

~~Council – 17 July 2018~~ Annual Council – 14 May 2019

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- contracts or other non-land related matters having a value or an aggregate value in excess of £30,000
- matters in which he/she has a declarable interest
- matters where his/her involvement would be contrary to any decision making protocol or other guidance approved by the Executive

4.3 Functions involving decisions falling within any of the above criteria are hereby delegated to the Executive acting collectively.

4.4 For the avoidance of doubt where responsibility for a function is delegated under this scheme the individual(s) to whom it is delegated is/are empowered to:-

- (a) take any step in the course of or otherwise for the purposes of or in connection with, the discharge of the function,
- (b) do anything incidental or conducive to the discharge of that function, or
- (c) do anything expedient in connection with the discharge of the function or any action falling within paragraph a) or b).

Individual Member of Executive	Function	Limits and Qualification
Leader of Council (or Deputy in his/her absence)	Taking a special urgency decision in accordance with the Access to Information Procedure Rules	Agreement of Chairman of Review Committee required (or, in his/her absence, the Chairman of Council or in his/her absence, the Vice-Chairman of the Council).
	Taking an urgent decision contrary to the Policy Framework or Budget in accordance with the Budget and Policy Framework Procedure Rules	Only if not practicable to convene a quorate meeting of Full Council and written consent is received from the Chairman of the Review Committee that the decision may be regarded as urgent (in the absence of the Review Committee Chairman, the Chairman of the Council (or in his/her absence, the Vice-Chairman of the Council) should be consulted).

Annual Council – 14 May 2019

	Overall strategy and policy direction including corporate policy development, national / regional issues, community leadership, partnership and joint working development, elections, Local Enterprise Partnership, Local Strategic Partnership, National/Regional Issues; Local Enterprise Partnership; Corporate Plan; Local Strategic Partnership; Outside Bodies (including LGA); Policy Framework; Joint Working; Strategic Direction; Strategic Partnerships (including Parish and Town Councils); Performance Management; South Essex Parking Partnership; SE2050 and all residual functions of the Executive.	To take all steps necessary to procure the effective and efficient provision of services within the ambit of the portfolio.
Deputy Leader	Strategic direction, strategic partnerships (including Town and Parish Councils), South Essex Parking Partnership, Essex Partnership for Flood Management, flood forum, civics and performance management, Legal Services; Licensing (all); SE2050; Customer Services; Human Resources; Elections; Member Services and Civics.	To take all steps necessary to procure the effective and efficient provision of services within the ambit of the portfolio
Executive Member for Finance	Financial Resources; Audit; Procurement; Risk Management; Payroll; Creditors and Debtors; Budget; Revenues and Benefits; and Fraud.	To take all steps necessary to procure the effective and efficient provision of services within the ambit of the portfolio

Annual Council – 14 May 2019

Executive Member for Enterprise	Asset M Management; E Economic d Development; E Employment; T Town T Teams; D District e Car p Parks; e Commercial a Activities; and T Tourism; ICT and Communications and Land Charges .	To take all steps necessary to procure the effective and efficient provision of services within the ambit of the portfolio
<u>Executive Member for IT and Communications</u>	<u>Information Technology; Communications; Regulation of Investigatory Powers Act; and Data Protection.</u>	<u>To take all steps necessary to procure the effective and efficient provision of services within the ambit of the portfolio</u>
Executive Member for Planning	Planning p Policy; d Development control Management; p Planning e Enforcement; and b Building e Control; <u>Transport and Infrastructure; Local Highways Panel; and A127 Project.</u>	To take all steps necessary to procure the effective and efficient provision of services within the ambit of the portfolio
Executive Member for Environment	Recycling; e Open s Spaces; w Waste m Management; s Street s Scene; p Pollution e Control; e Emergency p Planning; e Coastal protection Management; <u>Tree Protection Order</u> s Service; h Hedgerows; and e Cemetery s Services; <u>Flood Forum; and Essex Partnership for Flood Management.</u>	To take all steps necessary to procure the effective and efficient provision of services within the ambit of the portfolio
Executive Member for Community	Young p People; s Safeguarding; e Community s Safety; p Public h Health; h Housing n Need; g Grants and v Voluntary s Sector s Support; l Leisure e Centres; a Arts; e Culture and h Heritage; <u>Youth Council; and Essex Countywide Traveller Unit.</u>	To take all steps necessary to procure the effective and efficient provision of services within the ambit of the portfolio

Annual Council – 14 May 2019

Executive Member for Governance	Legal Services, Revenues and Benefits, licensing, land charges, Regulation of Investigatory Powers Act, fraud, data protection, Customer Services, Human Resources and Member support.	To take all steps necessary to procure the effective and efficient provision of services within the ambit of the portfolio
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