

WORK PLAN

1 SUMMARY

- 1.1 The following table sets out the Committee's work plan for the year as at 4 October 2016. It is subject to alteration as the planning of reviews is ongoing.
- 1.2 Members are requested to note and approve the Work Plan making appropriate amendments.

Meeting Dates	Items Scheduled For This Date	Additional Details
14 June 2016	<ul style="list-style-type: none">Overall work Programme	The Committee set its work programme at its first meeting of the Municipal year.
5 July 2016	<ul style="list-style-type: none">Treasury Management Annual Review 2015/16Budget process/consultation	
6 September 2016	<ul style="list-style-type: none">Community Safety PartnershipEssex PoliceAir Quality Management Areas	Update, as part of the Committee's Crime and Disorder function.

Meeting Dates	Items Scheduled For This Date	Additional Details
4 October 2016	<ul style="list-style-type: none"> • Air Quality Management Areas • Disabled Facility Grants • RIPA 	Annual review of Policy and usage
8 November 2016	<ul style="list-style-type: none"> • Southend University Hospital NHS Foundation Trust • Homelessness Strategy 	How Southend Hospital serves the residents of the Rochford District
29 November 2016	<ul style="list-style-type: none"> • Treasury Management 2016/17 Mid Year Review • Update on Planning Enforcement • Update on Michelins Farm 	
10 January 2017	<ul style="list-style-type: none"> • Third Party Software • Building Control 	To revisit the review to see if any savings have been achieved.

Meeting Dates	Items Scheduled For This Date	Additional Details
7 February 2017	<ul style="list-style-type: none">Treasury Management Strategy Statement, Annual Investment Strategy And Minimum Revenue Provision Policy Statement 2016/17	To consider the Council's Treasury Management Strategy prior to its submission to Council.
14 March 2017	<ul style="list-style-type: none">Community Safety Partnership	Update, as part of the Committee's Crime and Disorder function.
4 April 2017	<ul style="list-style-type: none">Fusion LifestyleApproval of Review Committee's Annual Report	

2 Additional work items to be considered / programmed at a later stage

2.1 The following items have been identified by the Committee / Officers as needing to be considered but have not been programmed into the Committee's work plan.

(a) Working with other authorities

(b) Pot holes

(c) ECC Highways re speed limits

(d) Green Waste Collection

3 Project Teams

Topic	Current Status
Review of the Constitution	Initial meeting of the project team has been arranged.

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