

The Executive – 3 April 2019

Minutes of the meeting of **The Executive** held on **3 April 2019** when there were present:-

Chairman: Cllr T G Cutmore
Vice Chairman: Cllr M J Steptoe

Cllr G J Ioannou
Cllr Mrs C E Roe
Cllr S P Smith

Cllr I H Ward
Cllr M J Webb
Cllr A L Williams

OFFICERS PRESENT

S Scrutton	- Managing Director
A Hutchings	- Strategic Director
M Hotten	- Assistant Director, Place & Environment
A Law	- Assistant Director, Law & Democratic
N Lucas	- Section 151 Officer
D Tribe	- Assistant Director, Transformation & Customer
S Worthington	- Democratic Services Officer

65 MINUTES

The Minutes of the meeting held on 6 February 2019 were approved as a correct record and signed by the Chairman.

66 COUNCIL PROJECTS PROGRAMME MANAGEMENT OFFICE

The Executive considered the report of the Strategic Director presenting the latest version of the Projects Programme Management Office (PMO) Dashboard.

Officers confirmed, in response to a question relating to hidden households within the District that they would look at data from the last census to gauge whether there was any relevant information that could be provided. In response to a suggestion that Social Care might also hold information relating to such households, officers confirmed that this would also be followed up.

Officers confirmed that a number of servers had been migrated to the cloud; Eduserv had completed the works within the scope of the original contract. Officers further advised that the report from Southend on Sea Borough Council I.T. on the audit that had been conducted of the server room, etc was still outstanding. Officers were continuing to chase this up.

Resolved

That the contents of the PMO Dashboard be noted. (SD)

67 CHIEF OFFICER APPOINTMENTS COMMITTEE

The Executive considered the report of the Managing Director asking Members' agreement to constitute a Chief Officer Appointments Committee.

Recommended to Council

That a Chief Officer Appointments Committee be constituted for the current municipal year comprising the same membership as the previous municipal year to support the recruitment of the vacant Assistant Director post. (MD)

EXCLUSION OF THE PRESS AND PUBLIC

Resolved

That the press and public be excluded from the meeting for the remaining business on the grounds that exempt information, as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

68 MATERIALS RECOVERY FACILITIES CONTRACT

The Executive considered the exempt report of the Assistant Director, Place & Environment relating to the existing contractual arrangement in respect of materials recovery facilities.

Detail on debate of this item is set out in the exempt appendix to the Minutes.

Resolved

That the Contract's existing contractual arrangement with Viridor be extended for a further eighteen months. (ADP&E)

The meeting closed at 8.00 pm.

Chairman

Date

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