



Rochford District Council

Audit Committee

agenda

Date

8 March 2016

Time

7.30 pm

Place

Committee Room 4
Civic Suite
Rayleigh

**The public are welcome to
attend this meeting up to item 10**

Contact

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Members of the Audit Committee

Chairman:

Vice-Chairman: Cllr Mrs L A Butcher

Cllr C I Black

Cllr R R Dray

Cllr Mrs A V Hale

Cllr N J Hookway

Cllr J L Lawmon

Cllr J R F Mason

Cllr D Merrick

Cllr Mrs M H Spencer

Cllr D J Sperring

One vacancy

Terms of Reference

To exercise the Council's functions in relation to:-

- Matters arising out of internal audit and control reports
- The scope of internal audit activity
- Review of the adequacy of governance and risk management arrangements and internal control
- Consideration of matters arising from external audit as are referred to it by the External Auditor

Including the management of the budget in respect of these functions.

The Council's residents are at the heart of everything we do.

The Council's priorities are:-

- To become financially self-sufficient
- Early intervention
- To maximise our assets
- To enable communities

A G E N D A

	Emergency evacuation announcement	Page No
1	Apologies for Absence	
2	Non-Members attending	
3	Minutes of the Meeting held on 8 December 2015	
4	To Receive Declarations of Interest	
5	Questions on Notice	
6	Motions on Notice	
7	External Auditor Report: Grants Claim and Returns Certification 2014/15	7.1 – 7.12
	To consider the report of the Section 151 Officer drawing Members' attention to the grants claim and returns certification 2014/15 report from the Council's external auditor for 2014/15, BDO.	
8	External Auditor Report Updates for 2014/15	8.1 – 8.5
	To consider the report of the Assistant Director, Legal Services drawing Members' attention to the findings, recommendations and management response arising from the Final Audit Report for the year ended 31 March 2015.	
9	External Auditor's Annual Audit Plan for 2015/16	9.1 – 9.45
	To consider the report of the Section 151 Officer presenting the Council's external auditor's annual audit plan covering the audit of the 2015/16 accounts and certification of claims and returns.	

10 Exclusion of the Press and Public

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

11 Audit Report

To consider the exempt report of the Assistant Director, Legal Services, which draws Members' attention to completed audit investigations and provides an update of audit recommendations.

A handwritten signature in black ink, appearing to read 'Amar Dave', with a large, sweeping flourish extending from the end of the signature.

Amar Dave
Chief Executive