

## **The Executive – 9 November 2016**

---

Minutes of the meeting of **The Executive** held on **9 November 2016** when there were present:-

Chairman: Cllr T G Cutmore  
Vice Chairman: Cllr M J Steptoe

Cllr G J Ioannou  
Cllr Mrs C E Roe  
Cllr S P Smith

Cllr D J Sperring  
Cllr I H Ward

### **APOLOGIES FOR ABSENCE**

An apology for absence was received from Cllr Mrs J R Lumley.

### **NON-MEMBERS ATTENDING**

Cllrs Mrs J R Gooding and Mrs L Shaw

### **OFFICERS PRESENT**

S Scrutton	-	Managing Director
N Khan	-	Executive Director
J Bostock	-	Assistant Director, Democratic Services
M Hotten	-	Assistant Director, Environmental Services
R Manning	-	Section 151 Officer
M Petley	-	Principal Finance Officer

### **247 MINUTES**

The Minutes of the meeting held on 5 October 2016 were approved as a correct record and signed by the Chairman, subject to the inclusion of Cllr Mrs J R Gooding as a Non-Member attending and R Manning, Section 151 Officer, as an officer present.

### **248 QUARTER 2 2016/17 FINANCIAL MANAGEMENT REPORT**

The Portfolio Holder for Finance, Cllr S Smith, presented the quarter 2 financial management report.

Members endorsed the value of the revised approach to reporting virements, supplementary estimates and drawdown from reserve, as set out in paragraph 2.4 of the report. It was noted that it is not possible to identify settlement sums, which will always come from reserves, in advance. It was also noted that the figures were relatively optimistic, with savings having been made.

### Resolved

- (1) That the quarter 2 2016/7 revenue budget and capital position contained in paragraphs 3 and 4 and as shown in Appendices 1 and 2 to the officer report, be noted.
- (2) That the quarter 2 2016/17 capital monitoring report in Appendix 2 to the officer report be noted and agreed.
- (3) That the current financial performance on key revenue financial indicators, as shown in Appendices 3 and 4 to the officer report, be noted. (S151O)

### 249 PROCESS FOR AWARDING VOLUNTARY SECTOR GRANTS 2017/18

The Portfolio Holder for Finance, Cllr S P Smith, presented the report on a procedure for allocating the Voluntary Sector Grants fund for the financial year 2017/18.

It was noted that report timing allowed grants to be allocated after budgets had been set and that, when considering grant allocation, account was taken of the totality of benefits received from the Authority by applicants, including any gifts in kind.

The Executive endorsed the observation of a Member that there would be merit in consideration being given to the introduction of a fund from within the Council's agreed grant budget that could be easily accessible on an ad-hoc basis should a voluntary group be in particular short-term need.

### Resolved

- (1) That a procedure be put in place for allocating the Voluntary Sector Grants fund for the financial year 2017/18 that is fair and transparent.
- (2) That the small grants scheme be open to all community and voluntary groups operating services in the District.
- (3) That the Rayleigh, Rochford and District Association for Voluntary Services receive top sliced funding from the same pot, based on previous performance.
- (4) That, going forward, the Portfolio Holder for Finance give consideration to the introduction of a fund from within the Council's agreed grant budget that could be easily accessible on an ad-hoc basis, should a voluntary group be in particular short-term need. (ADC&HS)

## The Executive – 9 November 2016

---

The meeting closed at 7.46 p.m.

Chairman .....

Date .....

If you would like these minutes in large print, Braille or another language please contact 01702 318111.