

WORK PLAN

1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 29 November 2016. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
14 June 2016	<ul style="list-style-type: none">Overall work Programme	The Committee set its work programme at its first meeting of the Municipal year.
5 July 2016	<ul style="list-style-type: none">Treasury Management Annual Review 2015/16Budget process/consultation	
6 September 2016	<ul style="list-style-type: none">Community Safety PartnershipEssex PoliceAir Quality Management Areas	Update, as part of the Committee's Crime and Disorder function.
4 October 2016	<ul style="list-style-type: none">Air Quality Management AreasDisabled Facility GrantsRIPA	Annual review of Policy and usage

Meeting Dates	Items Scheduled For This Date	Additional Details
8 November 2016	<ul style="list-style-type: none"> • Southend University Hospital NHS Foundation Trust • Homelessness Strategy 	How Southend Hospital serves the residents of the Rochford District
29 November 2016	<ul style="list-style-type: none"> • Treasury Management 2016/17 Mid Year Review 	
10 January 2017	<ul style="list-style-type: none"> • Third Party Software • Building Control 	To revisit the review to see if any savings have been achieved.
7 February 2017	<ul style="list-style-type: none"> • Treasury Management Strategy Statement, Annual Investment Strategy And Minimum Revenue Provision Policy Statement 2016/17 • Homelessness update • Sanctuary Housing 	To consider the Council's Treasury Management Strategy prior to its submission to Council.
14 March 2017	<ul style="list-style-type: none"> • Community Safety Partnership • Citizens Advice Bureau 	Update, as part of the Committee's Crime and Disorder function.
4 April 2017	<ul style="list-style-type: none"> • Fusion Lifestyle 	

Meeting Dates	Items Scheduled For This Date	Additional Details
	<ul style="list-style-type: none"> Approval of Review Committee's Annual Report 	

2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- (a) Working with other authorities
- (b) Pot holes
- (c) ECC Highways re speed limits
- (d) Green Waste Collection
- (e) Enforcement of unauthorised adverts

3 Project Teams

Topic	Current Status
Review of the Constitution	Initial meeting of the project team has been held. A further meeting is being arranged.

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