

Annual Council – 15 May 2018

Minutes of the meeting of **Council** held on **15 May 2018** when there were present:-

Cllr J C Burton	Cllr Mrs C M Mason
Cllr Mrs L A Butcher	Cllr J R F Mason
Cllr C C Cannell	Cllr D Merrick
Cllr M R Carter	Cllr R Milne
Cllr N L Cooper	Cllr T E Mountain
Cllr T G Cutmore	Cllr R A Oatham
Cllr R R Dray	Cllr Mrs C A Pavelin
Cllr A H Eves	Cllr Mrs C E Roe
Cllr Mrs J R Gooding	Cllr Mrs L Shaw
Cllr J D Griffin	Cllr P J Shaw
Cllr B T Hazlewood	Cllr S P Smith
Cllr N J Hookway	Cllr D J Sperring
Cllr Mrs D Hoy	Cllr C M Stanley
Cllr M Hoy	Cllr M J Steptoe
Cllr K H Hudson	Cllr I H Ward
Cllr G J Ioannou	Cllr M J Webb
Cllr M J Lucas-Gill	Cllr Mrs C A Weston
Cllr Mrs J R Lumley	Cllr A L Williams
Cllr Mrs J E McPherson	Cllr S A Wilson

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr D S Efde.

OFFICERS PRESENT

S Scrutton	- Managing Director
A Hutchings	- Strategic Director
J Bostock	- Assistant Director, Democratic Services
A Law	- Assistant Director, Legal Services
M Harwood-White	- Assistant Director, Commercial Services
M Hotten	- Assistant Director, Environmental Services
L Moss	- Assistant Director, Community & Housing Services
M Thomas	- Assistant Director, Planning & Regeneration Services
N Lucas	- Section 151 Officer
M Petley	- Head of Finance
S Worthington	- Democratic Services Officer

93 ELECTION OF CHAIRMAN OF THE COUNCIL FOR 2018/19

Resolved

That Cllr D Merrick be elected Chairman of the Council for the ensuing year.

Cllr D Merrick made the Statutory Declaration of Acceptance of Office as Chairman.

94 ELECTION OF VICE-CHAIRMAN FOR 2018/19

Resolved

That Cllr R R Dray be elected Vice-Chairman of the Council for the ensuing year.

Cllr R R Dray made the Statutory Declaration of Acceptance of Office as Vice-Chairman.

95 APPOINTMENT OF CHAIRMAN'S CHAPLAIN FOR 2018/19

The Chairman indicated that he would advise Council of the Chaplain's details at a later date.

96 MINUTES

The Minutes of the meeting held on 24 April 2018 were approved as a correct record and signed by the Chairman.

97 DISTRICT AND PARISH COUNCIL ELECTION RESULTS

Council received the results of the District and Parish Council elections held on 3 May 2018.

98 NOTICE OF GROUP MEMBERSHIP

The Proper Officer had received details of the membership of the political groups as set out at appendix 1 to these minutes.

99 APPOINTMENT OF THE EXECUTIVE, COMMITTEES AND SUB-COMMITTEES 2018/19

Council considered the report of the Assistant Director, Democratic Services on the discharge of business during the 2018/19 Municipal Year.

The Leader of the Council thanked all those Members who had served the Council on the Executive during the past Municipal Year and specifically thanked Cllr D J Sperring who was standing down as Portfolio Holder, Environment for the role he had played in the establishment of the Green Gateway LATCo and for the success of the recycling system.

Resolved

- (1) That the appointees to the Executive, as set out in appendix 2 to these minutes, be noted.
- (2) That Committees, including a Sub-Committee, be constituted as shown in the appendix to the officer's report.

- (3) That Members be appointed to serve on Committees and a Sub-Committee for the 2018/19 Municipal Year, as set out in appendix 3 to these minutes. (ADDS)

(Note: Cllr Mrs C M Mason wished it to be recorded that she had voted in favour of the nomination for Cllr N J Hookway as Chairman of the Review Committee.)

100 SCHEME OF DELEGATION

Resolved

That the Scheme of Delegation as set out in Part 3A and C of the Constitution be agreed. (ADDS)

101 COUNCIL MEETINGS

Resolved

That meetings of the Council be scheduled on 17 July 2018; 30 October 2018; 11 December 2018; 12 February 2019, 19 February 2019 and 30 April 2019. (ADDS)

102 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND OTHER FORUMS 2018/19

Council considered the report of the Assistant Director, Democratic Services on appointments to outside bodies and other forums for the 2018/19 Municipal Year.

A Motion, moved by Cllr M Hoy and seconded by Cllr T G Cutmore, in relation to the publication of a list of all external partnerships on the Council's website was agreed and it was:-

Resolved

- (1) That the appointment of an officer and Portfolio Holders to outside bodies for the 2018/19 Municipal Year be on the basis set out at appendix 4 to these Minutes.
- (2) That Member representatives (including substitutes) be appointed for the 2018/19 Municipal Year to the outside bodies as set out at appendix 4 to these Minutes.
- (3) That the continued attendance of the Leader of the Council (or their nominee) and Portfolio Holders as the Council's representatives at a number of external partnerships be noted.

- (4) That appointments to the three seats on the Sanctuary in Rochford Committee for the 2018/19 Municipal Year be as set out at appendix 4 to these Minutes.
- (5) That the nomination by the Portfolio Holder for Community of Cllr Mrs J E McPherson to attend the Essex Police and Crime Panel and of Cllr Mrs J R Gooding to attend the Southend University Hospital NHS Foundation Trust (Board of Governors) be endorsed.
- (6) That the appointment of the Portfolio Holder for Community to the Essex Countrywide Traveller Unit and the nomination by the Portfolio Holder of a substitute be endorsed.
- (7) That appointments to the four seats on the Local Highways Panel be as set out at appendix 4 to these Minutes.
- (8) That a list of all external partnerships and outside bodies, and the Councillors that attend, be published on the Council's website. (ADDS)

The meeting closed at 8.02. pm.

Chairman

Date

If you would like these minutes in large print, Braille or another language please contact 01702 318111.

1 MEMBERSHIP OF GROUPS

- 1.1 The Proper Officer had been advised of the division of Members of the Council into political groups and the appointment of the Leaders and Deputy Leaders (where appointed) as follows:-

Conservative Group

Cllr Mrs L A Butcher
Cllr M R Carter
Cllr T G Cutmore
Cllr R R Dray
Cllr Mrs J R Gooding
Cllr J D Griffin
Cllr B T Hazlewood
Cllr K H Hudson
Cllr G J Ioannou
Cllr M J Lucas-Gill
Cllr Mrs J R Lumley
Cllr Mrs J E McPherson
Cllr D Merrick
Cllr R Milne
Cllr Mrs C A Pavelin
Cllr Mrs C E Roe
Cllr Mrs L Shaw
Cllr P J Shaw
Cllr S P Smith
Cllr D J Sperring
Cllr M J Steptoe
Cllr I H Ward
Cllr M J Webb
Cllr Mrs C A Weston
Cllr A L Williams

Leader: Cllr T G Cutmore
Deputy Leader: Cllr M J Steptoe

Rochford District Residents and Green Group

Cllr A H Eves
Cllr Mrs D Hoy
Cllr M Hoy
Cllr Mrs C M Mason
Cllr J R F Mason
Cllr T E Mountain
Cllr S A Wilson

Leader: Cllr M Hoy
Deputy Leader: Cllr J R F Mason

Friends of Rochford Group

Cllr N L Cooper
Cllr D S Efde
Cllr N J Hookway

Leader: Cllr N J Hookway
Deputy Leader: Cllr N L Cooper

Liberal Democrat Group

Cllr C C Cannell
Cllr R A Oatham
Cllr C M Stanley

Leader: Cllr C M Stanley
Deputy Leader: Cllr C C Cannell

THE EXECUTIVE	APPOINTEES	PORTFOLIO
The Executive	Cllr M J Steptoe	- Deputy Leader
	Cllr M J Webb	- Community
	Cllr G J Ioannou	- Enterprise
	Cllr A L Williams	- Environment
	Cllr S P Smith	- Finance
	Cllr Mrs C E Roe	- Governance
	Cllr I H Ward	- Planning

COMMITTEE	APPOINTEES
Appeals (6)	Chairman: Cllr Mrs J R Gooding Vice-Chairman: Cllr B T Hazlewood Cllr N L Cooper Cllr Mrs D Hoy Cllr R Milne Cllr Mrs C A Weston
Audit (11)	Chairman: Cllr Mrs L A Butcher Vice-Chairman: Cllr M J Lucas-Gill Cllr N L Cooper Cllr A H Eves Cllr J D Griffin Cllr M Hoy Cllr R A Oatham Cllr Mrs C A Pavelin Cllr Mrs L Shaw Cllr P J Shaw Cllr D J Sperring
Development Committee (13)	Chairman: Cllr S P Smith Vice-Chairman: Cllr Mrs L Shaw Cllr C C Cannell Cllr J D Griffin Cllr N J Hookway Cllr Mrs D Hoy Cllr G J Ioannou Cllr R Milne Cllr P J Shaw Cllr M J Steptoe Cllr Mrs C A Weston Cllr A L Williams Cllr S A Wilson

COMMITTEE	APPOINTEES
Investment Board (13)	Chairman: Cllr M J Steptoe Vice-Chairman: Cllr A L Williams Cllr C C Cannell Cllr T G Cutmore Cllr D S Efde Cllr A H Eves Cllr Mrs J R Gooding Cllr M Hoy Cllr G J Ioannou Cllr M J Lucas-Gill Cllr I H Ward Cllr M J Webb Cllr S A Wilson
Licensing (15)	Chairman: Cllr R Milne Vice-Chairman: Cllr B T Hazlewood Cllr Mrs L A Butcher Cllr N L Cooper Cllr Mrs J R Gooding Cllr M Hoy Cllr Mrs C M Mason Cllr J R F Mason Cllr Mrs J E McPherson Cllr R A Oatham Cllr Mrs L Shaw Cllr P J Shaw Cllr D J Sperring Cllr I H Ward Cllr A L Williams

COMMITTEE	APPOINTEES
Review (15)	Chairman: Cllr J C Burton Vice-Chairman: Cllr D J Sperring Cllr Mrs J R Gooding Cllr J D Griffin Cllr B T Hazlewood Cllr N J Hookway Cllr M Hoy Cllr M J Lucas-Gill Cllr Mrs C M Mason Cllr J R F Mason Cllr Mrs J E McPherson Cllr Mrs C A Pavelin Cllr Mrs L Shaw Cllr P J Shaw Cllr C M Stanley
Standards (8)	Chairman: Cllr Mrs C A Weston Vice-Chairman: Cllr R R Dray Cllr D S Efde Cllr Mrs J R Gooding Cllr Mrs J R Lumley Cllr Mrs C M Mason Cllr R Milne Cllr C M Stanley

SUB-COMMITTEE	APPOINTEES
Planning Policy Sub-Committee (6)	Chairman: Cllr D J Sperring Cllr N J Hookway Cllr G J Ioannou Cllr Mrs J R Lumley Cllr J R F Mason Cllr Mrs C A Weston

Outside Body	Appointees	Substitutes
Bradwell Local Community Liaison Council	Cllr Mrs J R Gooding	Cllr J D Griffin
Essex Flood Partnership Board	Cllr G J Ioannou	Cllr A L Williams
Hockley Community Centre Association	Cllr M R Carter Cllr B T Hazlewood	N/A
London Southend Airport Consultative Committee	Cllr M J Lucas-Gill Cllr I H Ward Cllr A L Williams	Cllr B T Hazlewood Cllr P J Shaw Cllr M J Webb
Rayleigh Grange Community Association Governing Body	Cllr Mrs J R Lumley Cllr D J Sperring	N/A
Rayleigh Mount Local Committee	Cllr R Milne	Cllr R R Dray
Relate South Essex	Cllr Mrs J R Gooding	Cllr Mrs L Shaw
Rochford Hundred Association of Local Councils	Cllr R R Dray	Cllr A L Williams
Rochford and Rayleigh Citizens Advice Bureau Trustee Board	Cllr G J Ioannou	Cllr Mrs J R Gooding

Organisation	Appointees
Sanctuary in Rochford Committee	Cllr Mrs J R Lumley Cllr R Milne Cllr Mrs L Shaw

Organisation	Appointees
Local Highways Panel	Cllr B T Hazlewood Cllr G J Ioannou Cllr Mrs C E Roe Cllr I H Ward

Portfolio Holder Appointments	Appointees
Community Safety Partnership Steering Group	Portfolio Holder for Community
Crouch Harbour Authority	Portfolio Holder for Enterprise
Essex Heritage Trust	Portfolio Holder for Community
Essex Police and Crime Panel	Cllr Mrs J E McPherson (on behalf of Portfolio Holder for Community)
Essex Waste Partnership Board	Portfolio Holder for Environment
Local Government Association (LGA) General Assembly	Leader of the Council
Rayleigh and Rochford Association of Voluntary Services	Portfolio Holder for Community
Rochford District Schools Partnership Trust (Board Director/Trustee)	Portfolio Holder for Community
South Essex Children's Partnership Board	Portfolio Holder for Community
South Essex Parking Partnership	Deputy Leader
Southend University Hospital – NHS Foundation Trust (Board of Governors)	Cllr Mrs J R Gooding (on behalf of Portfolio Holder for Community)

Officer Appointments	Officer Appointee
NACRO N.C.E. Ltd	Jeanette Hurrell, Housing Options Team Leader