



**Rochford District
Council**

THE REVIEW COMMITTEE OF ROCHFORD DISTRICT COUNCIL

AGENDA

Date 11 JUNE 2019

**The public are welcome to
attend this meeting**

Time 7.30 pm

Place Committee Room 4, Civic Suite, Rayleigh

Contact Paul Gowers
Rochford District Council, South Street, Rochford, Essex,
SS4 1BW
Phone: 01702 546366

Email: memberservices@rochford.gov.uk

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Members of the Review Committee

Chairman: Cllr J C Burton

Vice-Chairman: Cllr D J Sperring

Cllr C C Cannell, Cllr Mrs T L Carter, Cllr T G Cutmore,
Cllr B T Hazlewood, Cllr Mrs D Hoy, Cllr M Hoy,
Cllr Mrs J E McPherson, Cllr R Milne, Cllr T E Mountain,
Cllr Mrs C A Pavelin, Cllr Mrs L Shaw, Cllr P J Shaw,
Cllr S E Wootton

Terms of Reference

The performance of all Overview and Scrutiny functions on behalf of the Council.

The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

Emergency evacuation announcement

Page No

1 Apologies for Absence

2 Substitute Members

3 Non-Members attending

4 Minutes of the Meeting held on 2 April 2019

**5 To Receive Declarations of Interest
(including whipping declarations)**

6 Leader of the Council

To hear from the Leader of the Council, Cllr M J Steptoe, on the Council's plans for the forthcoming year and beyond and suggest any areas that the Committee may like to examine in terms of possible policy changes that could improve/develop the Council's offering.

7 Review of the ICT Contract

7.1 – 7.7

This report by the Review Committee's ICT project team seeks to inform Members of the team's progress.

8 Overall Work Programme

Constitutionally, the Review Committee is responsible for setting its own work programme and, in so doing, taking into account the wishes of Members of the Committee.

The Review Committee should also respond, as soon as its work programme permits, to requests from the

Council and, if it considers it appropriate, the Executive, to review particular areas of Council activity.

The Review Committee's 2018/19 Annual Report, submitted to Council on 30 April 2019, contained a number of topics for consideration by the Committee this year.

The following is a list of topics from this source:-

- Grass cutting and management of open spaces in new developments
- Parking (what the Council offers and future requirements)

The Committee is invited to determine its work programme.

9 Methodology

To discuss and agree fundamental methods of operation to achieve the work programme, specifically the identification of project team/s.

10 Key Decisions Document

To consider the Key Decisions Document and discuss whether there are any items requiring further investigation or monitoring by the Committee.



Angela Law
Assistant Director, Legal & Democratic