

## WORK PLAN

### 1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 4 April 2017. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
14 June 2016	<ul style="list-style-type: none"><li>Overall work Programme</li></ul>	The Committee set its work programme at its first meeting of the Municipal year.
5 July 2016	<ul style="list-style-type: none"><li>Treasury Management Annual Review 2015/16</li><li>Budget process/consultation</li></ul>	
6 September 2016	<ul style="list-style-type: none"><li>Community Safety Partnership</li><li>Essex Police</li><li>Air Quality Management Areas</li></ul>	Update, as part of the Committee's Crime and Disorder function.
4 October 2016	<ul style="list-style-type: none"><li>Air Quality Management Areas</li><li>Disabled Facility Grants</li><li>RIPA</li></ul>	Annual review of Policy and usage

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8 November 2016	<ul style="list-style-type: none"> <li>• Southend University Hospital NHS Foundation Trust</li> <li>• Homelessness Strategy</li> </ul>	How Southend Hospital serves the residents of the Rochford District
29 November 2016	<ul style="list-style-type: none"> <li>• Treasury Management 2016/17 Mid Year Review</li> </ul>	
10 January 2017	<ul style="list-style-type: none"> <li>• Third Party Software</li> <li>• Review of the Constitution</li> </ul>	To revisit the review to see if any savings have been achieved.
7 February 2017	<ul style="list-style-type: none"> <li>• Treasury Management Strategy Statement, Annual Investment Strategy And Minimum Revenue Provision Policy Statement 2017/18</li> <li>• Homelessness update</li> <li>• Sanctuary Housing</li> <li>• ICT Update</li> </ul>	To consider the Council's Treasury Management Strategy prior to its submission to Council.
14 March 2017	<ul style="list-style-type: none"> <li>• Community Safety Partnership</li> <li>• Building Control</li> </ul>	Update, as part of the Committee's Crime and Disorder function.
4 April 2017	<ul style="list-style-type: none"> <li>• Fusion Lifestyle</li> <li>• Approval of Review Committee's Annual Report</li> </ul>	

## 2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- (a) Working with other authorities
- (b) Pot holes
- (c) ECC Highways re speed limits
- (d) Green Waste Collection
- (e) Enforcement of unauthorised adverts
- (f) SEPP

## 3 Project Teams

Topic	Current Status
Review of the Constitution	Initial report was submitted to the Committee 10 January 2017. A further meeting has been arranged to discuss outstanding matters.
Treasury Management Project	An initial meeting of the team has been arranged.
ICT Review	An initial meeting of the team has been held.

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