



**Rochford District  
Council**

# THE REVIEW COMMITTEE OF ROCHFORD DISTRICT COUNCIL

## AGENDA

**Date**      **12 June 2018**

**The public are welcome to  
attend this meeting**

**Time**      **7.30 pm**

**Place**      **Committee Room 4, Civic Suite, Rayleigh**

**Contact**   Paul Gowers  
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## **Members of the Review Committee**

Chairman: Cllr J C Burton

Vice-Chairman: Cllr D J Sperring

Cllr Mrs J R Gooding, Cllr J D Griffin, Cllr B T Hazlewood, Cllr N J Hookway, Cllr M Hoy, Cllr M J Lucas-Gill, Cllr Mrs C M Mason, Cllr J R F Mason, Cllr Mrs J E McPherson, Cllr Mrs C A Pavelin, Cllr Mrs L Shaw, Cllr P J Shaw, Cllr C M Stanley

## **Terms of Reference**

The performance of all Overview and Scrutiny functions on behalf of the Council.

**The Council's residents are at the heart of everything we do.**

### **The Council's priorities are:-**

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

# **A G E N D A**

	Emergency evacuation announcement	Page No
<b>1</b>	<b>Apologies for Absence</b>	
<b>2</b>	<b>Substitute Members</b>	
<b>3</b>	<b>Non-Members attending</b>	
<b>4</b>	<b>Minutes of the Meeting held on 10 April 2018</b>	
<b>5</b>	<b>To Receive Declarations of Interest (including whipping declarations)</b>	
<b>6</b>	<b>Performance of Building Control</b>	<b>6.1 – 6.4</b>
	To consider the report of the Assistant Director, Planning & Regeneration Services, which seeks to update Members on the current performance of the Council's Building Control Service, further to a report presented to Review Committee on 7 November 2017 following the restructure of the Service.	
<b>7</b>	<b>Emergency Planning and Business Continuity Review</b>	<b>7.1 – 7.7</b>
	To consider the report of the Assistant Director, Commercial Services, which seeks to provide further information regarding Emergency Planning and Business Continuity as sought by the Committee at its meeting on 9 January 2018	

## **8 Review of the Constitution**

8.1 –  
8.28

To consider the report of the Assistant Director, Legal Services, which contains proposed changes to the Council's Constitution following meetings between the Review Committee project team and the Monitoring Officer.

## **9 Overall Work Programme**

Constitutionally, the Review Committee is responsible for setting its own work programme and, in so doing, taking into account the wishes of Members of the Committee.

The Review Committee should also respond, as soon as its work programme permits, to requests from the Council and, if it considers it appropriate, the Executive, to review particular areas of Council activity.

The Review Committee's 2017/18 Annual Report, submitted to Council on 24 April 2018, contained a number of topics for consideration by the Committee this year.

The following is a list of topics from this source:-

- Section 151 Officer contract with Essex County Council
- Enforcement of Dog Fouling
- Operation of Development Committee

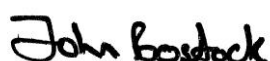
The Committee is invited to determine its work programme.

## **10 Methodology**

To discuss and agree fundamental methods of operation to achieve the work programme, specifically the identification of project team/s.

## **11 Key Decisions Document**

To consider the Key Decisions Document and discuss whether there are any items requiring further investigation or monitoring by the Committee.



John Bostock  
Assistant Director, Democratic Services