
APPOINTMENT OF THE EXECUTIVE, COMMITTEES AND SUB-COMMITTEES 2015/16

1 SUMMARY

- 1.1 This report sets out proposals for the discharge of business during the 2015/16 Municipal Year.

2 INTRODUCTION

- 2.1 The Council is invited:-

- (1) To note the appointees to the Executive (including associated portfolios).
- (2) To constitute and agree the allocation of seats to Committees and a Sub-Committee.
- (3) To appoint the membership of Committees and a Sub-Committee.
- (4) To appoint the Chairmen and Vice-Chairmen of Committees and a Sub-Committee Chairman.

3 THE EXECUTIVE

- 3.1 The Leader of the Council has responsibility for appointments to an Executive that comprises the Leader and up to nine other Members. For 2015/16 the Leader's portfolio remit will include National and Regional Issues; the Local Enterprise Partnership; the Corporate Plan; the Local Strategic Partnership; outside bodies such as the Local Government Association; the budget and policy framework; joint working; Executive issues and elections. The Leader's portfolio appointments, including Deputy Leader, will be tabled at the meeting.

4 COMMITTEES

- 4.1 Details of the Committees for 2015/16 and the delegations to them are set out in Part 3A of the Constitution. The Constitution requires that the Council appoints an Overview and Scrutiny Committee, namely the Review Committee, a Standards Committee and other Committees to discharge functions that are neither reserved to Council or the Executive. The Council has a statutory duty to ensure that appointments to Committees reflect the proportion of the total number of seats on the Council held by each political group, unless otherwise agreed. Only one Member appointed to the Executive may also be appointed to the Standards Committee. If a Member is appointed to the Executive that same Member cannot be appointed to the Review Committee.
- 4.2 The Assistant Director, Democratic Services has calculated the allocation of seats on Committees in accordance with the Local Government and Housing Act 1989. This sets down the following criteria that must be followed when

appointing Members to Committees:-

- (1) That not all the seats are held by Members of the same political group.
- (2) That, if a political group has a majority of the membership of the Council, then that group has the majority of the seats.
- (3) That, subject to principles (1) and (2) above, the total number of seats each political group has on all ordinary Committees is in proportion to that group's share of the total Council elected membership.
- (4) That, subject to principles (1) (2) and (3) above, each political group has the same proportion of seats as it holds on the Council as a whole.

The only exceptions to these criteria are Committees that the Council unanimously agrees may be constituted in some other manner.

5 MEMBERSHIP OF COMMITTEES

5.1 The current membership of the Council is as follows:-

Conservative	28
Green and Rochford District Residents	4
UKIP	3
Liberal Democrat	2
Labour	1
Non Group	1

5.2 The proposed allocation of seats is as indicated in the appendix to this report.

5.3 Each Group Leader has been asked to provide a list of Members to serve on Committees and details received of proposed membership will follow. The Council is reminded that, in appointing Members to Committees, it is obliged to give effect to the wishes of the political groups.

5.4 In view of the ongoing work of the Council's Chief Officer Appointments Committee in appointing to the new officer leadership team it would be appropriate for the Council to re-constitute this Committee on the same basis as last year to facilitate work completion. Committee Members received bespoke training pertinent to their role.

6 APPOINTMENT OF CHAIRMEN AND VICE-CHAIRMEN OF COMMITTEES

6.1 The Council is invited to appoint the Chairmen and Vice-Chairmen of Committees. Group Leaders have been asked to submit nominations for Members to serve as Chairmen and Vice-Chairmen. Details of these will follow.

- 6.2 Council has previously determined that the Chairman of the Review Committee should not be a Member of the majority political party. Political Group Leaders have been asked to submit nominations for Members to serve as Chairman and Vice-Chairman of the Review Committee. Details of these will follow.

7 SUB-COMMITTEE

- 7.1 The Local Development Scheme has been under review by a Local Development Framework Sub-Committee (a Sub-Committee of Council) and the need for further work points to it being appropriate for Annual Council to re-constitute the Sub-Committee for the purpose of reviewing and reporting on the contents of Development Plan documents.
- 7.2 As with Committees, the allocation of seats to a Sub-Committee should accord with the pro-rata criteria set out in the Local Government and Housing Act 1989, unless Council agrees unanimously that they may be constituted in some other manner. Group Leaders have been asked to submit nominations for Members to serve on a Local Development Framework Sub-Committee, together with nominations for Chairman. Details of these will follow. The proposed allocation of Sub-Committee seats is as indicated in the appendix to this report.

8 RESOURCE IMPLICATIONS

- 8.1 Provision is made within the 2015/16 estimates for the anticipated costs that will arise from the proposals contained within this report.

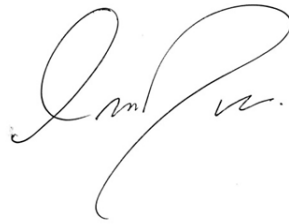
9 LEGAL IMPLICATIONS

- 9.1 None other than set out in the report.

10 RECOMMENDATION

- 10.1 It is proposed that Council **RESOLVES**
- (1) That the appointees to the Executive (including associated portfolios) be noted.
 - (2) That the Chief Officer Appointments Committee be re-constituted on the basis of the arrangement in the last Municipal Year to conclude its work on appointing to the Chief Officer posts resulting from the leadership and organisational redesign 2014.
 - (3) That Committees and a Sub-Committee be constituted as shown in the appendix to this report.
 - (4) That Members be appointed to serve on Committees and a Sub-Committee for the 2015/16 Municipal Year.

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- (5) That the Chairmen and Vice-Chairmen of Committees and a Sub-Committee Chairman be appointed.



Amar Dave
Chief Executive

Background Papers:

None.

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COMMITTEE ALLOCATIONS – 2015/16

Committee	No. of Seats	Conservative (71.7949%)	Green and Rochford District Residents (10.2564%)	UKIP (7.6923%)	Liberal Democrat (5.1282%)	Labour (2.5641%)	Non Group (2.5641%)
Appeals	6	4	1	1	0	0	0
Audit	11	8	1	1	1	0	0
Development	39	28	4	3	2	1	1
Licensing	15	11	2	1	1	0	0
Review	15	11	2	1	1	0	0
Standards	8	6	1	1	0	0	0
Total No. of Seats	94	68	11	8	5	1	1

SUB-COMMITTEE ALLOCATIONS – 2015/16

Sub-Committee	No. of Seats	Conservative (71.7949%)	Green and Rochford District Residents (10.2564%)	UKIP (7.6923%)	Liberal Democrat (5.1282%)	Labour (2.5641%)	Non Group (2.5641%)
Local Development Framework Sub-Committee	6	4	1	1	0	0	0
Total Number of Seats	6	4	1	1	0	0	0

Note - Terms of reference are as follows:-

Local Development Framework Sub-Committee	To review and report on the contents of Development Plan Documents.
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