

Progress on Decisions made by Full Council/The Executive

From Full Council

Item	Progress/Officer Comments		
Allocations Document (Minute 239/13)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>(1) That the schedule of modifications to the Allocations Submission Document (April 2013) be accepted for consultation as part of the examination process, as set out in the report.</p> <p>(2) That, following this consultation, the representations received will be sent to the Planning Inspector to be considered before he finalises his report on the soundness of the Allocations Document. (Director)</p>	<p>Done.</p> <p>Legal challenge against adoption of Allocations Plan dismissed in December 2014.</p>		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

Item	Progress/Officer Comments		
Rayleigh Area Action Plan (Minute 88/15; Minute 267/13)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>(1) That the Schedule of Modifications to the RAAP Pre-Submission Document (November 2013) be accepted for consultation as part of the examination process for a period of no less than six weeks.</p> <p>(2) That following this consultation, the representations received will be sent to the Planning Inspector to be considered before he finalises his report on the soundness of the RAAP.</p> <p>(3) That a presentation be made to Full Council on the County Highways report on traffic flow in Rayleigh High Street, once available. (Director)</p>	<p>Schedule of Modifications consultation ended on 22 June 2015.</p> <p>Inspector's report received finding the document sound subject to modifications. RAAP due to be adopted at Full Council 20 October.</p> <p>Presentation to be made to the Rochford Local Highways Panel prior to coming to Full Council.</p>		

Item	Progress/Officer Comments		
Planning Appeal – Land North of London Road, Rayleigh (Minute 156/15)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>That, taking into account the analysis of the probability of the reasons for refusal being defended successfully, and the legal and financial implications, the Council submits no grounds of defence in relation to the statement of case for the Countryside appeal in respect of site allocation SER1. (Director)</p>	<p>Outline application approved at Development Committee 30/9/15.</p>		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Report of the Standards Committee (Minute 162/15) Resolved That the compulsory training sessions for planning be reserved for District Council Members only. A separate planning training session should be made available to one representative from each Parish/Town Council free of charge but chargeable for further delegates. One delegate from Parish and Town Councils would be welcome to attend all other training sessions free of charge, but there will be a charge levied for further delegates. (ADDS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Parish Council planning training sessions will be scheduled when the new Assistant Director – Planning is in post. In part 2 of the 2015/16 Member training programme Parish/Town Councils have been offered places in appropriate courses, free of charge for one delegate from each Parish/Town Councils.		

Item	Progress/Officer Comments		
Annual Report (Minute 164/15) Resolved (1) That, subject to any changes resulting from the audit of the accounts, the Annual Report be agreed for publication. (2) That the audited Financial Statements for 2014/15 be presented to September's Audit Committee meeting for approval with the external auditors' report. (ADRS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The Annual Report 2014/15 was published following completion of the audit of the accounts. The Financial Statements were approved by the Audit Committee on 23 September 2015.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Capital Programme (Minute 165/15) Resolved That the revised capital programme for 2015/16, as set out in the report, be agreed, subject to the amendments identified above and to Council agreement on the depot building project. (ADRS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The revised capital programme has been agreed and proposal for the Council to proceed with procurement and installation of depot building (see 170/15) approved.		

Item	Progress/Officer Comments		
Treasury Management Annual Review (Minute 166/15) Resolved That the treasury management annual review report for 2014/15 be agreed. (ADRS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The Treasury Management Annual Review report for 2014/15 was approved by Full Council 28 July 2015.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Employer Discretionary Pension Policy Statement (Minute 167/15) Resolved (1) That the wording for the 2015 Policy Statement be the same as that agreed for the 2014 Statement. (2) That it be re-affirmed that no additional pension contributions or enhancements be paid by Rochford District Council for employees retiring early. (ADRS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The Employer Discretionary Pension Policy Statement for 2015 agreed by full Council July 2015, mirrors the 2014 statement in that the wording remains unchanged; and No additional pensions contributions have been paid by the Council for employees retiring early.		

Item	Progress/Officer Comments		
Local Development Framework Sub-Committee (Minute 168/15) Resolved That the terms of reference of the Local Development Framework Sub-Committee be amended from 'To review and report on the contents of Development Plan Documents' to 'To review and report on the contents of emerging Planning Policy Evidence Base Documents, Supplementary Planning Documents and the new Local Plan'. (ADDS/Director)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The amended terms of reference for the Sub-Committee was agreed on 30 July 2015.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Changes to the Officer Employment Procedure Rules in Respect of Disciplinary Action (Minute 169/15) Resolved That the Officer Employment Procedure Rules within the Constitution be amended in accordance with the appendix to the report. (ADLS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	This has been done.		

Item	Progress/Officer Comments		
Council Depot, South Street, Rochford (Minute 170/15) Resolved That authority be delegated to the Assistant Director, Environmental Services to proceed with the procurement and installation of a modular building at the Council Depot, South Street, Rochford in consultation with the Portfolio Holders for Enterprise and Environment. (ADES)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	All contracts relating to the project have been awarded. A Planning Application has now been submitted.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

From The Executive

Item	Progress/Officer Comments		
Town Centre Plans – Hockley, Rochford and Rayleigh Area Action Plans (Minute 47/12) Resolved That arrangements be made to progress the Town Centre Area Action Plans for Hockley, Rochford and Rayleigh, as set out in the report, with the aim being for the Hockley plan to be formally adopted by September 2013 and Rayleigh and Rochford by March 2014. (Director)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Hockley – Plan adopted. Rochford – Plan adopted. Rayleigh – Plan adopted at Full Council on 20 October.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

Item	Progress/Officer Comments		
Provision of Public Toilets (Minute 126/14)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That reduced operating hours be introduced for the toilets in Back Lane, Rochford as detailed in the report. Public consultation to be undertaken on whether these facilities are required in the longer term and/or whether they should be relocated.</p> <p>(2) That an 'exit' survey be undertaken to ascertain the usage by the public of the facilities in Hockley and Great Wakering. A public consultation exercise to be undertaken to inform a final decision on the future of the toilets.</p> <p>(3) That market testing be undertaken of the facilities in Hullbridge and Rayleigh, together with the adjacent land, to ascertain whether there is any business potential in developing the sites for alternative uses on the basis of an obligation to keep the facilities available to the public.</p> <p>(4) That a further report be submitted to the Executive once the various options have been explored so that the results can be considered as part of the budget process. (ADES)</p>	<p>Reduced hours implemented. No complaints or comments have been received.</p> <p>The exit survey has been completed at Hockley and Hullbridge and Great Wakering, the result indicates that the level of usage is very low, 2 or 3 persons a day.</p> <p>Indicative value from a property surveyor has been obtained but officers have been unsuccessful in stimulating interest from adjacent commercial properties, including the Arcadia Group.</p> <p>A way forward will be agreed with the Portfolio Holder. This will be undertaken pending the conclusion of the One Public Estate review. This is ongoing.</p>		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Pilot Amenity Vehicle Scheme (Minute 148/14)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That a pilot amenity vehicle scheme be implemented in Great Wakering on a weekly basis each Saturday for a period of six months, the County Council to be asked if this can be extended to be from 9.00 am to 1.00 pm rather than from 9.00 am to noon.</p> <p>(2) That a further report be submitted to the Executive before the pilot scheme has concluded in order that a decision can be made about future arrangements. (ADES)</p>	<p>Implemented from 9 August. Essex County Council declined to fund the scheme until 1.00 pm and it has therefore operated as originally proposed.</p> <p>The Scheme is to be extended until the end of the financial year at Great Wakering, albeit on a reduced schedule of a monthly collection.</p> <p>A report will be made to the Executive on 2 December 2015.</p>		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Air Quality in Rayleigh Town Centre (Minute 149/14)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That the creation of an Air Quality Management Area in Rayleigh Town Centre in line with the Council's statutory Local Air Quality Management duties be approved in principle.</p> <p>(2) That the Head of Environmental Services be authorised to undertake a public consultation exercise on the extent of the proposed Air Quality Management Area.</p> <p>(3) That determination of the final boundary of the Air Quality Management Area following the consideration of consultation responses be delegated to the Portfolio holder for the Environment. (ADES)</p>	<p>Boundaries have been finalised and an order raised. Action plan submission deadline is January 2016 and arrangements are being considered.</p>		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
County Highway Ranger Functions (Minute 150/14)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That the proposals in relation to County Highway Ranger functions being dealt with by the District Council be agreed in principle subject to detailed discussions with the County Council on how the service could be delivered.</p> <p>(2) That the option of releasing additional resources to match fund the County Council's offer of £50,000 for flood alleviation and other measures be given further detailed consideration.</p> <p>(3) That the Portfolio Holder for the Environment sign off finalised arrangements where possible. (ADES)</p>	<p>Negotiations are on-going in respect of the Highway Ranger functions between the County Council, the county contractors and our contractors.</p> <p>Agreement has been reached with ECC in respect of the various elements of the Public Realm Agreement and the approved document is expected imminently. This is currently operating.</p> <p>Irrespective of the agreement the County Council has confirmed that the supplementary funding for flooding is now available on the basis of the evidence provided and this is in the process of being invoiced. A final draft of the agreement is being prepared by ECC.</p> <p>A report will be made to the Executive on 2 December 2015.</p>		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Commercialism Update (Minute 216/14)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>(1) That the progress being made across the organisation on commercialism be noted.</p> <p>(2) That the outcomes from the Dragon's Den initiative involving Council officers be noted and the following projects approved:-</p> <ul style="list-style-type: none"> – The hire of an area in Sweyne Park, Rayleigh to a third party, for open air cinema events. – A budget of £1,500 to support the administration of Town Teams in Rayleigh, Rochford and Hockley. – The establishment of a Challenge Fund to encourage Community Groups and individuals to assist with key aspects of the Council's Corporate Plan. Precise details to be agreed with the Portfolio Holder for Enterprise. (ADES) 	<p>Event took place in August.</p> <p>Provided.</p> <p>Further to approval of the high level business plan, work on the 'enabling communities' section in the plan will explore how best to work with communities in pursuing the Council's objectives.</p>		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Community Safety Hub (Minute 246/14)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<p>(1) That a Rochford District Community Safety Hub is implemented at Rayleigh Police Station for a trial period of 6 months, involving the relocation of the Council's Antisocial Behaviour Officer and Domestic Abuse Officer.</p> <p>(2) That authority be delegated to the Portfolio Holder for the Community to review the outcomes of the pilot and to approve the long-term arrangements. (ADC&HS)</p>	The Community Safety Hub progresses; the data sharing protocol has been agreed.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Report of the Review Committee on the Operation of the ICT Contract (Minute 117/15) Resolved (1) That it be noted that the user survey included with incident closure emails has already been stopped. (2) That it be noted that problems associated with iPad profiles and various applications appearing on Member iPads are under consideration. (3) That the use of iPads by Members be retained in favour of the introduction of crypto cards given difficulties that can be associated with such cards. (4) That consideration be given to linking increases in contracts for third party software with the Consumer Price Index where possible. (5) That the use of the CMIS software provided by Astech be examined to see if there are additional benefits that could be obtained. (ADTS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Completed.		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Customer Feedback Update and Freedom of Information Statistics 2014/15 (Minute 118/15) Resolved That the customer feedback and Freedom of Information statistics for 2014/15 be noted, subject to the next report including:- <ul style="list-style-type: none"> Detail on the sources of complaints and Freedom of Information requests Some case studies in relation to compliments How Rochford District Council's statistics compare with those of other authorities. (ADCRBS) 	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Changes to the customer feedback procedures document to be prepared and agreed with the Portfolio Holder.		

Item	Progress/Officer Comments		
Commissioning of Advice Services – Specification Approval (Minute 119/15) Resolved That the draft specification for the commissioning of advice services in the Rochford District from April 2016, as set out in appendix 1 of the exempt report, be approved. (ADLS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Business Rates Write Offs (Minute 120/15)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>That authority be delegated to the Portfolio for Finance to write off sums in relation to the two cases identified in the exempt report, subject to this being financially advantageous to the Council. A report to be submitted to the next meeting of the Executive if this is not the case. (ADRS)</p>	<p>The sums identified in the two cases outlined in the exempt report were written off by the Portfolio Holder for Finance under delegated authority.</p> <p>However, in one of the cases, the insolvency process subsequently identified a bank account and froze the funds within to pay all creditors; one of which was Rochford District Council. Full payment of the original liability was received on 1 October 2015 and the debt previously written-off is in the process of being reinstated.</p>		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Medium Term Financial Strategy 2015/16 (Minute 144/15)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> That the outline timetable for the 2016/17 budget process be agreed. That the funding of the Local Council Tax Support Scheme remains unchanged, in order for the annual review and consultation of the scheme to go ahead for 2016/17. (ADRS) 	<p>The development of the Medium Term Financial Strategy for 2016/17 and beyond is underway and draft timetable formulated.</p> <p>The 2015/16 funding for the Local Council Tax Support Scheme (LCTS) remains unchanged. The consultation in relation to potential revisions to the 2016/17 LCTS scheme is due to finish on the 31 October 2015</p>		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Process for Awarding Voluntary Sector Grants (Minute 182/15)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>(1) That a procedure be put in place for allocating the Voluntary Sector Grants Fund for the financial year 2016/17 that is fair, transparent and compliant with the Best Value Statutory Guidance published in 2011 and gives appropriate recognition to resources and benefits, other than monetary, available to applicants as well as support provided by other organisations.</p> <p>(2) That applications to the small grants scheme be open to all voluntary groups operating services in the District, which is in line with the Compact Agreement.</p> <p>(3) That the Rayleigh, Rochford and District Association for Voluntary Services receive top-sliced funding from the same pot, based on the previous year's performance in relation to their Service level Agreement. A joint grant agreement with Essex County Council (which also funds this organisation) to be set up to monitor the allocated grant.</p> <p>(4) That a specified timeline in line with Best Value Guidance, as outlined in the report, be followed. (ADLS)</p>	<p>Applications for revenue and capital grant funding opened on 28 September for 8 weeks.</p> <p>RRAVS made aware of funding arrangements.</p> <p>Cross Party Member Advisory Panel will meet on 16 December to allocate funding. Members will be made aware of additional resources and benefits that applicants receive from the Council.</p> <p>Local groups notified of decisions by end of December in line with Best Value Guidance</p>		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Local Council Tax Support Scheme – Public Consultation (Minute 183/15)	Red	Amber	Green
Resolved	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That the public consultation document ‘Consultation on Local Council Tax Support Scheme 2016/17’, as appended to the report, be approved. (Section 151 Officer)	Completed.		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects “greyed out” in reports.

Progress on Decisions by Portfolio Holder for Community

Item	Progress/Officer Comments		
Housing Allocation Scheme (29/04/15)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(1) The amendments to the Council's Allocation Scheme for Social Housing are approved.	This has been discussed by the Review Committee and changes/additional information requested as a result. This is currently being reviewed by the Portfolio Holder and the Council's Strategic Housing Adviser.		
(2) The revised Scheme to be applied to new applicants only. (ADC&HS)			

Item	Progress/Officer Comments		
Empty Homes Strategy 4/15 (10/06/15)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That the Empty Homes Strategy as set out in Appendix 1 to the Empty Homes Strategy report be adopted. (ADC&HS)	The Strategy has been adopted.		

KEY Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Progress on Decisions by Portfolio Holder for Enterprise

Item	Progress/Officer Comments		
	Red	Amber	Green
Special Items 2014/15 (03/7/14) Decision That the programme of building works identified in the report be completed, funded from the £20,000 Special Items budget. (ADCS)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	All completed in 2014/15 fiscal year, with the exception of South Street office footpath which requires further investigation. Following a review of the cemetery and Civic Suite schemes these will not now be going ahead.		

Item	Progress/Officer Comments		
	Red	Amber	Green
Land Between Copford Avenue and Brocksford Avenue, Rayleigh (24/7/14) Decision That planning permission for residential development of the Council owned land between Brocksford and Copford Avenues, Rayleigh be sought prior to its sale in accordance with the agreed asset disposal programme. (ADLS)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	The outline planning consent was not granted.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Re-Surfacing of Area of Back Lane Pay and Display Car Park (24/10/14) Decision Further to the meeting of the Executive of 15 October 2014, minute no. 214/14, consultation with the Rochford Ward Members has taken place and the extent of the re-surfacing works has been agreed as comprising the main thoroughfare between the entrance and exit of Back Lane pay and display car park. (ADES)	Red	Amber	Green
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The existing contract has been terminated and is now to be re-tendered with a view to undertaking re-surfacing of entire car-park in 2016/17 as this will prove better value for money.		

Item	Progress/Officer Comments		
Security Gate Across Riverside Industrial Estate Road Adjacent to RDC Depot (27/01/15) Decision That a gate be erected across the access road to Riverside Industrial Estate and that this be fully funded by Stephenson Coaches. (ADCS)	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	The gates have been installed and are in use.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
	Red	Amber	Green
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Commercial Use Of Car Parks Charging Policy (01/05/15) Decision That the policy for commercial use of a parking bay and hire of car parks is agreed as set out in the report. (Director)	The Portfolio Holder is re-considering in light of Review Committee views in respect of charges to the NHS.		

Item	Progress/Officer Comments		
	Red	Amber	Green
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Empty Shops Strategy (01/05/15) Decision That the Empty Shops Strategy as set out in Appendix 1 to the report is adopted. (Director)	This will be re-evaluated to combine with the Growth Strategy.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

Progress on Decisions by Portfolio Holder for Environment

Item	Progress/Officer Comments		
	Red	Amber	Green
Pilot Amenity Vehicle Scheme (09/12/14)			X
Decision			
That the Pilot Amenity Vehicle Scheme is amended to an alternate weekly arrangement across two sites from 10 January 2015, operating from the Great Woking Sports Centre and the Freight House car park, Rochford.	The Scheme is to be extended until the end of the financial year at Great Woking, albeit on a reduced schedule of a monthly collection.		
That a supplementary estimate of £12,727 is approved for 2014/15. (ADES)	This is on-going.		

Item	Progress/Officer Comments		
	Red	Amber	Green
Play Spaces Refurbishment Programme (09/01/15)		X	
Decision			
To approve funding of £20,000 from this year's Play Spaces capital budget towards the provision of skateboard/BMX facilities at Canewdon Recreation Ground. (ADES)	Location and outline design has been agreed, awaiting final quotes from contractor and reply from Canewdon Parish Council as to how they wish to proceed.		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green

= On target to meet the completion date or performance level required.

Done

= Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Air Quality Management Area In Rayleigh Town Centre (09/01/15)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>To approve the extent of the Air Quality Management Area (AQMA) for Rayleigh town centre, as shown outlined in red on the attached plan, and for this purpose to authorise the Head of Environmental Services to make the AQMA Order.</p> <p>That an action plan is developed by officers to identify and address the sources of nitrogen dioxide (NO₂) within the AQMA by 31 January 2016. (ADES)</p>	Work on the Action Plan continues to meet the deadline.		

Item	Progress/Officer Comments		
Open Space Programme 2015/2016 (25/09/15)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<p>That the expenditure of £25,000 upon various improvements to open spaces, as outlined in the report, be approved. (ADES)</p>	Quotes being obtained at present, with the awarding of contracts to commence shortly.		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects "greyed out" in reports.

Item	Progress/Officer Comments		
Play Spaces Programme 2015/16 (25/09/15)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
That the capital expenditure of £25,000 upon installation of surfacing and play equipment at Rochford Recreation Ground and surfacing at Playstalls, Little Wakering be approved. (ADES)	Quotes obtained for works, awaiting funding decision from Rochford Parish Council as to whether successful with their bid, and hence match funding for zip-wire.		

KEY

Red = Target unlikely to be met.
 Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.
 Done = Completed projects “greyed out” in reports.

Progress on Decisions by Portfolio Holder for Planning

Item	Progress/Officer Comments		
Additional Fees And Charges (Planning Policy Documents) 7/15 (27/07/15)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That the additional charges set out in the previously circulated report for adopted planning policy documents (including the Allocations Plan, Hockley Area Action Plan, Development Management Plan, London Southend Airport and Environs Joint Area Action Plan and Rochford Town Centre Area Action Plan), which form part of the development plan for the District, are included on the 2015/2016 Fees and Charges Document. (Director)	The agreed additional fees and charges are being implemented when requests are received.		

Item	Progress/Officer Comments		
Response to Essex County Council's Waste Local Plan: Revised Preferred Approach Consultation 8/15 (14/08/15)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
That Council's response to the Essex County Council's Waste Local Plan: Revised Preferred Approach consultation be as set out in the previously circulated report. (Director)	RDC's formal response to the Waste Local Plan consultation was submitted and accepted by the Minerals and Waste team.		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects "greyed out" in reports.

Progress on Decisions by Portfolio Holders for Environment and Planning

Item	Progress/Officer Comments		
Biodiversity Offsetting Scheme (02/10/15)	Red	Amber	Green
Decision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
To approve phase 1 of the biodiversity offsetting scheme for the Hall Road development, involving the restoration and creation of wetland habitats at Cherry Orchard Country Park. (ADES)	Meeting to be held with Essex Wildlife Trust in November to discuss timetable for delivery.		

KEY

Red = Target unlikely to be met.

Amber = Slippage or holding factors are evident but recovery to meet target is planned.

Green = On target to meet the completion date or performance level required.

Done = Completed projects "greyed out" in reports.