

## WORK PLAN

### 1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 6 September 2016. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
14 June 2016	<ul style="list-style-type: none"><li>Overall work Programme</li></ul>	The Committee set its work programme at its first meeting of the Municipal year.
5 July 2016	<ul style="list-style-type: none"><li>Treasury Management Annual Review 2015/16</li><li>Budget process/consultation</li></ul>	
6 September 2016	<ul style="list-style-type: none"><li>Community Safety Partnership</li><li>Essex Police</li><li>Air Quality Management Areas</li></ul>	Update, as part of the Committee's Crime and Disorder function.

Meeting Dates	Items Scheduled For This Date	Additional Details
4 October 2016	<ul style="list-style-type: none"> <li>Homelessness and the Council's Housing Strategy</li> <li>Disabled Facility Grants</li> <li>RIPA</li> </ul>	Annual review of Policy and usage
8 November 2016	<ul style="list-style-type: none"> <li>Southend University Hospital NHS Foundation Trust</li> </ul>	How Southend Hospital serves the residents of the Rochford District
29 November 2016	<ul style="list-style-type: none"> <li>Treasury Management 2016/17 Mid Year Review</li> <li>Update on Planning Enforcement</li> <li>Update on Michelins Farm</li> </ul>	
10 January 2017	<ul style="list-style-type: none"> <li>Third Party Software</li> </ul>	To revisit the review to see if any savings have been achieved.
7 February 2017	<ul style="list-style-type: none"> <li>Treasury Management Strategy Statement, Annual Investment Strategy And Minimum Revenue Provision Policy Statement 2016/17</li> </ul>	To consider the Council's Treasury Management Strategy prior to its submission to Council.

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Meeting Dates	Items Scheduled For This Date	Additional Details
14 March 2017		
4 April 2017	<ul style="list-style-type: none"><li>• Fusion Lifestyle</li><li>• Approval of Review Committee's Annual Report</li></ul>	

## **2 Additional work items to be considered / programmed at a later stage**

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

- (a) Working with other authorities
- (b) Pot holes
- (c) ECC Highways re speed limits
- (d) Building Control
- (e) Green Waste Collection

**3 Project Teams**

Topic	Current Status
Review of the Constitution	Initial meeting of the project team is to be arranged.

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