>		4,008,332	3,029,218	3,430,237	
<u>Statement of Capital Financing</u>					
Capital Grant				300,000	DCLG grant for refuse vehicles
Housing Grant				219,000	Disabled Facility Grant
Capital Receipts used				1,613,274	B/Forward from 2014/15
Funded Internally				1,297,963	
Total Financing				3,430,237	

FINANCIAL MANAGEMENT REPORT
KEY FINANCIAL INDICATORS AS AT END OF QUARTER 3

Salaries**Commentary**

Total salaries are estimated at £5.57m (57% of total council budget)

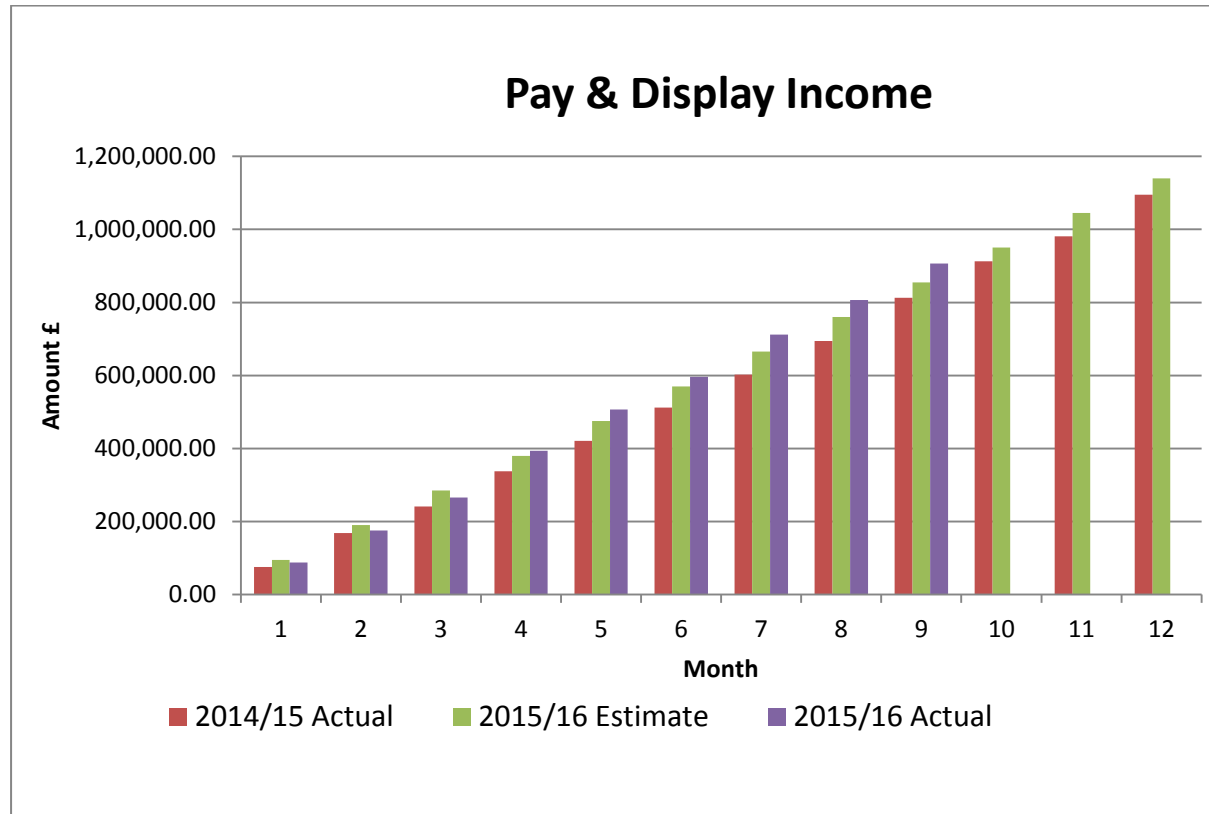
Expenditure on salaries is managed corporately to both reduce employment costs and improve services through better job design.

Planning Fees**Commentary**

The latest budget for planning fee income is £290,000. This was revised from £260,000 at Q2 based on officer assumptions on Planning Applications for the remainder of the year.

At this stage, the year to date position is over budget by £52,366. With the current number of applications being processed, revised budget is expected to be exceeded.

Compared to the same period in previous years, 2015/16 income at £269,866 is down by £43,986 against 2014/15.

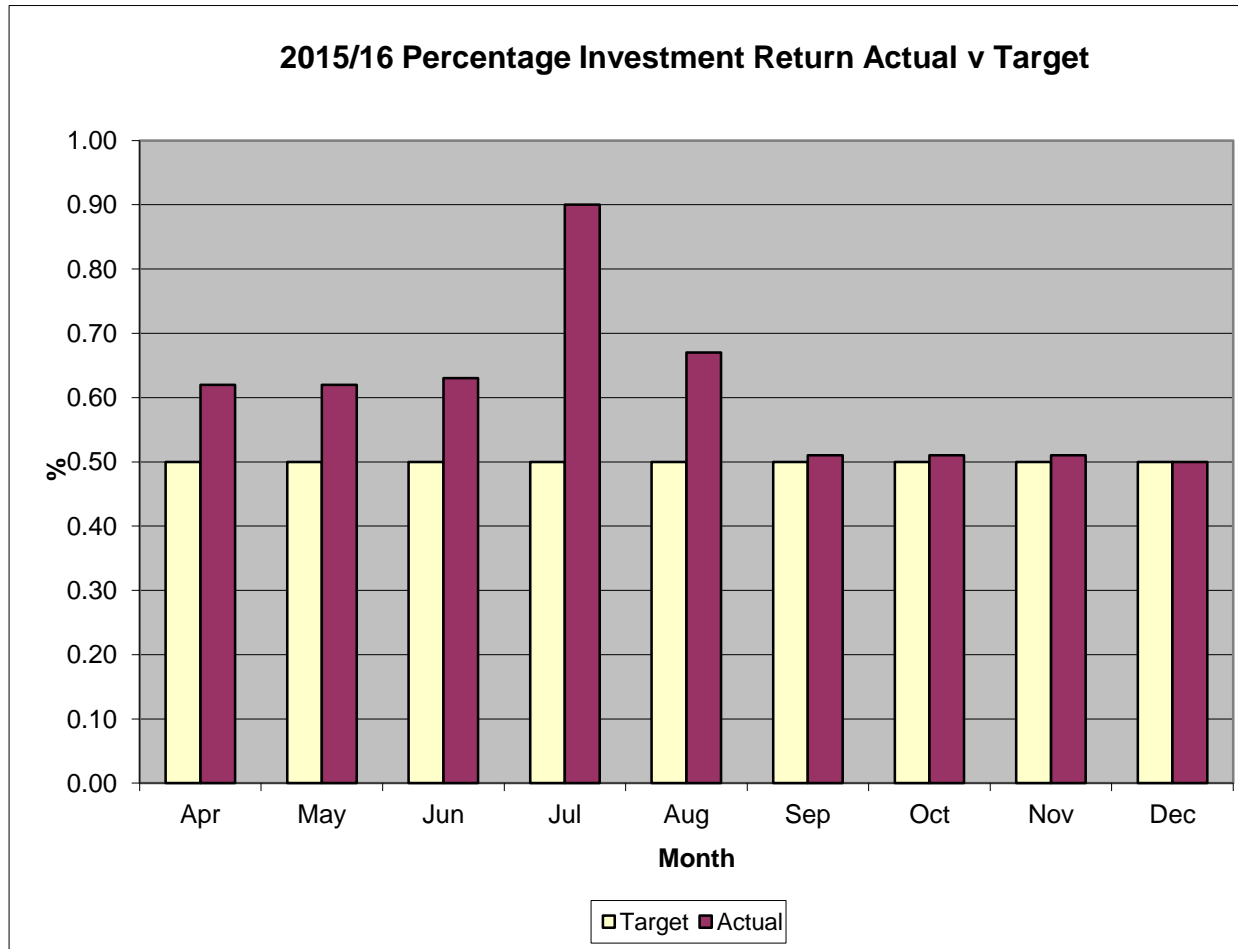
Parking Fees**Commentary**

The revised budget for 2015/16 is £1,140,000.

This budget took into account a tariff increase that came in effect in July 2015.

Income is up £94,300 compared to last year. At £906,824 it is up against the year to date target of £855,000.

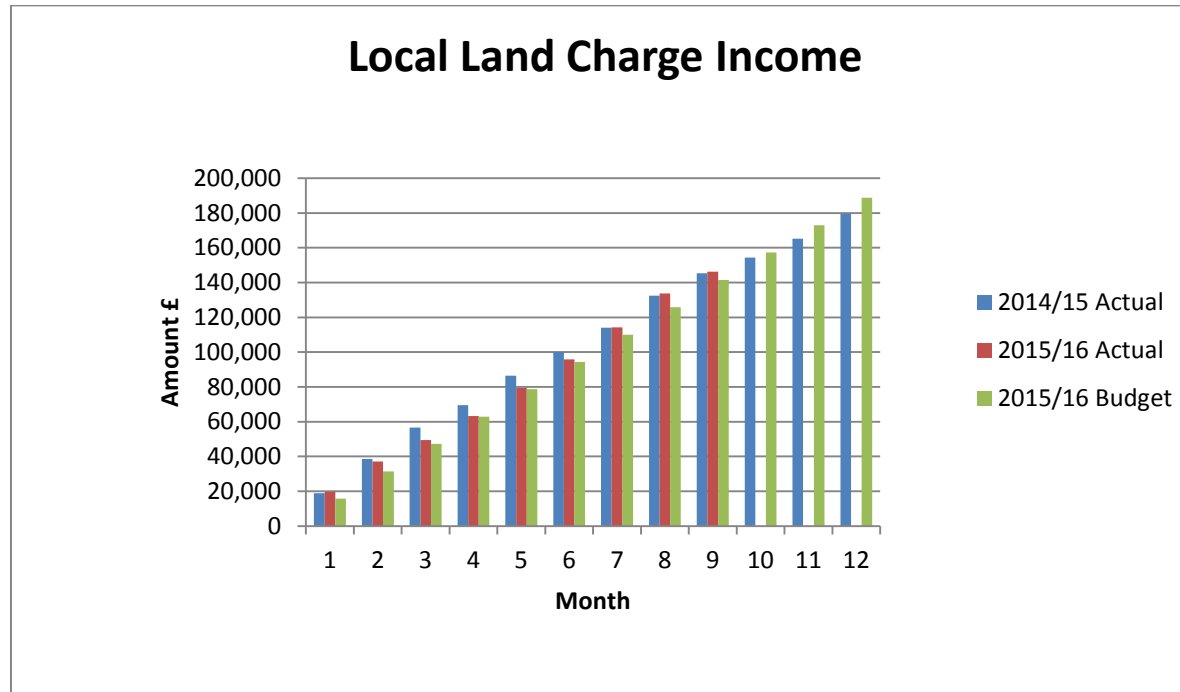
At this stage, income is expected to exceed revised budget for the year by around £85,000

Investment Income**Commentary**

The revised estimate for investment income for 2015/16 is £40,000. Current indications are that income from investments will be down against this budget and are expected to be nearer £40,000.

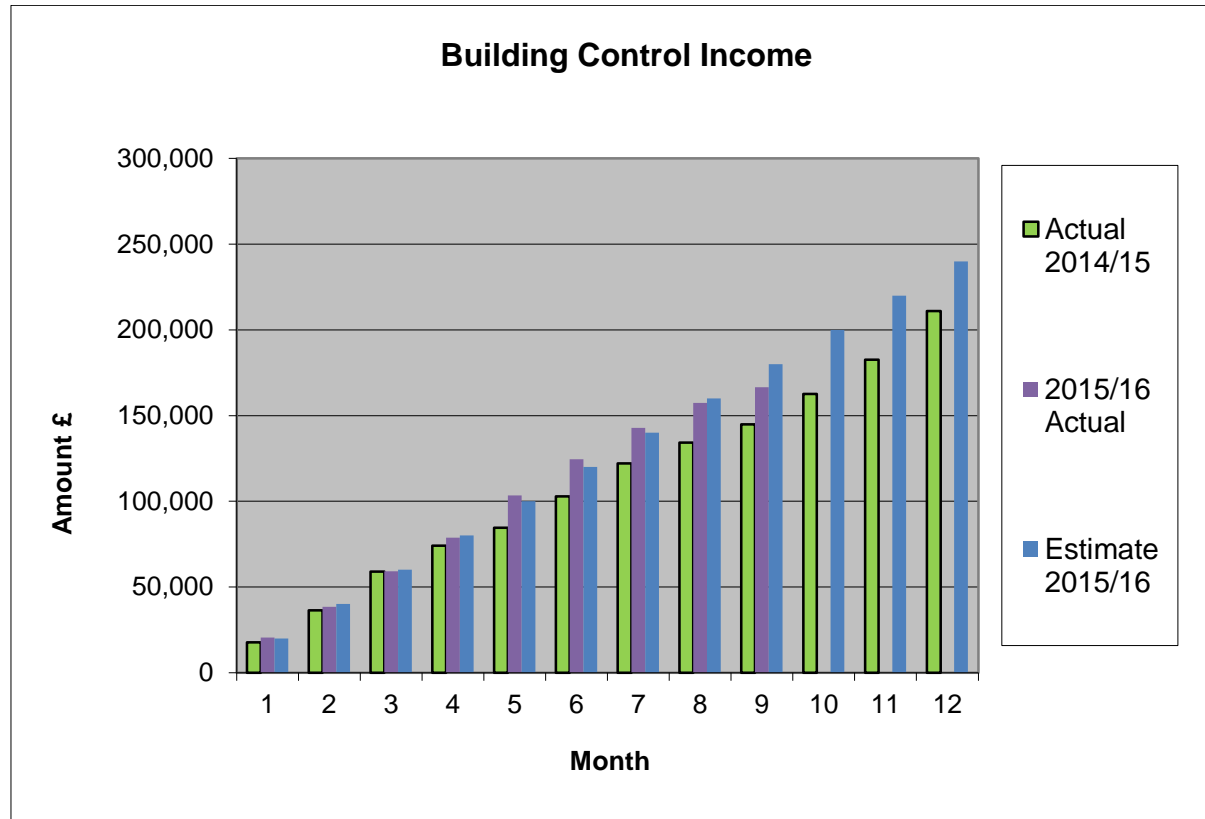
Current interest rates are between 0.35% and 0.51% for short term deposits. For 12 months deposits between 0.70% and 1.00% are achievable.

The Bank of England base rate is expected to stay at 0.50% for the foreseeable future; indications are that a rise will not occur until Q2 2017/18 at the earliest.

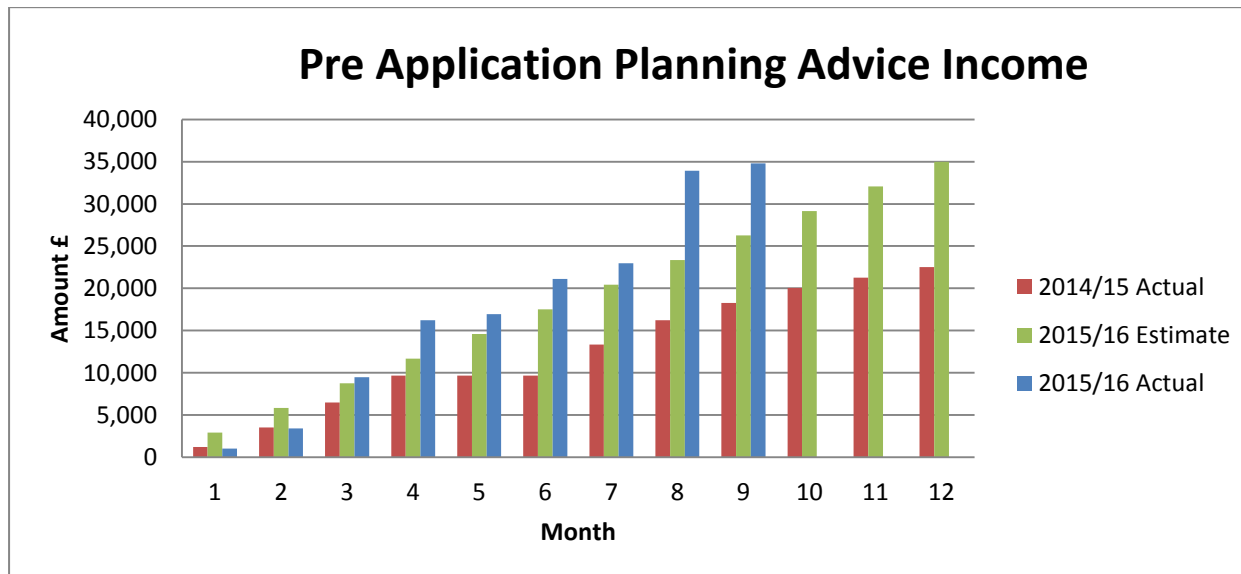
Local Land Charges**Commentary**

The revised budget for 2015/16 is £188,700. Income to date is £146,255 against a year to date target of £141,525.

Based on income to date and known seasonal variances, total Income for the year is forecast to be in line with original budget.

Building Control Income**Commentary**

The revised budget for 2015/16 is £240,000. Income to date is £166,579 against a year to date target of £180,000 this compares to £144,842 for the same period last year. Income is expected to fall short of revised budget by £5,000 to £10,000.

Pre Planning Application Advice**Commentary**

The revised budget for 2015/16 was set at £35,000. This was based on officer assumptions on the take up of this service. Current indications are that Income for the whole year will exceed revised budget by about £8,000.

The following table compares income received in the District's car parks for 2015/16 against 2014/15.

Car Park	Financial Year	Income received Q1 £	Income Received Q2 £	Income Received Q3 £	Income Received Q4 £
Webster's Way	2014/15	104,297	119,491	127,937	119,624
	2015/16	113,355	146,554	132,373	
Castle Road	2014/15	34,159	37,792	43,915	42,214
	2015/16	32,740	44,770	44,203	
Back Lane	2014/15	27,459	31,254	35,881	34,120
	2015/16	31,876	38,111	37,119	
Market Car Park	2014/15	16,113	18,484	19,764	19,311
	2015/16	16,844	22,296	20,844	
Bellingham Lane	2014/15	32,919	36,450	39,315	36,961
	2015/16	34,721	43,336	40,408	
Southend Road	2014/15	10,599	11,025	13,141	12,624
	2015/16	12,413	14,857	13,885	
The Approach	2014/15	5,642	6,495	8,063	7,184
	2015/16	12,277	8,062	8,719	
Hockley Woods	2014/15	2,657	4,132	4,686	4,310
	2015/16	4,763	6,101	5,111	
Freight House	2014/15	3,690	2,952	4,647	3,621
	2015/16	4,303	3,513	4,632	
Old Ship Lane	2014/15	1,559	2,401	2,405	2,119
	2015/16	1,962	2,408	2,305	
Total	2014/15	239,094	270,476	299,754	282,088
	2015/16	265,254	330,008	310,797	