



## Rochford District Council

# Chief Officer Appointments Committee

### agenda

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#### *Date*

**31 May 2016**

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#### *Time*

**4.00 pm**

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#### *Place*

Committee Room 4  
Civic Suite  
Rayleigh

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#### *Contact*

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## **Members of the Chief Officer Appointments Committee**

Cllr Mrs L A Butcher  
Cllr N L Cooper  
Cllr M Hoy  
Cllr Mrs J R Lumley  
Cllr J R F Mason

Cllr D Merrick  
Cllr R A Oatham  
Cllr Mrs C E Roe  
Cllr I H Ward

### **Terms of Reference**

To make recommendations in respect of the Head of Paid Service role, to appoint to the Assistant Director (Planning and Economic Development) vacancy and to determine any further Chief Officer appointment matters should they arise during the municipal year.

**The Council's residents are at the heart of everything we do.**

**The Council's priorities are:-**

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

## **A G E N D A**

- 1 Appointment of Chairman**
- 2 Apologies for Absence**
- 3 Non-Members attending**
- 4 To Receive Declarations of Interest**
- 5 Exclusion of the Public and Press**

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

- 6 Arrangements in relation to the departure of the Chief Executive**

To agree the selection process relating to arrangements following the departure of the Chief Executive.

Michelle Kirk, the Council's HR Adviser, will report verbally.

A handwritten signature in black ink, appearing to read 'Amar Dave', with a large, stylized flourish extending from the bottom.

Amar Dave  
Chief Executive